

School Police Officer Vendor Checklist

Vendor Name: _____

Address: _____

City: _____

State: _____

Zip Code: _____

Date: _____

- Information has been provided for each designated individual officer that will be utilized as a school police officer.
- Information has been provided verifying that the designated Individual officers are retired or former Pennsylvania State Police officers, municipal police officers, federal agents/police officers or military police officers.
- Information has been provided verifying that the designated individual officers are graduates of the Pennsylvania State Police Academy.
- Information has been provided verifying that the designated individual officers have completed such annual training as shall be required by the Municipal Police Officers' Education and Training Commission (MPOETC) pursuant to 53 Pa. C.S. Ch 21 Subch. D (relating to municipal police education and training).
- Information has been provided verifying any additional law enforcement-related training the designated individuals have received.
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- Proof has been provided verifying that the designated individuals are in satisfaction with the requirements of section 111 - Background Checks of Prospective Employees; Conviction of Employees of Certain Offenses.

- Proof has been provided verifying that the vendor has indemnity insurance covering the designated individuals.
- Information has been provided to verifying that the designated individuals have current First Aid certification.
- Information has been provided verifying that the designated individuals have current Cardio Pulmonary Resuscitation (CPR) certification.
- Information has been provided to verifying that the designated individuals if they are to be armed have current weapons qualification.
- Information has been provided verifying any additional law enforcement-related training the designated individuals have received.
- Information has been provided verifying any additional law enforcement-related training (ie: Conducted Electrical Weapon certification, expandable baton, Employment of Oleoresin Capsicum) the designated individuals have received.
- Information has been provided verifying any additional law enforcement-related training (Automated External Defibrillator Certification Training) the designated individuals have received.
- Information has been provided verifying compliance with:
 - Act 34 – PSP Request for Criminal Records Check
 - Act 151 – DPW Child Abuse History Clearance
 - Federal Criminal History Record Information (CHRI) in a manner prescribed by the DOE
- An affidavit has been provided from the designated individual which indicates that he or she has no criminal or civil litigation pending in which they are listed as suspects or defendants, and that if such a matter is currently pending, lists the details specific to the event.
- All designated individuals have signed a nondisclosure agreement regarding the operation and administration of the school and it's police service, and all information related to it.
- Information has been provided verifying that the designated individuals have valid and current Pennsylvania Driver's Licenses.

Vendor Name: _____

Point of Contact: _____

Contact Telephone Number: _____

Contact Email: _____

Address: _____

City: _____

State: _____

Zip Code: _____

Date: _____

Officer's Name: _____

Officer's Social Security Number: _____

Officer's Age: _____ (mm/dd/yyyy)

Designated School to be stationed: _____

Address1: _____

Address2: _____

City: _____

State: _____

Zip Code: _____

School Point of Contact: _____

Point of Contract's Position: _____

Point of Contact's Phone Number: _____

Attach Documentation verifying qualifications.