

# **Possible Guiding Questions: Conversations Between Principals and Certified School Nurse**

## **ROLE: Certified School Nurse**

*This document utilizes the components within the Danielson Framework for Teaching to provide possible guiding questions for conversations that occur between a principal and certified school nurse. Note that a few of the guiding questions also provide linkages to the Framework for Leadership in order to establish a level of connectedness among the two frameworks.*

*Please note: The questions identified here are provided to spur some thoughts as to the individual conversations that occur between a principal and certified school nurse. The actual conversations that occur should be determined locally. It is not mandatory to use these questions, nor should they be viewed as a “checklist” to be followed. They are provided solely as a resource.*

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## Domain 1: Planning and Preparation

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### *1a: Demonstrating Knowledge of Nursing Process and Health\**

#### Possible Guiding Questions:

- What is your procedure when a student enters your health office?
- What types of situations does a student typically come to see you for? (office visits/screenings/procedures/medication)
- Who would visit the health office? (student/parents/faculty/community resource personnel)

### *1b: Demonstrating Knowledge of Individual Health Needs*

#### Possible Guiding Questions:

- What existing information would you have in your health office to evaluate a student in addition to your physical assessment (school health record, emergency medical information/card, 504/IEP/Health Care Plan, parent contact)

### *1c: Identifying Appropriate Service Delivery Outcomes*

#### Possible Guiding Questions:

- When would you typically contact a parent/guidance counselor/school personnel/administrator?
- What is your follow-up procedure? How and when do you communicate with the above-mentioned persons?

### *1d: Demonstrating Knowledge of Appropriate Laws, Regulations, and Resources*

#### Possible Guiding Questions:

- What are the state mandated services for students in this building?(screenings -vision, hearing, growth, scoliosis, immunization compliance, physical/dental exam, health records)
- What is the screening process? (screening, retest if necessary, referral and follow-up on referral)
- What governing entities affect your nursing practice?(PA Department of Health, PA Department of Education, State Board of Nursing, School District Policies)
- What resources do you use for referrals?

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## Domain 1: Planning and Preparation

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*1e: Designing Coherent Service  
Delivery Plans*

**Possible Guiding Questions:**

- Do you have the opportunity to participate in 504/IEP meetings?
- Can you share with me an example of what types of health care plan/504/IEP input you have developed?

*1f: Designing Outcome Evaluation*

**Possible Guiding Questions:**

- What are your guidelines for developing a health care plan for a student?
- How do you communicate this plan to others?

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## Domain 2: The Environment

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*2a: Creating an Environment of Respect and Rapport*

**Possible Guiding Questions:**

- How do you communicate in a difficult situation with student/staff/parents/colleagues and maintain confidentiality?
- What forms of communication do you use in our building?
- What resources do you use to overcome cultural barriers?

*2b: Establishing a Culture for Health and Wellness*

**Possible Guiding Questions:**

- What health/wellness activities or programs are you involved in?
- What resources do you utilize for students in your assignment?

*2c: Following Health Protocols and Procedures*

**Possible Guiding Questions:**

- Describe your understanding of the School District policies and procedures related to student health and how you utilize them.
- Have there been any recent changes in the PA Department of Health that have impacted your practice? (Immunizations/AED/Concussion)
- Have there been any recent legislative issues that may impact your current practice? (Diabetic Bill/AED Bill/Child Abuse Bill/Concussion Bill)

*2d: Promoting a Safe and Healthy Environment*

**Possible Guiding Questions:**

- What process do you do when you observe a possible unsafe situation? (Report to whom?)
- What is the communicable disease reporting process?

*2e: Organizing Physical Space*

**Possible Guiding Questions:**

- How does the organization of your healthroom ensure proper care and safety in various situations?

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## Domain 3: Service Delivery

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***3a: Communicating Clearly and Accurately***

**Possible Guiding Questions:**

- How do you communicate with other nurses/faculty concerning health related conditions? (ER card information/updates/health care records, e-mail notifications and plans)
- How do you communicate with a parent who has a language/educational level barrier?

***3b: Gathering Information***

**Possible Guiding Questions:**

- Name specific assessment tools that can be potentially used to gather information (ie, emergency cards, health records, verbal health history)
- How would you typically assess a student who comes to your office?

***3c: Engaging the School Community in Health Education and Wellness Promotion***

**Possible Guiding Questions:**

- Can you give me examples of how you promote health/wellness in our school each year?(newsletters, bulletin board displays, announcements/class presentations, automated phone call notifications)
- Are you involved in community projects to promote health and wellness?

***3d: Utilizing Assessment Data and Resources to Deliver Appropriate Care***

**Possible Guiding Questions:**

- Can you describe what resources and assessment procedures you use when seeing a student in your health room with:
  - A) An acute disease condition?
  - B) A chronic disease condition?
- What resources/information do you share with the school community?

***3e: Demonstrating Flexibility and Responsiveness***

**Possible Guiding Questions:**

- How do you determine the need to make adaptations? (i.e. for standardized testing, and field trips)
- Who do you notify regarding needed changes?

- How do you assess the effectiveness of the adaptations?

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## Domain 4: Professional Development/Professional Responsibilities

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### *4a: Reflecting on Professional Practice*

#### **Possible Guiding Questions:**

- What do you think needs to be changed in your daily practice to improve efficiency and positive student outcomes?
- Share an example of how you have improved your practice or how you would like to improve your practice.

### *4b: Maintaining Accurate Records*

#### **Possible Guiding Questions:**

- Show me a student health care record/immunization record/electronic student information system and how you document a visit to the health care office?
- Can you show me a SHARRS year-end report and the process you use to collect its data?

### *4c: Communicating with Members of the School Community*

#### **Possible Guiding Questions:**

- What school community teams/committees are you on? (school health wellness council/SAP team/Concussion management team/Safety committee)

### *4d: Participating in the Professional Community*

#### **Possible Guiding Questions:**

- What professional community organizations are you involved with? (health department, American Red Cross, immunization coalitions, lions club, local hospitals)
- How do you utilize them as a resource?(wellness fairs, immunization programs, blood drives)

### *4e: Growing and Developing Professionally*

#### **Possible Guiding Questions:**

- What professional development activities have you participated both in and out of district?

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## Domain 4: Professional Development/Professional Responsibilities

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### *4f: Demonstrating Professionalism*

- Are you a member of a professional local, state, or national organization?(county nurses association, PASNAP, PSEA, DPS,NASN, NEA)
- Do you take an active role in any of these organizations?

### **Possible Guiding Questions:**

- How do you maintain confidential information appropriately within your practice? (mandated child abuse reporting, maintaining HIPPA/FERPA, communicable disease reporting, mandated Immunization reporting)

### Professional Learning Recommendations for Administrators

1. Licensure vs. Certification
2. Levels of nurses (certified and non-certified RN, LPN)
3. Standards for nursing practice
4. Report to Department of Education, Department of Health, and Department of State, Board of Nursing
5. Provide examples