

Approved Career and Technical Education Program

Supplemental Equipment Grant (non-matching) 2016-2017



**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF EDUCATION**

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Supplemental Equipment Grants

Background

The 2016-2017 Pennsylvania budget provides school districts, and career and technical centers/area vocational-technical schools the opportunity to purchase equipment to better prepare students for what they will encounter in the workplace. The funds provided to school districts, and career and technical centers/area vocational technical schools are based on a formula. This is a non-matching grant.

Purpose

The purpose of the Career and Technical Education Supplemental Equipment Purchase program is to purchase equipment for the classroom that meets industry standards. Funds must be used to purchase equipment for the purpose of training students (i.e., hands-on use of the equipment) in Pennsylvania Department of Education-approved career and technical education programs.

Application

All applications must include:

1. Name, address, email address and telephone number of the career and technical center/area vocational-technical school or school district.
2. Name, email address and telephone number of an employee of the career and technical center/area vocational-technical school or school district who will be available to answer questions regarding the funding application.
3. Description of the equipment for which the requested funding will be used, including:
 - a. Item and description
 - b. Date Occupational Advisory Committee recommended the purchase
 - c. How the item relates to approved programs
 - d. How the item relates to hands-on student use
4. Assurances that equipment for which the requested funding will be used:
 - a. Meets industry standards
 - b. Is for use in classroom instruction and use by students for learning
 - c. Is recommended by Occupational Advisory Committee
 - d. Is in alignment with approved programs

Entities Eligible for Funding

1. Area vocational-technical schools and career and technical education centers with Pennsylvania Department of Education-approved career and technical education programs.
2. School districts with Pennsylvania Department of Education-approved career and technical education programs.

Eligible Expenditures

The only equipment that will be eligible: (a) supports student hands-on training in approved career and technical education programs; (b) meets industry standards; (c) costs \$3,000 or more per unit; and (d) has been recommended by the Occupational Advisory Committee with a recommendation date that is PRIOR to submission. If funds remain after purchases of equipment that costs \$3,000 or more, the remaining funds can be used to purchase equipment that costs less than \$3,000, but otherwise meets the criteria for eligible expenditures.

The Occupational Advisory Committee shall mean an occupational committee established pursuant to the Pennsylvania Code (22 Pa. Code Ch. 339) (relating to vocational education).

Allocations

Eligible school districts or career and technical centers/area vocational-technical schools will receive payment based on the formula set forth by law.

Application Deadline

Eligible grant recipients must submit their proposal to the Pennsylvania Department of Education by 5 p.m. on **September 23, 2016**.

Obligation of Funds and Payment of Obligations

All funds must be obligated by and all obligations paid by June 30, 2017.

How to Apply

Individuals are required to apply for supplemental career and technical equipment grants through the online, [eGrant system](#).

Notification of Application Approval

The Pennsylvania Department of Education acknowledges an approved application by sending the eligible recipient a notification via **email**. This approval means that the application is technically in order. It is not an approval of the amount requested. This notification establishes the beginning date for obligating funds for the project.

Documentation

The Supplemental Equipment Grant involves no written contract, no amendments or revisions, no approval letter, no refunds, and no Final Expenditure Report.