



## Act 16 Expenditures per Student Guidance

Reporting is required for special education students with Individualized Education Programs (IEP) **only**.

The responsibility of reporting the student with an IEP lies with the:

- School district of residence, not the educating local educational agency, intermediate unit, approved private school (APS), county prison, career and technology center (CTC), or other entity.
- Exceptions:
  - **Charter School** – these students are reported by the charter school
  - **1305 (Nonresident children placed in foster care)** – these students are reported by the school district in which the student resides with the foster parents.
  - **Wards of State** – students designated as wards of state in county prisons are reported by the school district in which the prison is located.
  - **Gifted Students** – these students are *not* included in the special education submissions.

Include the following when reporting the cost per student\*:

- Instructional Cost per Student
  - Classroom teacher (prorated)
  - Classroom aids (prorated)
  - Para-profession/one-to-one aid assigned to specific student (total cost)
  - General education as it applies to special education services
- Related Services Cost per Student
  - Specialized Transportation
    - Bus/van that is required in the IEP for more than one student (prorated)
    - Bus/van required for one specific student (total cost)
  - Speech group (prorated)
  - Individual services including speech, occupational therapy, physical therapy, vision services, hearing services, orientation and mobility (total cost)
  - One-to-one nurse (total cost)

- Para-profession, one-to-one aid assigned to specific student (total cost) (if not accounted for elsewhere)
  
- Specialized Equipment Cost per Student
  - Braille materials specific to student (total cost)
  - Assistive technology
  - Other equipment required per IEP

Do **NOT** including the following items in the reported cost per student:

- Management fees
- Non-specialized transportation

\*When determining the cost of student's program, it is important to consult with all local educational agencies, school district and charter school staff involved in the administration of a child's IEP. (This also includes the sharing of information between the local educational agency/school district/charter school and intermediate unit, where applicable.)

## How/When Will Act 16 Be Reported This Year?

- PIMS Collection 1
  - Opens: Oct. 1, 2015
  - Closes: Nov. 13, 2015
- PIMS Student Fact Template Specifications for use in submitting the Act 16 Report
- Refer to Appendix AJ of Volume 2 of the PIMS User Manual for a complete list of valid values
  - Appendix AJ – Categories to use in the student Fact Template for Special Education Act 16 Funds

<u>Code</u>	<u>Description</u>
ACT 16 FUNDS 1	\$0 - \$24,999.99 (Category 1 special education funding formula)
ACT 16 FUNDS 2	\$25,000 - \$49,999.99 (Category 2 special education funding formula)
ACT 16 FUNDS 3	\$50,000 - \$74,999.99 (Category 3 special education funding formula)
ACT 16 FUNDS 4	\$75,000 – and OVER (Category 3 special education funding formula)

If you have questions, email: [ra-edseact16@pa.gov](mailto:ra-edseact16@pa.gov)