Change Email, Password or Update Profile Information

1. Navigate to the MyPDESuite website https://www.mypdeapps.pa.gov , click Profile on the Login Screen:

MyPDESuite Application Login Screen

Welcome to the application login screen to access your personalized account.

If you are a citizen and have an existing account, enter your Username and Password. If you are a Commonwealth employee, please insert the appropriate domain name in front of your username (example: **cwopa\username**).

Username: [_____]
Password: [_____]
[Log In]

> Click Profile

If you are a citizen and do not have an account, please click on the Register link to register for a new account.

Register | Forgot Password | Profile

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2. Login to your account:

PA pennsylvania
STATE OF INDEPENDENCE   Login   Register   Forgot Password   Update Account Information

WELCOME

You have reached the universal login site for the Commonwealth of Pennsylvania. It will allow you access to many sites within the Commonwealth. In order to login click the Login link on the top of this page.

Username: [_____]
Password: [_____]

> Enter Username and Password, click Login

[Login]

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pennsylvania
DEPARTMENT OF EDUCATION

3. The Edit User screen will appear. Make the necessary changes and click update:

PA pennsylvania
STATE OF INDEPENDENCE   Logout   Update Account Information

Edit

Make the appropriate changes to your User Profile and click the update button to save your changes.

Name Prefix:	None ▾
First Name:	Annabelle *
Last Name:	Chihuahua *
Name Suffix:	None ▾
User Name:	AnnabelleChi *
Company:	
Title:	
Address1:	1 Dog Lane *
Address2:	
City:	Harrisburg *
State:	PA *
Zip:	17011 *
Phone:	
Fax:	
Email Address:	AnnabelleChi@gmail.cor *

> Make necessary updates and click update

Leave password fields blank if you do not want to change your password

The password must pass these rules:
☐ Must be between 8 to 128 characters in length.
☐ Do not include any of your user name, your first name, or your last name

The password must pass 3 out of 4 of these rules:
☐ One uppercase letter.
☐ One lowercase letter.
☐ One numeric number.
☐ One non-character (such as !,#,%,^, etc).

Password Strength: Invalid

Password:	*
Confirm Password:	*

If you ever lose your username or password we will ask you the following question, and need to receive your given answer, to confirm your identity. Please use a question that you will be sure to remember.

Question:	yes *
Answer:	no *

[Update]   * Denotes a required field.