



SCHOOL YEAR 20\_\_ - 20\_\_

**ANNUAL EDUCATIONAL AND OCCUPATIONAL OBJECTIVES FOR STUDENTS  
ENROLLED IN A PDE-APPROVED CAREER AND TECHNICAL EDUCATION (CTE) PROGRAM**

**INSTRUCTIONS:** This form is to be completed each year by students enrolled in Pennsylvania Department of Education (PDE) approved CTE programs with the intent to take further technical instruction offered by the program to achieve a related occupational objective. The scope and sequence for the PDE approved program serves as the educational plan.

**Form is to be completed by student and verified and signed by the instructor and guidance/career counselor:**

**STUDENT'S NAME:** \_\_\_\_\_  
(Please Print) Last Name First Name Middle Initial

**GENDER:**  M  F **DATE OF BIRTH:** \_\_\_\_\_ **GRADE LEVEL:** \_\_\_\_\_

**SECONDARY SCHOOL OFFERING APPROVED CTE PROGRAM:**  
\_\_\_\_\_

**SENDING SCHOOL DISTRICT (for CTCs/AVTSs/Charter Schools):**  
\_\_\_\_\_

**PROGRAM NAME:** \_\_\_\_\_ **CIP CODE:** \_\_\_\_\_

**1. Is student enrolled in approved Tech Prep/Program of Study (POS) program technical instruction?**  
 YES or  NO

**2. If yes, is student taking minimum academic coursework per approved Tech Prep/POS program scope and sequence?**  
 YES or  NO

**3. Student's plans following high school graduation include: (Check all that apply)**  
 Employment or  Military Service/Training - Specify Branch \_\_\_\_\_  
 Postsecondary education: Specify  College  Technical/Proprietary School

**4. Student's program-related occupational objective:**  
\_\_\_\_\_

\_\_\_\_\_  
*Student's Signature* *Date*

\_\_\_\_\_  
*Instructor's Signature* *Date*

\_\_\_\_\_  
*Counselor's Signature* *Date*

It is the policy of this institution not to discriminate on the basis of sex, disability, race, color and national origin in its educational and vocational programs, activities, or employment as required by Title IX, Section 504, and Title VI.

Pennsylvania State Board of Education, Chapter 4 Section 4.31(e) states that a student's record shall include the student's educational and occupational objectives. This form (PDE-408) or a similar, locally developed form must be completed and signed each school year by the student enrolled in planned technical courses/instruction offered by the program and must be maintained in school files. The Office of the Auditor General will review student records to determine if the technical courses/instruction taken by the student coincide with the planned courses/instruction documented for the approved CTE program.