

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF EDUCATION
September 03, 2014

SUBJECT: **2015 Applicant Orientation**

TO: Applicants for License/Registration
State Board of Private Licensed Schools

FROM: J.K. Magnani, Board Administrator Supervisor
Division of Higher and Career Education



The following is the 2015 schedule for orientation workshops for applicants considering submission of an application as a licensed or registered Private Licensed School. Attendance at an orientation workshop is required prior to submission of a new school application. There is a fee of \$200 per participant. (NO CASH MAY BE ACCEPTED). This fee is due in advance of the seminar.

All seminars will be held from 12:30 - 4:00 PM in Heritage Room A (lobby level) in the Pennsylvania Department of Education at 333 Market Street, Harrisburg, PA.

Dates

January 07, 2015	July 01, 2015
February 04, 2015	August 05, 2015
March 04, 2015	September 02, 2015
April 01, 2015	October 07, 2015
May 06, 2015	November 04, 2015
June 03, 2015	December 02, 2015

Pre-registration is required. To register, please call Elizabeth Perry at 717-783-8228.

Mail the \$200 registration fee to:

**DIVISION OF HIGHER AND CAREER EDUCATION
PENNSYLVANIA DEPARTMENT OF EDUCATION
12TH FLOOR
333 MARKET STREET
HARRISBURG, PA 17126-0333**

**PLEASE MAKE CHECKS PAYABLE TO
PENNSYLVANIA DEPARTMENT OF REVENUE**