

Truck Driving Application Checklist

- Minimum 220 hours of training with at least a 90% attendance requirement (1:1 student/instructor ratio may be less hours)
- No more than four students per instructor for road instruction.
- Training must include requirements set forth by the Federal Motor Carrier Safety regulations for entry level training in accordance with 49 CFR 380.503
- Policy and prospective student disclosure regarding students obtaining written CDL permit (and endorsements), pass/fail of CDL driving exam and how it relates to the refund policy and graduation.
- All students/instructors pass a drug test and DOT physical prior to acceptance into the schools program/employment.
- All schools must provide proof that the school has an agreement with a third party random drug testing facility for students and instructors. Additionally schools agree to enroll all students/instructors in the pool while in attendance/employed.
- Prospective student disclosure of Federal Motor Carrier regulations regarding interstate requirements for students and graduates under the age of 21.
- School must provide a description of truck maintenance policy and how it affects student training.
- School must provide proof of truck insurance and general liability insurance.
- School must provide proof of truck ownership or copy of lease agreement.
- Provide the name of the schools *Designated Employer Representative* in accordance with the Federal Motor Carrier Safety Regulations

- A Provide a copy and procedure for delivering the Drug and Alcohol policy information as required under FMCS 382.601
- Provide the qualified name or service that preforms the instructor training as per FMCS 382.603
- Provide a signed statement by the school director/president that the school agrees to abide by all applicable US Department of Transportation Federal Motor Carrier Safety Regulations
- All other PA DOE application requirements for approval