



pennsylvania
DEPARTMENT OF EDUCATION

Assurances for Coaching Initiatives in Pennsylvania

1. Prepare an implementation action plan with a focus on the improvement of student achievement.
2. Ensure administrative understanding of and support for fidelity to the coaching initiative.
3. Hire qualified, non-teaching coach(es) with clearly defined classroom-based roles and responsibilities and a written job description. (Individual initiatives may add specific qualifications for coaches)
4. Establish a classroom-based coaching model that provides non-evaluative support for teachers with the focus on the enhancement of instructional practice and the improvement of student achievement.
5. Maintain fidelity to the focus and implementation of the initiative.
6. Ensure access to instructional settings for state level mentors who provide guidance and support to the district coaches.
7. Ensure full participation of staff in all initiative-required state, regional, and local professional development.
8. Ensure effective use of data within a data-driven culture that changes classroom practices and positively impacts teaching and learning.
9. Fully comply with all requirements of the initiative's external evaluation, giving necessary access to instructional settings for staff of the external evaluation team and completing required forms in a timely manner (e.g., surveys, case studies, observations, logs, reports, interviews, etc.).
10. Submit in a timely manner all required documentation of the initiative (e.g., applications, budgets, reports, action plans, etc.).