

Proposed PIMS Change Request Posting

Title: Student Template Graduation Status Code to Identify Incorrect and Undeletable Student Record

PDE Program Office: Division of Data Quality

Purpose of collection or modification: Modify Student template valid values for Graduation Status Code (field 65) to include a code to identify students incorrectly uploaded that can no longer be deleted.

Estimated Burden to LEA: Minimal – the proposed process to use this code when an incorrect record cannot be deleted is:

1. LEA requests deletion of an incorrectly uploaded student record.
2. PDE determines the record cannot be deleted because the student is in another template from which the student cannot be deleted. PDE instructs the LEA to upload and with code 'J' in Graduation Status Code.
3. LEA uploads the student records with the new code in field 65, Graduation Status Code.
4. The code in field 65 triggers a DQE rule violation. The LEA requests an exception.
5. PDE approves the exception and the record is loaded.

Rationale: Student records are sometimes erroneously loaded to the Student and Student Snapshot templates. If this is discovered before the snapshot is finalized, the records can be deleted. Once the collection is made final, the records cannot be deleted. Records incorrectly remaining in the student template can result in inaccurate reports and calculations.

This change will allow PDE to identify student records that should not be used for calculation and reporting. Such records can be deleted before some collections are finalized, but must remain intact once the collection has been made final. Exceptions requested for the use of this code will be denied if the record can be deleted.

Impacts PIMS collection window: This change will impact all collections in which student data is reported.

New/modified data elements (related to PIMS Template): No new elements are being collected.

Interested persons are invited to submit comments to RA-PIMSComment@state.pa.us on or before 05/31/2016.