



June 29, 2016

Re: Reporting of 2015-16 child accounting data in PIMS

Dear Superintendent:

The PIMS submission window for uploading the child accounting files will open on July 18, 2016.

The due date for submission of the child accounting templates, School Calendar and Student Calendar Fact, is **August 1, 2016**. Section 2552.1 of the School Code provides for an automatic extension of 30 days until August 31.

Beginning September 1, 2016, the school district may be subject to a forfeiture of \$300 per day until all child accounting data files are successfully uploaded in PIMS, contain reasonably accurate data, and the signed Accuracy Certification Statement (ACS) is received by my office. Please note that a signed ACS is required for each and every submission of data.

As a reminder, submission of requests for Act 80 full-day dismissals for school year 2015-16 via the Act80 web-based data collection application is required at least 10 days prior to submission of PIMS calendar information to allow time for processing.

In addition, the District Snapshot template for 2016-17 school year with kindergarten starting age information is due by October 18, 2016.

Questions should be directed to ra-CAD@pa.gov or (717) 787-5423, option 1.

Sincerely,

A handwritten signature in black ink that reads "Benjamin T. Hanft". The signature is written in a cursive style with a large initial "B".

Benjamin T. Hanft, Chief
Division of Subsidy Data and Administration