

Education Plus Academy Cyber CS

**Charter Annual Report**

07/01/2013 - 06/30/2014

# School Profile

---

## Demographics

487 Devon Park Drive  
Suite 206  
Wayne, PA 19087  
(215)380-4809

Phase:	Phase 2
CEO Name:	Nicholas Torres
CEO E-mail address:	NickDTorres@edpluscharter.org

# Governance and Staff

---

## *Leadership Changes*

Leadership changes during the past year on the Board of Trustees and in the school administration:

No changes were made this year to the school's administration. One additional member was added to the Board of Trustees and one member resigned.

Member added:

Richard V. Hewlett: Was recruited as a new board member. He is the parent of a child in the school.

Member resigned:

Sraah Rosenberg

## *Board of Trustees Meeting Schedule*

Location	Date and Time
487 Devon Park Drive, Suite 206, Wayne, PA 19087	7/24/2013 4:00 PM
487 Devon Park Drive, Suite 206, Wayne, PA 19087	9/11/2013 4:00 PM
487 Devon Park Drive, Suite 206, Wayne, PA 19087	11/13/2013 4:00 PM
487 Devon Park Drive, Suite 206, Wayne, PA 19087	1/15/2014 4:00 PM
487 Devon Park Drive, Suite 206, Wayne, PA 19087	3/12/2014 4:00 PM
487 Devon Park Drive, Suite 206, Wayne, PA 19087	5/14/2014 4:00 PM
487 Devon Park Drive, Suite 206, Wayne, PA 19087	6/11/2014 4:00 PM
487 Devon Park Drive, Suite 206, Wayne, PA 19087	8/13/2014 4:00 PM
487 Devon Park Drive, Suite 206, Wayne, PA 19087	9/9/2014 4:00 PM
487 Devon Park Drive, Suite 206, Wayne, PA 19087	11/12/2014 4:00 PM
487 Devon Park Drive, Suite 206, Wayne, PA 19087	1/14/2015 4:00 PM
487 Devon Park Drive, Suite 206, Wayne, PA 19087	3/11/2015 4:00 PM
487 Devon Park Drive, Suite 206, Wayne, PA 19087	5/13/2015 4:00 PM
487 Devon Park Drive, Suite 206, Wayne, PA 19087	6/10/2015 4:00 PM

## *Professional Staff Member Roster*

<b>Peter Bowman</b>	
PA Certified	Yes

Areas of Certification	Elementary K-6
Grades Teaching or Serving	Kindergarten, 1st
All Areas of Assignment, Subject Areas Teaching, or Services Provided	K, 1
Number of Hours Annually Worked in Assignment	1472
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Jean Champion</b>	
PA Certified	Yes
Areas of Certification	Mid-Level Mathematics 7-9, 7-12 Mathematics
Grades Teaching or Serving	7,8
All Areas of Assignment, Subject Areas Teaching, or Services Provided	Mathematics
Number of Hours Annually Worked in Assignment	1472
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Candie Davie</b>	
PA Certified	Yes
Areas of Certification	Elementary K-6, Early Childhood N-3, English as a Second Language, K-12
Grades Teaching or Serving	K-8
All Areas of Assignment, Subject Areas Teaching, or Services Provided	ESL
Number of Hours Annually Worked in Assignment	80
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Elizabeth Dennis</b>	
PA Certified	Yes
Areas of Certification	Elementary K-6
Grades Teaching or Serving	4,5
All Areas of Assignment, Subject Areas Teaching, or Services Provided	Grades 4,5
Number of Hours Annually Worked in Assignment	1472
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Hilary Factor</b>	
PA Certified	Yes
Areas of Certification	Elementary K-6, Mid-Level English 7-9, Mid-Level Mathematics 7-9, Mid-Level Science 7-9, Special Education N-12
Grades Teaching or Serving	4,5
All Areas of Assignment, Subject Areas Teaching, or Services Provided	Grades 4,5, Special Education
Number of Hours Annually Worked in Assignment	1472
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Christy Ferrari</b>	
PA Certified	Yes
Areas of Certification	Elementary K-6, Early Childhood N-3, Special Educaiton N-12
Grades Teaching or Serving	K,1
All Areas of Assignment, Subject Areas Teaching, or Services Provided	K,1, Special Education
Number of Hours Annually Worked in Assignment	1472
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Leigh Fleming</b>	
PA Certified	Yes
Areas of Certification	Elementary K-6
Grades Teaching or Serving	2,3
All Areas of Assignment, Subject Areas Teaching, or Services Provided	Grades 2,3
Number of Hours Annually Worked in Assignment	1472
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Patricia Flynn</b>	
PA Certified	Yes
Areas of Certification	Elementary K-6, Early Childhood N-3, Mid-Level English 7-9, Special Educaiton N-12
Grades Teaching or Serving	Grades 4,5

All Areas of Assignment, Subject Areas Teaching, or Services Provided	Grades 4,5 Special Education
Number of Hours Annually Worked in Assignment	1472
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Nicole Galiano</b>	
PA Certified	Yes
Areas of Certification	Elementary K-6, Special Education N-12
Grades Teaching or Serving	Grades 4,5
All Areas of Assignment, Subject Areas Teaching, or Services Provided	Grades 4,5 Special Education
Number of Hours Annually Worked in Assignment	1472
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Carol Howard</b>	
PA Certified	Yes
Areas of Certification	Elementary K-6, Psychology 7-12
Grades Teaching or Serving	K-6
All Areas of Assignment, Subject Areas Teaching, or Services Provided	K-6
Number of Hours Annually Worked in Assignment	240
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Melissa Knobloch</b>	
PA Certified	Yes
Areas of Certification	Elementary K-6, Mid-Level Mathematics 7-9,
Grades Teaching or Serving	K-4
All Areas of Assignment, Subject Areas Teaching, or Services Provided	K-4
Number of Hours Annually Worked in Assignment	1472
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Kristy Luke</b>	
--------------------	--

PA Certified	Yes
Areas of Certification	Elementary K-6
Grades Teaching or Serving	K-6
All Areas of Assignment, Subject Areas Teaching, or Services Provided	K-6
Number of Hours Annually Worked in Assignment	1472
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Emily Mazza</b>	
PA Certified	Yes
Areas of Certification	Reading Specialist K-12, Special Education N-12
Grades Teaching or Serving	Grades 4,5
All Areas of Assignment, Subject Areas Teaching, or Services Provided	Grades 4,5 Special Education
Number of Hours Annually Worked in Assignment	1472
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Nicole McCune</b>	
PA Certified	Yes
Areas of Certification	Elementary K-6, Special Education N-12
Grades Teaching or Serving	K-6
All Areas of Assignment, Subject Areas Teaching, or Services Provided	K-6
Number of Hours Annually Worked in Assignment	736
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Kelly McGill</b>	
PA Certified	Yes
Areas of Certification	Elementary K-6, Special Education N-12
Grades Teaching or Serving	Grades K,1
All Areas of Assignment, Subject Areas Teaching, or Services Provided	K,1, Special Education
Number of Hours Annually Worked in Assignment	1472
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Jamie McGovern</b>	
PA Certified	Yes
Areas of Certification	Elementary K-6, Special Education N-12
Grades Teaching or Serving	Grades 3,4
All Areas of Assignment, Subject Areas Teaching, or Services Provided	Grades 3,4
Number of Hours Annually Worked in Assignment	1472
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Kristi Moore</b>	
PA Certified	Yes
Areas of Certification	Elementary K-6, Special Education N-12
Grades Teaching or Serving	Grades 6-8
All Areas of Assignment, Subject Areas Teaching, or Services Provided	Grades 6-8
Number of Hours Annually Worked in Assignment	736
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Joni Osterhout</b>	
PA Certified	Yes
Areas of Certification	Elementary K-6
Grades Teaching or Serving	Grades K-3
All Areas of Assignment, Subject Areas Teaching, or Services Provided	Grades K-3
Number of Hours Annually Worked in Assignment	1472
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Stephanie Pater</b>	
PA Certified	Yes
Areas of Certification	Elementary K-6, Special Education PK-8, Mid-Level Mathematics 7-9
Grades Teaching or Serving	Grades 6-8
All Areas of Assignment, Subject Areas Teaching, or Services Provided	Grades 6-8

Number of Hours Annually Worked in Assignment	1472
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Pat Paulits</b>	
PA Certified	Yes
Areas of Certification	English 7-12
Grades Teaching or Serving	Grades 7-8
All Areas of Assignment, Subject Areas Teaching, or Services Provided	Grades 7-8
Number of Hours Annually Worked in Assignment	246
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Lindsay Pleasant</b>	
PA Certified	Yes
Areas of Certification	Elementary K-6, Special Education N-12, Early Childhood N-3
Grades Teaching or Serving	Grades K,1
All Areas of Assignment, Subject Areas Teaching, or Services Provided	Grades K,1
Number of Hours Annually Worked in Assignment	1472
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Amanda Scholwinski</b>	
PA Certified	Yes
Areas of Certification	Elementary School Counselor K-6, Secondary School Counselor 7-12
Grades Teaching or Serving	Grades K-8
All Areas of Assignment, Subject Areas Teaching, or Services Provided	Counseling Grades K-8
Number of Hours Annually Worked in Assignment	1560
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Pamela Short</b>	
PA Certified	Yes
Areas of Certification	Mid-Level Science 7-9, Biology 7-

	12, General Science 7-12
Grades Teaching or Serving	Grades 7-8
All Areas of Assignment, Subject Areas Teaching, or Services Provided	Science
Number of Hours Annually Worked in Assignment	736
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Amanda Smith</b>	
PA Certified	Yes
Areas of Certification	English 7-12, Spanish K-12
Grades Teaching or Serving	Grades 7-8
All Areas of Assignment, Subject Areas Teaching, or Services Provided	English
Number of Hours Annually Worked in Assignment	1472
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Sierra Stark</b>	
PA Certified	Yes
Areas of Certification	English 7-12, Social Studies 7-12
Grades Teaching or Serving	Grades 7-8
All Areas of Assignment, Subject Areas Teaching, or Services Provided	Social Studies
Number of Hours Annually Worked in Assignment	736
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Dawn Watanabe</b>	
PA Certified	Yes
Areas of Certification	English 7-12, Special Education N-12
Grades Teaching or Serving	0
All Areas of Assignment, Subject Areas Teaching, or Services Provided	0
Number of Hours Annually Worked in Assignment	1472
Percentage of Time in Certified Position	0.0
Percentage of Time in Areas Not Certified	100.0

<b>Heather Wells</b>	
PA Certified	Yes
Areas of Certification	Elementary K-6, Early Childhood N-3
Grades Teaching or Serving	Grades 6
All Areas of Assignment, Subject Areas Teaching, or Services Provided	Grades 6
Number of Hours Annually Worked in Assignment	1472
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

<b>Jennifer Zahor</b>	
PA Certified	Yes
Areas of Certification	Elementary K-6, Special Education N-12, Supervisor Special Education K-12
Grades Teaching or Serving	K-12
All Areas of Assignment, Subject Areas Teaching, or Services Provided	Supervisor Special Education
Number of Hours Annually Worked in Assignment	1560
Percentage of Time in Certified Position	100.0
Percentage of Time in Areas Not Certified	0.0

The professional staff member roster as recorded originally on the PDE-414 form

*PDF file uploaded.*

### *Quality of Teaching and Other Staff*

<b>Position Categories</b>	<b>All Employed per Category</b>	<b>Appropriately Certified</b>	<b>Promoted</b>	<b>Transferred</b>	<b>Terminated</b>	<b>Contracted for Following Year</b>
Chief Academic Officer/Director	1.00	1.00	1.00	0.00	0.00	1.00
Principal	1.00	1.00	1.00	0.00	1.00	0.00
Assistant Principal	0.00	0.00	0.00	0.00	0.00	0.00
Classroom Teacher (including Master Teachers)	37.00	37.00	30.00	0.00	7.00	30.00
Specialty Teacher (including Master Teachers)	1.00	1.00	1.00	0.00	0.00	1.00

Special Education Teacher (including Master Teachers)	39.00	39.00	19.00	0.00	4.00	19.00
Special Education Coordinator	1.00	1.00	0.00	0.00	1.00	0.00
Counselor	1.00	1.00	1.00	0.00	0.00	1.00
Psychologist	0.00	0.00	0.00	0.00	0.00	0.00
School Nurse	1.00	1.00	1.00	0.00	0.00	1.00
Totals	82.00	82.00	54.00	0.00	13.00	53.00

**Further explanation:**

The number of Classroom Teachers and Special Education Teachers is not accurately reflected in the totals because our Classroom Teachers and Special Education Teachers are dually certified. All special education teachers are also classroom teachers.

# Fiscal Matters

---

## *Major Fundraising Activities*

Major fundraising activities performed this year and planned for next year:

**There were no major fund raising activities during this year and none are planned for the upcoming year.**

## *Fiscal Solvency Policies*

Changes to policies and procedures to ensure and monitor fiscal solvency:

Our fiscal solvency policies have remained the same from 2012-13 to 2014-15. The school's board adopts an annual budget in June prior to the upcoming fiscal year. All purchasing and expense allocation throughout the fiscal year must align with the budget. The administration and board monitors fiscal activity, as related to the annual budget, on a monthly basis. Monthly reviews also include all balance sheet items, including accounts receivable and accounts payable. The intention of the board is to maintain a reserve at the end of each fiscal year (June 30).

### **Fiscal Solvency Policies**

Charter School documents that describe policies and procedures that have been established to ensure and monitor fiscal solvency (optional if described in the narrative)

#### **Files uploaded:**

- Education Plus Academy Cyber Charter School Fiscal Solvency Policies 2013 14.docx

## *Accounting System*

Changes to the accounting system the charter school uses:

The school board adopts an annual budget in June prior to the upcoming fiscal year. All purchasing and expense allocation throughout the fiscal year must align with the budget. The administration and board monitors fiscal activity on a monthly basis as related to the budget. Monthly reviews capture all balance sheet items, including accounts receivable and accounts payable. The school maintains its books on a fund accounting basis in accordance with GAAP. It maintains a chart of accounts based on the Pennsylvania State Chart of Accounts for PA Public Schools, and all PDE reports are filed in this format. The accounting firm that works with the school (Charter Choices) keeps the accounting system aligned with the state's accounting system. Quick Books Accounting Software is used to classify, capture and report income and expenditures.

### ***Preliminary Statements of Revenues, Expenditures & Fund Balances***

The completed and CEO signed Fiscal Template – Preliminary Statements of Revenues, Expenditures & Fund Balances

*PDF file uploaded.*

### ***Financial Audits***

#### **Basics**

Audit Firm:	SD Associates
Date of Last Audit:	12/09/2014
Fiscal Year Last Audited:	2012-13

#### **Explanation of the Report**

Detailed explanation of the report (if the previous year’s report has been submitted.) Any audit report for a school year that precedes this annual report by more than 2 years is not acceptable and may be considered a material violation:

The audit of Education Plus Academy Cyber Charter School's 2012-13 school year (the most recent audited year) was conducted by SD Associates, PC, Certified Public Accountants. The final audit report was submitted to the school in December 2013.

#### **Financial Audit Report**

The Financial Audit Report, which should include the auditor’s opinion and any findings resulting from the audit

*PDF file uploaded.*

#### **Citations**

Financial audit citations and the corresponding Charter School responses

Description	Response
-------------	----------

### ***Federal Programs Consolidated Review***

#### **Basics**

Title I Status:	Yes
Date of Last Federal Programs Consolidated Review:	06/05/2014

School Year Reviewed: 2013

**Federal Programs Consolidated Review Report**

The Federal Programs Consolidated Review Report, which should include the Division's opinion and any findings resulting from the audit

*PDF file uploaded.*

**Citations**

Federal Programs Consolidated Review citations and the corresponding Charter School responses

Description	Response
-------------	----------

# Special Education

---

## *Chapter 711 Assurances*

The LEA agrees to comply with all requirements of Special Education outlined in 22 PA Code Chapter 711 and other state and federal mandates. These include:

Implementation of a full range of services, programs and alternative placements available to the Charter School for placement and implementation of the special education programs in the Charter School.

Implementation of a child find system to locate, identify and evaluate young children and children who are thought to be a child with a disability eligible for special education residing within the Charter School's jurisdiction. Child find data is collected, maintained and used in decision-making. Child find process and procedures are evaluated for their effectiveness. The Charter School implements mechanisms to disseminate child find information to the public, organizations, agencies and individuals on at least an annual basis.

Assurances of students with disabilities are included in general education programs and extracurricular and non-academic programs and activities to the maximum extent appropriate in accordance with an Individualized Education Program.

Following the state and federal guidelines for participation of students with disabilities in state and Charter School-wide assessments including the determination of participation, the need for accommodations and the methods of assessing students for whom regular assessment is not appropriate.

Assurance of funds received through participation in the medical assistance reimbursement program, ACCESS, will be used to enhance or expand the current level of services and programs provided to students with disabilities in this local education agency.

## **Special Education Support Services**

<b>Support Service</b>	<b>Location</b>	<b>Teacher FTE</b>
Director of Special Education	Wayne, PA	1
Guidance Counselor	Wayne, PA	1
Supervisor of Special Education	Wayne, PA	1

## **Special Education Contracted Services**

<b>Title</b>	<b>Amt. of Time per Week</b>	<b>Operator</b>	<b>Number of Students</b>
Instructional- Speech and Language Impaired	12 Hours	Outside Contractor	19
Occupational Therapy	7 Hours	Outside Contractor	14
Speech and Language Pathology	19.5 Hours	Outside	30

		Contractor	
Speech and Language Pathology	7.5 Hours	Outside Contractor	13
Speech and Language Pathology	8.25 Hours	Outside Contractor	16
Speech and Language Pathology	10.25 Hours	Outside Contractor	19

### ***Special Education Cyclical Monitoring***

Date of Last Special Education Cyclical Monitoring:

03/02/2015

Link to Report (Optional):

Not Provided

### **Special Education Cyclical Monitoring Report**

The Special Education Cyclical Monitoring Report, which should include the Bureau's findings

*DOCX file uploaded.*

# Facilities

---

## *Fixed assets acquired by the Charter School during the past fiscal year*

Fixed assets acquired by the Charter School during the past fiscal year:

2013-2014 was a year of significant growth for the school. Therefore, considerable acquisitions of FF&E occurred. The cyber charter also acquired a laptop, related technology, and a desk/chair for each student enrolled in the school. The school did not acquire any new facilities this year. Over \$250,000 dollars of equipment, furniture and supplies were purchased to outfit our growing student population. This included numerous desks, printers, copiers, desktop computers, file cabinets, deskchairs, conference tables, work tables, storage cabinets, and similar items.

The total Charter School expenditures for fixed assets during the identified fiscal year:

\$249,950.00

## *Facility Plans and Other Capital Needs*

The Charter School's plan for future facility development and the rationale for the various components of the plan:

The cyber charter school plans on opening several new resource centers to meet the needs of special education students across the state in 2014-2015. The school also moved the administrative headquarters to Wayne, PA during the summer of 2013. At this time, the school has no plans to purchase facilities or borrow funds for capital improvements.

## *Memorandums of Understanding*

Organization	Purpose
Cheltenham Township Police Department	Local Police Department.
Clifton Heights Police Department	Local Police Department
Newtown Township Police Department	Local Police Department.
Philadelphia Police Department	Local Police Department.
Susquehanna Township Police Department	Local Police department.
Tredyffrin Township Police Department	Local Police Department

## **Education Plus Academy Cyber Charter School Special Education Cyclical Monitoring**

Education Plus' Special Education program has not yet received it's first Cyclical Monitoring. Monitoring is scheduled for March 2015.

Staff Certification Snapshot Information by LEA

School Year: 2013 - 2014

District Code	District Name	Staff Name	Certificate Number	Certification Type Code	Certification Type	Certification Type Category	Certification Level Code	Certification Area Code	Certification Area	Certification Effective Date	Certification Expiration Date
126519119	Education Plus Academy Cyber CS	Baker, April	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jan 1, 1999	
126519119	Education Plus Academy Cyber CS	Baker, April	61		Instructional I	Standard Certificate	N/A	9235	Ment and/or Phys Handicapped K-12	Jan 1, 1999	
126519119	Education Plus Academy Cyber CS	Baker, April	62		Instructional II	Standard Certificate	N/A	2810	Elementary K-6	Jun 1, 2012	
126519119	Education Plus Academy Cyber CS	Baker, April	62		Instructional II	Standard Certificate	N/A	9235	Ment and/or Phys Handicapped K-12	Jun 1, 2012	
126519119	Education Plus Academy Cyber CS	Baker, April	C131309		Tech/Indust Arts Teach Ed	College Major	N/A	N/A	N/A	Apr 1, 2009	
126519119	Education Plus Academy Cyber CS	Bennett, Doreen	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jun 1, 2013	
126519119	Education Plus Academy Cyber CS	Bennett, Doreen	61		Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Jun 1, 2013	
126519119	Education Plus Academy Cyber CS	Bennett, Doreen	C1104		Info Sciences/ Studies	College Major	N/A	N/A	N/A	May 1, 1992	
126519119	Education Plus Academy Cyber CS	Bennett, Doreen	C131017		Teach Elementary SpecEd	College Major	N/A	N/A	N/A	May 1, 2013	
126519119	Education Plus Academy Cyber CS	Bennett, Doreen	C131202		Elementary Ed/Teaching	College Major	N/A	N/A	N/A	May 1, 2013	
126519119	Education Plus Academy Cyber CS	Bennett, Doreen	T5511		Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	May 3, 2013	
126519119	Education Plus Academy Cyber CS	Bhakta, Mira	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Feb 1, 2011	
126519119	Education Plus Academy Cyber CS	Bhakta, Mira	61		Instructional I	Standard Certificate	N/A	8450	General Science 7-12	Apr 1, 2014	
126519119	Education Plus Academy Cyber CS	Bhakta, Mira	T0511		Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Nov 17, 2007	
126519119	Education Plus Academy Cyber CS	Bhakta, Mira	T5435		General Science: Content Knowledge	Test Results	N/A	1	ETS	May 1, 2013	
126519119	Education Plus Academy Cyber CS	Bowman, Peter	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jul 1, 2013	

Staff Certification Snapshot Information by LEA

School Year:2013 - 2014

District Code	District Name	Staff Name	Certificate Number	Certification Type Code	Certification Type	Certification Type Category	Certification Level Code	Certification Area Code	Certification Area	Certification Effective Date	Certification Expiration Date
126519119	Education Plus Academy Cyber CS	Bowman, Peter	61		Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Jul 1, 2013	
126519119	Education Plus Academy Cyber CS	Bowman, Peter		C131017	Teach Elementary SpecEd	College Major	N/A	N/A	N/A	Dec 1, 2012	
126519119	Education Plus Academy Cyber CS	Bowman, Peter		C131202	Elementary Ed/Teaching	College Major	N/A	N/A	N/A	Dec 1, 2012	
126519119	Education Plus Academy Cyber CS	Bowman, Peter		T5511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Mar 19, 2013	
126519119	Education Plus Academy Cyber CS	Breen, Paul	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Nov 1, 2011	
126519119	Education Plus Academy Cyber CS	Breen, Paul	61		Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Nov 1, 2011	
126519119	Education Plus Academy Cyber CS	Breen, Paul		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Jul 24, 2010	
126519119	Education Plus Academy Cyber CS	Campbell, Susannah	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Aug 1, 2011	
126519119	Education Plus Academy Cyber CS	Campbell, Susannah	61		Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Aug 1, 2011	
126519119	Education Plus Academy Cyber CS	Campbell, Susannah		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Mar 3, 2007	
126519119	Education Plus Academy Cyber CS	Celluci, Monica	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jan 1, 2013	
126519119	Education Plus Academy Cyber CS	Celluci, Monica	61		Instructional I	Standard Certificate	N/A	5600	Family-Consumer Sci K-12	May 1, 2013	
126519119	Education Plus Academy Cyber CS	Celluci, Monica	61		Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Jan 1, 2013	
126519119	Education Plus Academy Cyber CS	Celluci, Monica		C131017	Teach Elementary SpecEd	College Major	N/A	N/A	N/A	Dec 1, 2012	
126519119	Education Plus Academy Cyber CS	Celluci, Monica		C131019	Teach Secondary SpecEd	College Major	N/A	N/A	N/A	Dec 1, 2012	
126519119	Education Plus Academy Cyber CS	Celluci, Monica		C131202	Elementary Ed/Teaching	College Major	N/A	N/A	N/A	Dec 1, 2012	

### Staff Certification Snapshot Information by LEA

School Year: 2013 - 2014

District Code	District Name	Staff Name	Certificate Number	Certification Type Code	Certification Type	Certification Type Category	Certification Level Code	Certification Area Code	Certification Area	Certification Effective Date	Certification Expiration Date
126519119	Education Plus Academy Cyber CS	Celluci, Monica		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Jul 21, 2012	
126519119	Education Plus Academy Cyber CS	Champion, Jean		61	Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Aug 1, 2012	
126519119	Education Plus Academy Cyber CS	Champion, Jean		61	Instructional I	Standard Certificate	N/A	2860	Mid-Level Mathematics 7-9	Oct 1, 2012	
126519119	Education Plus Academy Cyber CS	Champion, Jean		61	Instructional I	Standard Certificate	N/A	6800	Mathematics 7-12	May 1, 2013	
126519119	Education Plus Academy Cyber CS	Champion, Jean		C2601	Biology, General	College Major	N/A	N/A	N/A	May 1, 1993	
126519119	Education Plus Academy Cyber CS	Champion, Jean		T0089	Middle School Mathematics	Test Results	N/A	1	ETS	Sep 22, 2012	
126519119	Education Plus Academy Cyber CS	Champion, Jean		T5081	Mathematics: Content Knowledge (calculat	Test Results	N/A	1	ETS	May 4, 2013	
126519119	Education Plus Academy Cyber CS	Champion, Jean		T5511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Jul 13, 2012	
126519119	Education Plus Academy Cyber CS	Ciancia, Jenna		61	Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jul 1, 2010	
126519119	Education Plus Academy Cyber CS	Ciancia, Jenna		61	Instructional I	Standard Certificate	N/A	7650	Reading Specialist K-12	Jul 1, 2011	
126519119	Education Plus Academy Cyber CS	Ciancia, Jenna		61	Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Jul 1, 2010	
126519119	Education Plus Academy Cyber CS	Ciancia, Jenna		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Apr 25, 2009	
126519119	Education Plus Academy Cyber CS	Darling, Brooke		61	Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Aug 1, 2009	
126519119	Education Plus Academy Cyber CS	Davie, Candie		61	Instructional I	Standard Certificate	N/A	2810	Elementary K-6	May 1, 2013	
126519119	Education Plus Academy Cyber CS	Davie, Candie		61	Instructional I	Standard Certificate	N/A	2840	Early Childhood N-3	May 1, 2013	
126519119	Education Plus Academy Cyber CS	Davie, Candie		86	Program Specialist	Program Specialist	N/A	4499	English as a Second Language (ESL) K-12	Sep 1, 2013	

Staff Certification Snapshot Information by LEA

School Year:2013 - 2014

District Code	District Name	Staff Name	Certificate Number	Certification Type Code	Certification Type	Certification Type Category	Certification Level Code	Certification Area Code	Certification Area	Certification Effective Date	Certification Expiration Date
126519119	Education Plus Academy Cyber CS	Davie, Candie		C131202	Elementary Ed/Teaching	College Major	N/A	N/A	N/A	Oct 1, 2012	
126519119	Education Plus Academy Cyber CS	Davie, Candie		C131210	Early Childhood Education	College Major	N/A	N/A	N/A	Oct 1, 2012	
126519119	Education Plus Academy Cyber CS	Davie, Candie		T0020	Early Childhood Education	Test Results	N/A	1	ETS	Jun 9, 2012	
126519119	Education Plus Academy Cyber CS	Davie, Candie		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Jun 9, 2012	
126519119	Education Plus Academy Cyber CS	Day, Kelly		61	Instructional I	Standard Certificate	N/A	8875	Social Studies 7-12	Jun 1, 2011	
126519119	Education Plus Academy Cyber CS	Day, Kelly		T0081	Social Studies: Content Knowledge	Test Results	N/A	1	ETS	Sep 12, 2009	
126519119	Education Plus Academy Cyber CS	Dennis, Elizabeth		61	Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jun 1, 2011	
126519119	Education Plus Academy Cyber CS	Dennis, Elizabeth		61	Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Jun 1, 2011	
126519119	Education Plus Academy Cyber CS	Dennis, Elizabeth		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Jul 24, 2010	
126519119	Education Plus Academy Cyber CS	Dixon, Sharon		61	Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Aug 1, 2010	
126519119	Education Plus Academy Cyber CS	Dixon, Sharon		61	Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Aug 1, 2010	
126519119	Education Plus Academy Cyber CS	Dixon, Sharon		86	Program Specialist	Program Specialist	N/A	4499	English as a Second Language (ESL) K-12	Oct 1, 2012	
126519119	Education Plus Academy Cyber CS	Dixon, Sharon		C131017	Teach Elementary SpecEd	College Major	N/A	N/A	N/A	Dec 1, 2009	
126519119	Education Plus Academy Cyber CS	Dixon, Sharon		T0014	Elementary Education: Content Knowledge	Test Results	N/A	1	ETS	Jun 13, 2009	
126519119	Education Plus Academy Cyber CS	Dixon, Sharon		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Apr 28, 2007	
126519119	Education Plus Academy Cyber CS	Factor, Hilary		61	Instructional I	Standard Certificate	N/A	2810	Elementary K-6	May 1, 2011	

Staff Certification Snapshot Information by LEA

School Year: 2013 - 2014

District Code	District Name	Staff Name	Certificate Number	Certification Type Code	Certification Type	Certification Type Category	Certification Level Code	Certification Area Code	Certification Area	Certification Effective Date	Certification Expiration Date
126519119	Education Plus Academy Cyber CS	Factor, Hilary	61		Instructional I	Standard Certificate	N/A	2850	Mid-Level English 7-9	Jul 1, 2013	
126519119	Education Plus Academy Cyber CS	Factor, Hilary	61		Instructional I	Standard Certificate	N/A	2860	Mid-Level Mathematics 7-9	Dec 1, 2012	
126519119	Education Plus Academy Cyber CS	Factor, Hilary	61		Instructional I	Standard Certificate	N/A	2880	Mid-Level Science 7-9	Dec 1, 2012	
126519119	Education Plus Academy Cyber CS	Factor, Hilary	61		Instructional I	Standard Certificate	N/A	9225	Special Education N-12	May 1, 2011	
126519119	Education Plus Academy Cyber CS	Factor, Hilary	T0069		Middle School Mathematics	Test Results	N/A	1	ETS	Nov 3, 2012	
126519119	Education Plus Academy Cyber CS	Factor, Hilary	T0439		Middle School Science	Test Results	N/A	1	ETS	Nov 3, 2012	
126519119	Education Plus Academy Cyber CS	Factor, Hilary	T0511		Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Jul 24, 2010	
126519119	Education Plus Academy Cyber CS	Factor, Hilary	T5049		Middle School English Language Arts	Test Results	N/A	1	ETS	Mar 12, 2013	
126519119	Education Plus Academy Cyber CS	Ferrari, Christy	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jun 1, 2013	
126519119	Education Plus Academy Cyber CS	Ferrari, Christy	61		Instructional I	Standard Certificate	N/A	2840	Early Childhood N-3	Jun 1, 2013	
126519119	Education Plus Academy Cyber CS	Ferrari, Christy	61		Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Jun 1, 2013	
126519119	Education Plus Academy Cyber CS	Ferrari, Christy	C131202		Elementary Ed/Teaching	College Major	N/A	N/A	N/A	May 1, 2013	
126519119	Education Plus Academy Cyber CS	Ferrari, Christy	T0014		Elementary Education: Content Knowledge	Test Results	N/A	1	ETS	Nov 12, 2011	
126519119	Education Plus Academy Cyber CS	Ferrari, Christy	T0020		Early Childhood Education	Test Results	N/A	1	ETS	Jun 11, 2011	
126519119	Education Plus Academy Cyber CS	Ferrari, Christy	T0511		Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Jun 11, 2011	
126519119	Education Plus Academy	Fleming, Leigh	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Dec 1, 2008	

Staff Certification Snapshot Information by LEA

School Year:2013 - 2014

District Code	District Name	Staff Name	Certificate Number	Certification Type Code	Certification Type	Certification Type Category	Certification Level Code	Certification Area Code	Certification Area	Certification Effective Date	Certification Expiration Date
126519119	Cyber CS Education Plus Academy Cyber CS	Fleming, Leigh		T0014	Elementary Education: Content Knowledge	Test Results	N/A	1	ETS	Apr 30, 2011	
126519119	Education Plus Academy Cyber CS	Fleming, Leigh		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Apr 28, 2008	
126519119	Education Plus Academy Cyber CS	Flynn, Patricia		61	Instructional I	Standard Certificate	N/A	2810	Elementary K-6	May 1, 2009	
126519119	Education Plus Academy Cyber CS	Flynn, Patricia		61	Instructional I	Standard Certificate	N/A	2840	Early Childhood N-3	Nov 1, 2011	
126519119	Education Plus Academy Cyber CS	Flynn, Patricia		61	Instructional I	Standard Certificate	N/A	2850	Mid-Level English 7-9	Jul 1, 2013	
126519119	Education Plus Academy Cyber CS	Flynn, Patricia		61	Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Nov 1, 2011	
126519119	Education Plus Academy Cyber CS	Flynn, Patricia		T0049	Middle School English Language Arts	Test Results	N/A	1	ETS	Jun 8, 2013	
126519119	Education Plus Academy Cyber CS	Flynn, Patricia		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Jan 10, 2009	
126519119	Education Plus Academy Cyber CS	Galiano, Nicole		61	Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Sep 1, 2010	
126519119	Education Plus Academy Cyber CS	Galiano, Nicole		61	Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Sep 1, 2010	
126519119	Education Plus Academy Cyber CS	Galiano, Nicole		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Mar 15, 2008	
126519119	Education Plus Academy Cyber CS	Gilroy, Kellie		T0014	Elementary Education: Content Knowledge	Test Results	N/A	1	ETS	Apr 17, 2004	
126519119	Education Plus Academy Cyber CS	Green, Joyce		61	Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jun 1, 2009	
126519119	Education Plus Academy Cyber CS	Green, Joyce		61	Instructional I	Standard Certificate	N/A	2860	Mid-Level Mathematics 7-9	Aug 1, 2012	
126519119	Education Plus Academy Cyber CS	Green, Joyce		61	Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Jun 1, 2009	
126519119	Education Plus Academy Cyber CS	Green, Joyce		T0069	Middle	Test	N/A	1	ETS	Mar 10,	

Staff Certification Snapshot Information by LEA

School Year: 2013 - 2014

District Code	District Name	Staff Name	Certificate Number	Certification Type Code	Certification Type	Certification Type Category	Certification Level Code	Certification Area Code	Certification Area	Certification Effective Date	Certification Expiration Date
	Plus Academy Cyber CS				School Mathematics	Results				2012	
126519119	Education Plus Academy Cyber CS	Green, Joyce		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Nov 15, 2008	
126519119	Education Plus Academy Cyber CS	Howard, Carol		62	Instructional II	Standard Certificate	N/A	2810	Elementary K-6	Nov 1, 1975	
126519119	Education Plus Academy Cyber CS	Howard, Carol		62	Instructional II	Standard Certificate	N/A	8860	Psychology 7-12	Nov 1, 1975	
126519119	Education Plus Academy Cyber CS	Howard, Carol		85	Letter of Equivalency	Letter of Equivalency	N/A	1185	Master's Equivalency K-12	Aug 1, 1979	
126519119	Education Plus Academy Cyber CS	Kealey, Michelle		61	Instructional I	Standard Certificate	N/A	2810	Elementary K-6	May 1, 2000	
126519119	Education Plus Academy Cyber CS	Kealey, Michelle		C131202	Elementary Ed/Teaching	College Major	N/A	N/A	N/A	Dec 1, 1999	
126519119	Education Plus Academy Cyber CS	Kealey, Michelle		C131210	Early Childhood Education	College Major	N/A	N/A	N/A	Dec 1, 1999	
126519119	Education Plus Academy Cyber CS	Kealey, Michelle		T0020	Early Childhood Education	Test Results	N/A	1	ETS	Apr 13, 2013	
126519119	Education Plus Academy Cyber CS	King, Deborah		61	Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jun 1, 1998	
126519119	Education Plus Academy Cyber CS	King, Deborah		61	Instructional I	Standard Certificate	N/A	2840	Early Childhood N-3	Jun 1, 1998	
126519119	Education Plus Academy Cyber CS	King, Deborah		61	Instructional I	Standard Certificate	N/A	7650	Reading Specialist K-12	Jul 1, 2005	
126519119	Education Plus Academy Cyber CS	King, Deborah		61	Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Oct 1, 2012	
126519119	Education Plus Academy Cyber CS	King, Deborah		62	Instructional II	Standard Certificate	N/A	2810	Elementary K-6	Mar 1, 2006	
126519119	Education Plus Academy Cyber CS	King, Deborah		62	Instructional II	Standard Certificate	N/A	2840	Early Childhood N-3	Mar 1, 2006	
126519119	Education Plus Academy Cyber CS	King, Deborah		62	Instructional II	Standard Certificate	N/A	7650	Reading Specialist K-12	Mar 1, 2006	

Staff Certification Snapshot Information by LEA

School Year:2013 - 2014

District Code	District Name	Staff Name	Certificate Number	Certification Type Code	Certification Type	Certification Type Category	Certification Level Code	Certification Area Code	Certification Area	Certification Effective Date	Certification Expiration Date
126519119	Education Plus Academy Cyber CS	King, Deborah	62		Instructional II	Standard Certificate	N/A	9225	Special Education N-12	Oct 1, 2012	
126519119	Education Plus Academy Cyber CS	King, Deborah	86		Program Specialist	Program Specialist	N/A	4499	English as a Second Language (ESL) K-12	Aug 1, 2008	
126519119	Education Plus Academy Cyber CS	King, Deborah		C131202	Elementary Ed/Teaching	College Major	N/A	N/A	N/A	May 1, 1998	
126519119	Education Plus Academy Cyber CS	King, Deborah		C131210	Early Childhood Education	College Major	N/A	N/A	N/A	May 1, 1998	
126519119	Education Plus Academy Cyber CS	King, Deborah		C131315	Reading Teacher Ed	College Major	N/A	N/A	N/A	May 1, 2005	
126519119	Education Plus Academy Cyber CS	King, Deborah		T0020	Early Childhood Education	Test Results	N/A	1	ETS	Mar 28, 1998	
126519119	Education Plus Academy Cyber CS	King, Deborah		T0510	General Knowledge (calculators prohibite	Test Results	N/A	1	ETS	Nov 8, 1997	
126519119	Education Plus Academy Cyber CS	Knobloch, Melissa	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	May 1, 2005	
126519119	Education Plus Academy Cyber CS	Knobloch, Melissa	61		Instructional I	Standard Certificate	N/A	2860	Mid-Level Mathematics 7-9	Jul 1, 2005	
126519119	Education Plus Academy Cyber CS	Knobloch, Melissa	62		Instructional II	Standard Certificate	N/A	2810	Elementary K-6	Oct 1, 2009	
126519119	Education Plus Academy Cyber CS	Knobloch, Melissa	62		Instructional II	Standard Certificate	N/A	2860	Mid-Level Mathematics 7-9	Oct 1, 2009	
126519119	Education Plus Academy Cyber CS	Krochak, Carla	0		Related Occupational Area	Standard Certificate	N/A	2200	Dance 7-12	Aug 1, 2005	
126519119	Education Plus Academy Cyber CS	Krochak, Carla	61		Instructional I	Standard Certificate	N/A	7650	Reading Specialist K-12	Feb 1, 2008	
126519119	Education Plus Academy Cyber CS	Krochak, Carla		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Apr 29, 2006	
126519119	Education Plus Academy Cyber CS	Kuchinov, Melina	1022		Private School - Teacher	Private Academic Certificate	N/A	12810	Elementary Education K-8	Sep 1, 1999	
126519119	Education Plus Academy Cyber CS	Kuchinov, Melina	1022		Private School - Teacher	Private Academic Certificate	N/A	12833	Nursery/ Kindergarten N-K	Sep 1, 1999	

### Staff Certification Snapshot Information by LEA

School Year: 2013 - 2014

District Code	District Name	Staff Name	Certificate Number	Certification Type Code	Certification Type	Certification Type Category	Certification Level Code	Certification Area Code	Certification Area	Certification Effective Date	Certification Expiration Date
126519119	Education Plus Academy Cyber CS	Kuchinov, Melina	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Aug 1, 1999	
126519119	Education Plus Academy Cyber CS	Kuchinov, Melina	61		Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Jul 1, 2007	
126519119	Education Plus Academy Cyber CS	Kuchinov, Melina	62		Instructional II	Standard Certificate	N/A	2810	Elementary K-6	Aug 1, 2007	
126519119	Education Plus Academy Cyber CS	Kuchinov, Melina	62		Instructional II	Standard Certificate	N/A	9225	Special Education N-12	Aug 1, 2007	
126519119	Education Plus Academy Cyber CS	Kuchinov, Melina	T0510		General Knowledge (calculators prohibite	Test Results	N/A	1	ETS	Oct 26, 1996	
126519119	Education Plus Academy Cyber CS	Luke, Kristy	62		Instructional II	Standard Certificate	N/A	2810	Elementary K-6	Jun 1, 1998	
126519119	Education Plus Academy Cyber CS	MacFarlane, Megan	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jun 1, 2007	
126519119	Education Plus Academy Cyber CS	MacFarlane, Megan	61		Instructional I	Standard Certificate	N/A	2850	Mid-Level English 7-9	May 1, 2009	
126519119	Education Plus Academy Cyber CS	MacFarlane, Megan	61		Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Jun 1, 2012	
126519119	Education Plus Academy Cyber CS	MacFarlane, Megan	C131017		Teach Elementary SpecEd	College Major	N/A	N/A	N/A	May 1, 2012	
126519119	Education Plus Academy Cyber CS	MacFarlane, Megan	C131019		Teach Secondary SpecEd	College Major	N/A	N/A	N/A	May 1, 2012	
126519119	Education Plus Academy Cyber CS	MacFarlane, Megan	C131202		Elementary Ed/Teaching	College Major	N/A	N/A	N/A	May 1, 2007	
126519119	Education Plus Academy Cyber CS	MacFarlane, Megan	T0014		Elementary Education: Content Knowledge	Test Results	N/A	1	ETS	Apr 28, 2007	
126519119	Education Plus Academy Cyber CS	MacFarlane, Megan	T0049		Middle School English Language Arts	Test Results	N/A	1	ETS	Mar 14, 2009	
126519119	Education Plus Academy Cyber CS	MacFarlane, Megan	T0511		Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Jan 13, 2007	
126519119	Education Plus Academy	Magee, Kerianne	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jun 1, 2008	

Staff Certification Snapshot Information by LEA

School Year:2013 - 2014

District Code	District Name	Staff Name	Certificate Number	Certification Type Code	Certification Type	Certification Type Category	Certification Level Code	Certification Area Code	Certification Area	Certification Effective Date	Certification Expiration Date
126519119	Cyber CS Education Plus Academy Cyber CS	Magee, Kerianne		61	Instructional I	Standard Certificate	N/A	2840	Early Childhood N-3	Jun 1, 2008	
126519119	Education Plus Academy Cyber CS	Magee, Kerianne		61	Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Sep 1, 2011	
126519119	Education Plus Academy Cyber CS	Magee, Kerianne		T0020	Early Childhood Education	Test Results	N/A	1	ETS	Apr 28, 2007	
126519119	Education Plus Academy Cyber CS	Magee, Kerianne		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Sep 16, 2006	
126519119	Education Plus Academy Cyber CS	Match, Janna		62	Instructional II	Standard Certificate	N/A	2810	Elementary K-6	Aug 1, 1987	
126519119	Education Plus Academy Cyber CS	Match, Janna		62	Instructional II	Standard Certificate	N/A	7650	Reading Specialist K-12	Aug 1, 1987	
126519119	Education Plus Academy Cyber CS	Match, Janna		62	Instructional II	Standard Certificate	N/A	9220	Mentally Retarded K-12	Aug 1, 1987	
126519119	Education Plus Academy Cyber CS	Mazza, Emily		61	Instructional I	Standard Certificate	N/A	7650	Reading Specialist K-12	Jun 1, 2013	
126519119	Education Plus Academy Cyber CS	Mazza, Emily		61	Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Jun 1, 2013	
126519119	Education Plus Academy Cyber CS	Mazza, Emily		C1303	Curriculum/ Instruction	College Major	N/A	N/A	N/A	May 1, 2013	
126519119	Education Plus Academy Cyber CS	Mazza, Emily		C131017	Teach Elementary SpecEd	College Major	N/A	N/A	N/A	May 1, 2013	
126519119	Education Plus Academy Cyber CS	Mazza, Emily		C131019	Teach Secondary SpecEd	College Major	N/A	N/A	N/A	May 1, 2013	
126519119	Education Plus Academy Cyber CS	Mazza, Emily		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Nov 3, 2012	
126519119	Education Plus Academy Cyber CS	McCune, Nicole		61	Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jun 1, 2011	
126519119	Education Plus Academy Cyber CS	McCune, Nicole		61	Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Jun 1, 2011	
126519119	Education Plus	McCune, Nicole		T0511	Fundamental Subjects:	Test Results	N/A	1	ETS	Sep 12, 2009	

Staff Certification Snapshot Information by LEA

School Year:2013 - 2014

District Code	District Name	Staff Name	Certificate Number	Certification Type Code	Certification Type	Certification Type Category	Certification Level Code	Certification Area Code	Certification Area	Certification Effective Date	Certification Expiration Date
126519119	Academy Cyber CS Education Plus Academy Cyber CS	McGill, Kelly	61		Content Knowledge Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Apr 1, 2012	
126519119	Academy Cyber CS Education Plus Academy Cyber CS	McGill, Kelly	61		Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Apr 1, 2012	
126519119	Academy Cyber CS Education Plus Academy Cyber CS	McGill, Kelly	C131202		Elementary Ed/Teaching	College Major	N/A	N/A	N/A	Dec 1, 2011	
126519119	Academy Cyber CS Education Plus Academy Cyber CS	McGill, Kelly	T0511		Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Nov 13, 2010	
126519119	Academy Cyber CS Education Plus Academy Cyber CS	McGovern, Jamie	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jun 1, 2012	
126519119	Academy Cyber CS Education Plus Academy Cyber CS	McGovern, Jamie	61		Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Aug 1, 2013	
126519119	Academy Cyber CS Education Plus Academy Cyber CS	McGovern, Jamie	C131017		Teach Elementary SpecEd	College Major	N/A	N/A	N/A	May 1, 2003	
126519119	Academy Cyber CS Education Plus Academy Cyber CS	McGovern, Jamie	C131202		Elementary Ed/Teaching	College Major	N/A	N/A	N/A	May 1, 2003	
126519119	Academy Cyber CS Education Plus Academy Cyber CS	McGovern, Jamie	T0511		Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Apr 17, 2004	
126519119	Academy Cyber CS Education Plus Academy Cyber CS	Messantonio, Jaclyn	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Mar 1, 2010	
126519119	Academy Cyber CS Education Plus Academy Cyber CS	Messantonio, Jaclyn	61		Instructional I	Standard Certificate	N/A	9225	Special Education N-12	May 1, 2012	
126519119	Academy Cyber CS Education Plus Academy Cyber CS	Messantonio, Jaclyn	T0511		Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Jan 9, 2010	
126519119	Academy Cyber CS Education Plus Academy Cyber CS	Miller, Tara	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Nov 1, 2012	
126519119	Academy Cyber CS Education Plus Academy Cyber CS	Miller, Tara	61		Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Aug 1, 2011	
126519119	Academy Cyber CS Education Plus Academy Cyber CS	Miller, Tara	C131017		Teach Elementary SpecEd	College Major	N/A	N/A	N/A	May 1, 2008	
126519119	Education	Miller, Tara	C131202		Elementary	College	N/A	N/A	N/A	Apr 1, 2005	

Staff Certification Snapshot Information by LEA

School Year:2013 - 2014

District Code	District Name	Staff Name	Certificate Number	Certification Type Code	Certification Type	Certification Type Category	Certification Level Code	Certification Area Code	Certification Area	Certification Effective Date	Certification Expiration Date
	Plus Academy Cyber CS				Ed/Teaching	Major					
126519119	Education Plus Academy Cyber CS	Miller, Tara		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Jul 23, 2011	
126519119	Education Plus Academy Cyber CS	Moore, Kristi		61	Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jan 1, 2012	
126519119	Education Plus Academy Cyber CS	Moore, Kristi		61	Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Jan 1, 2012	
126519119	Education Plus Academy Cyber CS	Moore, Kristi		C131017	Teach Elementary SpecEd	College Major	N/A	N/A	N/A	Dec 1, 2011	
126519119	Education Plus Academy Cyber CS	Moore, Kristi		C131202	Elementary Ed/Teaching	College Major	N/A	N/A	N/A	Dec 1, 2011	
126519119	Education Plus Academy Cyber CS	Moore, Kristi		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Jun 12, 2010	
126519119	Education Plus Academy Cyber CS	Needle, Stephanie		61	Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Aug 1, 2012	
126519119	Education Plus Academy Cyber CS	Needle, Stephanie		61	Instructional I	Standard Certificate	N/A	2860	Mid-Level Mathematics 7-9	Aug 1, 2013	
126519119	Education Plus Academy Cyber CS	Needle, Stephanie		61	Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Aug 1, 2012	
126519119	Education Plus Academy Cyber CS	Needle, Stephanie		C131017	Teach Elementary SpecEd	College Major	N/A	N/A	N/A	May 1, 2012	
126519119	Education Plus Academy Cyber CS	Needle, Stephanie		C131202	Elementary Ed/Teaching	College Major	N/A	N/A	N/A	May 1, 2012	
126519119	Education Plus Academy Cyber CS	Needle, Stephanie		T0069	Middle School Mathematics	Test Results	N/A	1	ETS	Jun 8, 2013	
126519119	Education Plus Academy Cyber CS	Needle, Stephanie		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Jul 23, 2011	
126519119	Education Plus Academy Cyber CS	Nusbaum, Devra		61	Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jul 1, 2011	
126519119	Education Plus Academy Cyber CS	Nusbaum, Devra		61	Instructional I	Standard Certificate	N/A	2840	Early Childhood N-3	Jul 1, 2011	

Staff Certification Snapshot Information by LEA

School Year: 2013 - 2014

District Code	District Name	Staff Name	Certificate Number	Certification Type Code	Certification Type	Certification Type Category	Certification Level Code	Certification Area Code	Certification Area	Certification Effective Date	Certification Expiration Date
126519119	Education Plus Academy Cyber CS	Nusbaum, Devra	61		Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Jul 1, 2011	
126519119	Education Plus Academy Cyber CS	Nusbaum, Devra		T0020	Early Childhood Education	Test Results	N/A	1	ETS	Jan 17, 2011	
126519119	Education Plus Academy Cyber CS	Nusbaum, Devra		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Mar 14, 2011	
126519119	Education Plus Academy Cyber CS	Osterhout, Joni	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jun 1, 2010	
126519119	Education Plus Academy Cyber CS	Osterhout, Joni		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Jan 9, 2010	
126519119	Education Plus Academy Cyber CS	Pater, Stephanie	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jun 1, 2010	
126519119	Education Plus Academy Cyber CS	Pater, Stephanie	61		Instructional I	Standard Certificate	N/A	2860	Mid-Level Mathematics 7-9	Aug 1, 2010	
126519119	Education Plus Academy Cyber CS	Pater, Stephanie	61		Instructional I	Standard Certificate	N/A	9226	Special Education PK-8	Mar 1, 2014	
126519119	Education Plus Academy Cyber CS	Pater, Stephanie		C131202	Elementary Ed/Teaching	College Major	N/A	N/A	N/A	May 1, 2010	
126519119	Education Plus Academy Cyber CS	Pater, Stephanie		T0069	Middle School Mathematics	Test Results	N/A	1	ETS	Jun 12, 2010	
126519119	Education Plus Academy Cyber CS	Pater, Stephanie		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Nov 15, 2008	
126519119	Education Plus Academy Cyber CS	Paulits, Patricia	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Feb 1, 1997	
126519119	Education Plus Academy Cyber CS	Paulits, Patricia	61		Instructional I	Standard Certificate	N/A	3230	English 7-12	Jan 1, 1976	
126519119	Education Plus Academy Cyber CS	Pleasant, Lindsey	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jun 1, 2007	
126519119	Education Plus Academy Cyber CS	Pleasant, Lindsey	61		Instructional I	Standard Certificate	N/A	2840	Early Childhood N-3	Jun 1, 2007	
126519119	Education Plus Academy Cyber CS	Pleasant, Lindsey	61		Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Jun 1, 2012	

Staff Certification Snapshot Information by LEA

School Year:2013 - 2014

District Code	District Name	Staff Name	Certificate Number	Certification Type Code	Certification Type	Certification Type Category	Certification Level Code	Certification Area Code	Certification Area	Certification Effective Date	Certification Expiration Date
126519119	Education Plus Academy Cyber CS	Pleasant, Lindsey		C131017	Teach Elementary SpecEd	College Major	N/A	N/A	N/A	May 1, 2012	
126519119	Education Plus Academy Cyber CS	Pleasant, Lindsey		C131019	Teach Secondary SpecEd	College Major	N/A	N/A	N/A	May 1, 2012	
126519119	Education Plus Academy Cyber CS	Pleasant, Lindsey		C131202	Elementary Ed/Teaching	College Major	N/A	N/A	N/A	May 1, 2007	
126519119	Education Plus Academy Cyber CS	Pleasant, Lindsey		C131210	Early Childhood Education	College Major	N/A	N/A	N/A	May 1, 2007	
126519119	Education Plus Academy Cyber CS	Pleasant, Lindsey		T0020	Early Childhood Education	Test Results	N/A	1	ETS	Mar 4, 2006	
126519119	Education Plus Academy Cyber CS	Pleasant, Lindsey		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Jan 8, 2005	
126519119	Education Plus Academy Cyber CS	Price, Jacqueline		61	Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jun 1, 2012	
126519119	Education Plus Academy Cyber CS	Price, Jacqueline		61	Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Jun 1, 2012	
126519119	Education Plus Academy Cyber CS	Price, Jacqueline		C131017	Teach Elementary SpecEd	College Major	N/A	N/A	N/A	May 1, 2012	
126519119	Education Plus Academy Cyber CS	Price, Jacqueline		C131019	Teach Secondary SpecEd	College Major	N/A	N/A	N/A	May 1, 2012	
126519119	Education Plus Academy Cyber CS	Price, Jacqueline		C131202	Elementary Ed/Teaching	College Major	N/A	N/A	N/A	May 1, 2012	
126519119	Education Plus Academy Cyber CS	Price, Jacqueline		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Jun 11, 2011	
126519119	Education Plus Academy Cyber CS	Proctor, Sean		C131017	Teach Elementary SpecEd	College Major	N/A	N/A	N/A	May 1, 2012	
126519119	Education Plus Academy Cyber CS	Proctor, Sean		T0020	Early Childhood Education	Test Results	N/A	1	ETS	Nov 12, 2011	
126519119	Education Plus Academy Cyber CS	Proctor, Sean		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Nov 12, 2011	
126519119	Education Plus Academy Cyber CS	Reilly, Christine		61	Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Dec 1, 2010	

Staff Certification Snapshot Information by LEA

School Year:2013 - 2014

District Code	District Name	Staff Name	Certificate Number	Certification Type Code	Certification Type	Certification Type Category	Certification Level Code	Certification Area Code	Certification Area	Certification Effective Date	Certification Expiration Date
126519119	Education Plus Academy Cyber CS	Reilly, Christine	61		Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Dec 1, 2010	
126519119	Education Plus Academy Cyber CS	Reilly, Christine		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Jun 12, 2010	
126519119	Education Plus Academy Cyber CS	Richman, Tina	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jan 1, 2008	
126519119	Education Plus Academy Cyber CS	Richman, Tina	61		Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Oct 1, 2010	
126519119	Education Plus Academy Cyber CS	Richman, Tina		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Jun 11, 2005	
126519119	Education Plus Academy Cyber CS	Rogers, Kellyann	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jun 1, 2009	
126519119	Education Plus Academy Cyber CS	Rogers, Kellyann	61		Instructional I	Standard Certificate	N/A	2840	Early Childhood N-3	Jun 1, 2009	
126519119	Education Plus Academy Cyber CS	Rogers, Kellyann	61		Instructional I	Standard Certificate	N/A	2850	Mid-Level English 7-9	Nov 1, 2011	
126519119	Education Plus Academy Cyber CS	Rogers, Kellyann	61		Instructional I	Standard Certificate	N/A	7650	Reading Specialist K-12	Apr 1, 2013	
126519119	Education Plus Academy Cyber CS	Rogers, Kellyann	61		Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Jun 1, 2010	
126519119	Education Plus Academy Cyber CS	Rogers, Kellyann		C131017	Teach Elementary SpecEd	College Major	N/A	N/A	N/A	May 1, 2010	
126519119	Education Plus Academy Cyber CS	Rogers, Kellyann		T0020	Early Childhood Education	Test Results	N/A	1	ETS	Nov 15, 2008	
126519119	Education Plus Academy Cyber CS	Rogers, Kellyann		T0049	Middle School English Language Arts	Test Results	N/A	1	ETS	Nov 13, 2010	
126519119	Education Plus Academy Cyber CS	Rogers, Kellyann		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Jan 12, 2008	
126519119	Education Plus Academy Cyber CS	Rourke, Allyson	61		Instructional I	Standard Certificate	N/A	2850	Mid-Level English 7-9	Aug 1, 2006	
126519119	Education Plus Academy	Rourke, Allyson	61		Instructional I	Standard Certificate	N/A	2860	Mid-Level Mathematics 7-9	Aug 1, 2006	

### Staff Certification Snapshot Information by LEA

School Year: 2013 - 2014

District Code	District Name	Staff Name	Certificate Number	Certification Type Code	Certification Type	Certification Type Category	Certification Level Code	Certification Area Code	Certification Area	Certification Effective Date	Certification Expiration Date
	Cyber CS										
126519119	Education Plus Academy Cyber CS	Rourke, Allyson		61	Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Jun 1, 2006	
126519119	Education Plus Academy Cyber CS	Rourke, Allyson		C131017	Teach Elementary SpecEd	College Major	N/A	N/A	N/A	May 1, 2006	
126519119	Education Plus Academy Cyber CS	Rourke, Allyson		C131019	Teach Secondary SpecEd	College Major	N/A	N/A	N/A	May 1, 2006	
126519119	Education Plus Academy Cyber CS	Rourke, Allyson		C2301	English Lang/Lit, Gen	College Major	N/A	N/A	N/A	May 1, 1997	
126519119	Education Plus Academy Cyber CS	Rourke, Allyson		C4201	Psychology, General	College Major	N/A	N/A	N/A	May 1, 1997	
126519119	Education Plus Academy Cyber CS	Rourke, Allyson		T0049	Middle School English Language Arts	Test Results	N/A	1	ETS	Mar 4, 2006	
126519119	Education Plus Academy Cyber CS	Rourke, Allyson		T0069	Middle School Mathematics	Test Results	N/A	1	ETS	Mar 4, 2006	
126519119	Education Plus Academy Cyber CS	Rourke, Allyson		T0439	Middle School Science	Test Results	N/A	1	ETS	Sep 16, 2006	
126519119	Education Plus Academy Cyber CS	Rourke, Allyson		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Nov 19, 2005	
126519119	Education Plus Academy Cyber CS	Scholwinski, Amanda		31	Educational Specialist I	Standard Certificate	N/A	1836	Elementary School Counselor K-6	Jul 1, 2011	
126519119	Education Plus Academy Cyber CS	Scholwinski, Amanda		31	Educational Specialist I	Standard Certificate	N/A	1837	Secondary School Counselor 7-12	Jul 1, 2011	
126519119	Education Plus Academy Cyber CS	Short, Pamela		61	Instructional I	Standard Certificate	N/A	2880	Mid-Level Science 7-9	May 1, 2013	
126519119	Education Plus Academy Cyber CS	Short, Pamela		61	Instructional I	Standard Certificate	N/A	8405	Biology 7-12	May 1, 2012	
126519119	Education Plus Academy Cyber CS	Short, Pamela		61	Instructional I	Standard Certificate	N/A	8450	General Science 7-12	Jan 1, 2012	
126519119	Education Plus Academy Cyber CS	Short, Pamela		T0235	Biology Content Knowledge	Test Results	N/A	1	ETS	Apr 28, 2012	
126519119	Education	Short,		T0435	General	Test	N/A	1	ETS	Jun 11,	

### Staff Certification Snapshot Information by LEA

School Year: 2013 - 2014

District Code	District Name	Staff Name	Certificate Number	Certification Type Code	Certification Type	Certification Type Category	Certification Level Code	Certification Area Code	Certification Area	Certification Effective Date	Certification Expiration Date
	Plus Academy Cyber CS	Pamela			Science Content Knowledge	Results				2011	
126519119	Education Plus Academy Cyber CS	Short, Pamela		T0439	Middle School Science	Test Results	N/A	1	ETS	Apr 13, 2013	
126519119	Education Plus Academy Cyber CS	Smith, Amanda		61	Instructional I	Standard Certificate	N/A	3230	English 7-12	Nov 1, 2012	
126519119	Education Plus Academy Cyber CS	Smith, Amanda		61	Instructional I	Standard Certificate	N/A	4490	Spanish K-12	Jan 1, 2013	
126519119	Education Plus Academy Cyber CS	Smith, Amanda		C2301	English Lang/Lit, Gen	College Major	N/A	N/A	N/A	May 1, 2004	
126519119	Education Plus Academy Cyber CS	Smith, Amanda		C3801	Philosophy	College Major	N/A	N/A	N/A	May 1, 2004	
126519119	Education Plus Academy Cyber CS	Smith, Amanda		T5041	English Language, Literature, & Composit	Test Results	N/A	1	ETS	Jul 10, 2012	
126519119	Education Plus Academy Cyber CS	Smith, Amanda		T5195	World Languages: Spanish	Test Results	N/A	1	ETS	Dec 10, 2012	
126519119	Education Plus Academy Cyber CS	Snell, Amy		C2301	English Lang/Lit, Gen	College Major	N/A	N/A	N/A	May 1, 2004	
126519119	Education Plus Academy Cyber CS	Snell, Amy		C2301	English Lang/Lit, Gen	College Major	N/A	N/A	N/A	May 1, 1997	
126519119	Education Plus Academy Cyber CS	Stark, Sierra		61	Instructional I	Standard Certificate	N/A	3230	English 7-12	Aug 1, 2013	
126519119	Education Plus Academy Cyber CS	Stark, Sierra		61	Instructional I	Standard Certificate	N/A	8875	Social Studies 7-12	Sep 1, 2012	
126519119	Education Plus Academy Cyber CS	Stark, Sierra		C131318	Soc Studies Teacher Ed	College Major	N/A	N/A	N/A	May 1, 2012	
126519119	Education Plus Academy Cyber CS	Stark, Sierra		T0041	English Language, Literature, & Composit	Test Results	N/A	1	ETS	Jul 20, 2013	
126519119	Education Plus Academy Cyber CS	Stark, Sierra		T0081	Social Studies: Content Knowledge	Test Results	N/A	1	ETS	Jul 23, 2011	
126519119	Education Plus Academy Cyber CS	Stephens, John		61	Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Sep 1, 2000	

### Staff Certification Snapshot Information by LEA

School Year: 2013 - 2014

District Code	District Name	Staff Name	Certificate Number	Certification Type Code	Certification Type	Certification Type Category	Certification Level Code	Certification Area Code	Certification Area	Certification Effective Date	Certification Expiration Date
126519119	Education Plus Academy Cyber CS	Stephens, John	62		Instructional II	Standard Certificate	N/A	2810	Elementary K-6	Sep 1, 2007	
126519119	Education Plus Academy Cyber CS	Stephens, John		T0510	General Knowledge (calculators prohibite	Test Results	N/A	1	ETS	Nov 20, 1999	
126519119	Education Plus Academy Cyber CS	Stevens, Arthur	62		Instructional II	Standard Certificate	N/A	9220	Mentally Retarded K-12	Jun 1, 1978	
126519119	Education Plus Academy Cyber CS	Stevens, Arthur	82		Supervisory II	Standard Certificate	N/A	9215	Supvr Special Education K-12	Jul 1, 1997	
126519119	Education Plus Academy Cyber CS	Watanabe, Dawn	61		Instructional I	Standard Certificate	N/A	3230	English 7-12	Jun 1, 2010	
126519119	Education Plus Academy Cyber CS	Watanabe, Dawn	61		Instructional I	Standard Certificate	N/A	9225	Special Education N-12	Jun 1, 2013	
126519119	Education Plus Academy Cyber CS	Watanabe, Dawn		C2301	English Lang/Lit, Gen	College Major	N/A	N/A	N/A	Dec 1, 2002	
126519119	Education Plus Academy Cyber CS	Watanabe, Dawn		T0041	English Language, Literature, & Composit	Test Results	N/A	1	ETS	Sep 12, 2009	
126519119	Education Plus Academy Cyber CS	Watanabe, Dawn		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Apr 13, 2013	
126519119	Education Plus Academy Cyber CS	Wells, Heather	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Feb 1, 2012	
126519119	Education Plus Academy Cyber CS	Wells, Heather		C131202	Elementary Ed/Teaching	College Major	N/A	N/A	N/A	Dec 1, 2011	
126519119	Education Plus Academy Cyber CS	Wesley, Brittney	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Jun 1, 2011	
126519119	Education Plus Academy Cyber CS	Wesley, Brittney	61		Instructional I	Standard Certificate	N/A	2840	Early Childhood N-3	Jun 1, 2011	
126519119	Education Plus Academy Cyber CS	Wesley, Brittney		T0020	Early Childhood Education	Test Results	N/A	1	ETS	Apr 30, 2011	
126519119	Education Plus Academy Cyber CS	Wesley, Brittney		T0511	Fundamental Subjects: Content Knowledge	Test Results	N/A	1	ETS	Jul 24, 2010	
126519119	Education Plus Academy Cyber CS	Zahor, Jennifer	61		Instructional I	Standard Certificate	N/A	2810	Elementary K-6	Nov 1, 1999	

### Staff Certification Snapshot Information by LEA

School Year: 2013 - 2014

District Code	District Name	Staff Name	Certificate Number	Certification Type Code	Certification Type	Certification Type Category	Certification Level Code	Certification Area Code	Certification Area	Certification Effective Date	Certification Expiration Date
126519119	Education Plus Academy Cyber CS	Zahor, Jennifer	61	Instructional I	Standard Certificate		N/A	9225	Special Education N-12	Aug 1, 2005	
126519119	Education Plus Academy Cyber CS	Zahor, Jennifer	62	Instructional II	Standard Certificate		N/A	2810	Elementary K-6	Oct 1, 2005	
126519119	Education Plus Academy Cyber CS	Zahor, Jennifer	62	Instructional II	Standard Certificate		N/A	9225	Special Education N-12	Oct 1, 2005	
126519119	Education Plus Academy Cyber CS	Zahor, Jennifer	76	Supervisory	Standard Certificate		N/A	9215	Supvr Special Education K-12	Jan 1, 2013	
126519119	Education Plus Academy Cyber CS	Zahor, Jennifer	C131202	Elementary Ed/Teaching	College Major		N/A	N/A	N/A	Jan 1, 2000	

Preliminary Statement of Revenues, Expenditures & Fund Balances  
Include ALL Funds  
as of June 30, 2014

Name of School: Education Plus Academy Cyber Charter School School

Address of School: 487 Devon Park Drive, Suite 215 Wayne, PA 19087

CEO Signature 

**REVENUES**

6000		<b>REVENUE FROM LOCAL SOURCES</b>	
6500		<b>EARNINGS ON INVESTMENTS</b>	
6510		Interest on Investments and Interest-Bearing Checking Accounts	
6520		Dividends on Investments	
6530		Gains or Losses on Sale of Investments	
6540		Earnings on Investments in Real Property	
6580		Other Earnings on Investments	
6600		<b>FOOD SERVICE REVENUE</b>	
6610		Daily Sales - Reimbursable Programs	
6620		Daily Sales - Non-Reimbursable Programs	
6630		Special Functions	
6640		Non-Cash Contributions	
6650		Price Reduction for Reduced Price and Free Meals (Debit)	
6690		Other Food Service Revenues	
6700		<b>REVENUES FROM STUDENT ACTIVITIES</b>	
6710		Admissions	
6720		Bookstore Sales	
6730		Student Organization Membership Dues and Fees	
6740		Fees	
6750		Student Activity - Special Events	
6790		Other Student Activity Income	14,283.00
6800		<b>REVENUES FROM INTERMEDIARY SOURCES / PASS THROUGH</b>	
6810		Revenue from Local Governmental Units	
6820		Revenue from Intermediary Sources - Commonwealth Funds	
6830		Revenues from Intermediary Sources - Federal Funds	
6890		Other Revenues from Intermediary Sources	
6900		<b>OTHER REVENUE FROM LOCAL SOURCES</b>	
6910		Rentals	
6920		Contributions & Donations from Private Sources / Capital Contributions	2,230.00
6930		Gains or Losses on Sale of Fixed Assets (Economic Resource Measurement Focus Only)	
6940		Tuition from Patrons	
6941		Regular Day School Tuition	
6942		Summer School Tuition	
6943		Adult Education Tuition	
6944		Receipts From Other LEAs in Pennsylvania - Education	7,012,209.00
6945		Receipts from Out-of-State LEAs	
6946		Receipts from Member Districts - AVTS / Special Program Jointure only	
6947		Receipts from Members of Intermediate Units for Education by Withholding	
6948		Receipts from Members of Intermediate Units for Direct Contributions	
6949		Other Tuition from Patrons	
6950		Unassigned	
6960		Services Provide Other Local Governmental Units / LEAs	
6961		Transportation Services Provided Other Pennsylvania LEAs	
6969		All Other Services Provided Other Governments and LEAs Not Specified Above	
6970		Services Provided Other Funds	
6980		Revenue from Community Service Activities	
6990		Refunds and Other Miscellaneous Revenue	
6991		Refunds of a Prior Year Expenditure	
6999		Other Revenues Not Specified Above	
7000		<b>REVENUE FROM STATE SOURCES</b>	
7100		<b>BASIC INSTRUCTIONAL AND OPERATING SUBSIDIES</b>	
7150		Unassigned	
7160		Tuition for Orphans and Children Placed in Private Homes	
7180		Staff and Program Development	
7200		<b>REVENUE FOR SPECIFIC EDUCATIONAL PROGRAMS</b>	
7210		Homebound Instruction	
7220		Vocational Education	
7230		Alternative Education	
7240		Driver Education - Student	
7250		Migratory Children	
7260			
7270		Specialized Education of Exceptional Pupils	

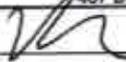
	7280	Adult Literacy	
	7290	Additional Educational Program Revenues	
7300		REVENUES FOR NON-EDUCATIONAL PROGRAMS	
	7310	Transportation (Regular and Additional)	
	7320	Rental and Sinking Fund Payments / Building Reimbursement Subsidy	
	7330	Health Services (Medical, Dental, Nurse, Act 25)	4,147.00
	7340	Unassigned	
	7350	Sewage Treatment Operations / Environmental Subsidies	
	7360	Safe Schools	
7400		VOCATIONAL TRAINING OF THE UNEMPLOYED	
7500		STATE REVENUE NOT LISTED ELSEWHERE IN THE 7000 SERIES OF ACCOUNTS	
	7502	Dual Enrollment Grants	
	7503	Project 720/High School Reform	
	7599	Other State Revenue Not Listed Elsewhere in the 7000 Series	
7600		REVENUE FOR MILK, LUNCH AND BREAKFAST PROGRAMS	
7800		REVENUE FOR THE COMMONWEALTH'S SHARE OF PAID BENEFITS	
+	7810	State Share of Social Security and Medicare Taxes	
	7820	State Share of Retirement Contributions	
7900		REVENUE FOR TECHNOLOGY	
	7910	Educational Technology	
	7990	Other Technology Grants	
8000		REVENUE FROM FEDERAL SOURCES	
8100		UNRESTRICTED GRANTS-IN-AID DIRECT FROM THE FEDERAL GOVERNMENT	
	8110	Payments for Federally Impacted Areas - P.L. 81-874	
	8190	Other Unrestricted Federal Grants-in-Aid Direct from the Federal Government	
8200		UNRESTRICTED GRANTS-IN-AID FROM THE FEDERAL GOVERNMENT THROUGH THE COMMONWEALTH	
8300		RESTRICTED GRANTS-IN-AID DIRECTLY FROM THE FEDERAL GOVERNMENT	
	8310	Payments for Federally Impacted Areas - P.L. 81-815	
	8320	Energy Conservation Grants - TA and ECM	
	8390	Other Restricted Federal Grants-in-Aid Directly from the Federal Government	
8500		RESTRICTED GRANTS-IN-AID FROM THE FEDERAL GOVERNMENT THROUGH THE COMMONWEALTH FOR THE INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA), NO CHILD LEFT BEHIND (NCLB), VOCATIONAL EDUCATION, CHILD NUTRITION AND CAREER EDUCATION PROGRAMS	137,068.00
	8510	Individuals with Disabilities Education Act (IDEA) and No Child Left Behind (NCLB)	
	8520	Vocational Education	
	8530	Child Nutrition Program	
	8540	Nutrition Education and Training	
	8560	Federal Block Grants	
	8570	Unassigned	
	8580	Child Care and Development Block Grants	
	8590	Unassigned	
8600		RESTRICTED GRANTS-IN-AID FROM THE FEDERAL GOVERNMENT THROUGH THE COMMONWEALTH FOR DRIVER EDUCATION, ADULT EDUCATION, CETA, HEADSTART, ENERGY CONSERVATION, WORKFORCE INVESTMENT ACT AND OTHER PROGRAMS	
	8610	Homeless Assistance Act	
	8620	Adult Basic Education	
	8640	Headstart	
	8650	Unassigned	
	8660	Workforce Investment Act (WIA)	
	8670	Unassigned	
	8680	Unassigned	
	8690	Other Restricted Federal Grants-in-Aid through the Commonwealth	
8700		ARRA Title 1	
8800		MEDICAL ASSISTANCE REIMBURSEMENTS	
9000		OTHER FINANCING SOURCES	
9100		SALE OF BONDS	
	9110	Bond Issue Proceeds (Gross)	
	9120	Proceeds from Refunding of Bonds	
9200		PROCEEDS FROM EXTENDED TERM FINANCING	
9300		INTERFUND TRANSFERS	
	9310	General Fund Transfers	
	9320	Special Revenue Fund Transfers	



Preliminary Statement of Revenues, Expenditures & Fund Balances  
Include ALL Funds  
as of June 30, 2014

Name of School: Education Plus Academy Cyber Charter School School

Address of School: 487 Devon Park Drive, Suite 215 Wayne, PA 19087

CEO Signature: 

**EXPENDITURES**

<b>1000</b>	<b>INSTRUCTION</b>	
1100	REGULAR PROGRAMS - ELEMENTARY / SECONDARY	2,844,805.00
1200	SPECIAL PROGRAMS - ELEMENTARY / SECONDARY	1,595,999.00
1300	VOCATIONAL EDUCATION	
1400	OTHER INSTRUCTIONAL PROGRAMS - ELEMENTARY / SECONDARY	
1600	ADULT EDUCATION PROGRAMS	
1700	HIGHER EDUCATION PROGRAMS	
1800	PRE-KINDERGARTEN	
<b>2000</b>	<b>SUPPORT SERVICES</b>	
2100	SUPPORT SERVICES - PUPIL PERSONNEL	
2110	Supervision of Pupil Personnel Services	
2120	Guidance Services	127,139.00
2130	Attendance Services	
2140	Psychological Services	
2150	Speech Pathology and Audiology Services	
2160	Social Work Services	
2170	Student Accounting Services	
2190	Other Pupil Personnel Services	
2200	SUPPORT SERVICES - INSTRUCTIONAL STAFF	
2210	Supervision of Educational Media Services	
2220	Technology Support Services	126,283.00
2230	Educational Television Services	
2240	Computer-Assisted Instruction Support Services	
2250	School Library Services	
2260	Instruction and Curriculum Development Services	
2270	Instructional Staff Professional Development Services	
2280	Nonpublic Support Services	
2300	SUPPORT SERVICES - ADMINISTRATION	
2310	Board Services	
2320	Board Treasurer Services	
2340	Staff Relations and Negotiations Services	
2350	Legal Services	35,823.00
2360	Office of the Superintendent (Executive Director) Services	
2370	Community Relations Services	
2380	Office of the Principal Services	1,009,477.00
2390	Other Administration Services	
2400	SUPPORT SERVICES - PUPIL HEALTH	25,481.00
2500	SUPPORT SERVICES - BUSINESS	
2510	Fiscal Services	370,261.00
2520	Purchasing Services	
2530	Warehousing and Distributing Services	
2540	Printing, Publishing and Duplicating Services	
2590	Other Support Services - Business	
2600	OPERATION AND MAINTENANCE OF PLANT SERVICES	
2610	Supervision of Operation and Maintenance of Plant Services	
2620	Operation of Buildings Services	
2630	Care and Upkeep of Grounds Services	
2640	Care and Upkeep of Equipment Services	
2650	Vehicle Operations and Maintenance Services (Other than Student Transportation Vehicles)	
2660	Security Services	
2690	Other Operation and Maintenance of Plant Services	766,177.00
2700	STUDENT TRANSPORTATION SERVICES	
2710	Supervision of Student Transportation Services	
2720	Vehicle Operation Services	
2730	Monitoring Services	
2740	Vehicle Servicing and Maintenance Services	
2750	Nonpublic Transportation	
2790	Other Student Transportation Services	

2800	SUPPORT SERVICES - CENTRAL		
2810	Planning, Research, Development and Evaluation Services		
2820	Information Services		
2830	Staff Services		
2840	Data Processing Services		
2850	State and Federal Agency Liaison Services		
2860	Management Services		
2890	Other Support Services Central		
2900	OTHER SUPPORT SERVICES - CENTRAL		
2990	Pass-Thru Funds		
3000	OPERATION OF NON-INSTRUCTIONAL SERVICES		
3100	FOOD SERVICES		
3200	STUDENT ACTIVITIES		
3210	School Sponsored Student Activities		15,484.00
3250	School Sponsored Athletics		
3300	COMMUNITY SERVICES		
3310	Community Recreation		
3320	Civic Services		
3330	Public Library Services		
3340	Custody and Child Care		
3350	Welfare Activities		
3390	Other Community Services		
3400	SCHOLARSHIPS AND AWARDS		
4000	FACILITIES ACQUISITION, CONSTRUCTION AND IMPROVEMENT SERVICES		
4100	SITE ACQUISITION SERVICES - ORIGINAL AND ADDITIONAL		
4200	EXISTING SITE IMPROVEMENT SERVICES		
4300	ARCHITECTURE AND ENGINEERING SERVICES / EDUCATIONAL SPECIFICATIONS DEVELOPMENT - ORIGINAL AND ADDITIONAL		
4400	ARCHITECTURE AND ENGINEERING SERVICES / EDUCATIONAL SPECIFICATIONS - IMPROVEMENTS		
4500	BUILDING ACQUISITION AND CONSTRUCTION SERVICES - ORIGINAL AND ADDITIONAL		
4600	EXISTING BUILDING IMPROVEMENT SERVICES		
5000	OTHER EXPENDITURES AND FINANCING USES		
5100	DEBT SERVICE / OTHER EXPENDITURES AND FINANCING USES		
5200	FUND TRANSFERS		
5300	TRANSFERS INVOLVING COMPONENT UNITS		
5400	INTRAFUND TRANSFERS OUT		
5800	SUSPENSE ACCOUNT		
5900	BUDGETARY RESERVE		
	TOTAL EXPENDITURES		6,936,929.00

TOTAL REVENUES MINUS TOTAL EXPENDITURES = CURRENT FUND  
BALANCE AS OF JUNE 30, 2014

233,008.00

## **Education Plus Academy Cyber Charter School Fiscal Solvency Policies 2013-14**

As of July 1, 2013

The school board adopts an annual budget in June prior to the upcoming fiscal year. All purchasing and expense allocation throughout the fiscal year must align with the budget. The administration and board monitors fiscal activity, as related to the annual budget, on a monthly basis. Monthly reviews also include all balance sheet items, including accounts receivable and accounts payable. The intention of the board is to maintain a reserve at the end of each fiscal year (June 30).

**Education Plus Academy Cyber Charter School**

**Financial Statements  
And  
Independent Auditors' Report**

**Year Ended June 30, 2013**

**Education Plus Academy Cyber Charter School**  
**Table of Contents**  
**Year Ended June 30, 2013**

---

Independent Auditor's Report	1-2
Management's Discussion and Analysis	3-5
<b>Basic Financial Statements</b>	
Statement of Net Position	6
Statement of Activities	7
Balance Sheet - Governmental Funds	8
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position	9
Statement of Revenues, Expenditures and Changes in Fund Deficit - Governmental Funds	10
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Deficit of Governmental Funds to the Statement of Activities	11
Notes to Financial Statements	12-18
<b>Supplementary Information</b>	
Governmental Fund Budgetary Comparison Schedule	19
<b>Other Reports Required by Government Auditing Standards</b>	
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed In Accordance with Government Auditing Standards	20-21

## **Independent Auditor's Report**

To the Board of Trustees  
Education Plus Academy Cyber Charter School  
Wayne, Pennsylvania

We have audited the accompanying financial statements of the governmental activities and the major fund of Education Plus Academy Cyber Charter School (the School), as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of Education Plus Academy Cyber Charter School as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated December 12, 2013, on our consideration of Education Plus Academy Cyber Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Education Plus Academy Cyber Charter School's internal control over financial reporting and compliance.



Certified Public Accountants  
Elkins Park, Pennsylvania

December 12, 2013

# Education Plus Academy Cyber Charter School

## Management's Discussion and Analysis

### June 30, 2013

---

The Board of Trustees of Education Plus Academy Cyber Charter School (the School) offers readers of the School's financial statements this narrative overview and analysis of the financial activities of the School for the fiscal year ended June 30, 2013. We encourage readers to consider the information presented here in conjunction with the School's financial statements.

#### **Financial Highlights**

- Total revenues were approximately \$2,900,000 for the year ended June 30, 2013.
- At the close of the current fiscal year, the School reports an ending fund deficit of \$48,671. This balance was the result of a \$48,671 deficit for the year ended June 30, 2013.
- The School's cash balance at June 30, 2013 was \$119,145.

#### **Overview of the Financial Statements**

The discussion and analysis is intended to serve as an introduction to the School's basic financial statements. The School's basic financial statements as presented comprise three components: Management's Discussion and Analysis (this section), the basic financial statements, and supplementary information.

#### ***Government-Wide Financial Statements***

The government-wide financial statements are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the School's assets, deferred outflows of resources, liabilities and deferred inflows of resources, with the difference between the components (assets and deferred outflows of resources, less liabilities and deferred inflows of resources) reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the School is improving or deteriorating.

The *statement of activities* presents information showing how the School's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.

The government-wide financial statements report on the function of the School that is principally supported by subsidies from school districts whose constituents attend the School.

#### ***Fund Financial Statements***

A *fund* is a group of related accounts that are used to maintain control over resources that have been segregated for specific activities or purposes. The School, like governmental type entities, utilizes fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The School has only one fund type, the governmental general fund.

# Education Plus Academy Cyber Charter School Management's Discussion and Analysis June 30, 2013

---

## Overview of the Financial Statements (continued)

### *Notes to the Financial Statements*

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

### *Supplementary Information*

The governmental fund budgetary comparison schedule is presented for purposes of additional analysis.

### **Government-Wide Financial Analysis**

Management has adopted Governmental Accounting Standards Board (GASB) Statement 34 which requires a comparative analysis of current and prior periods. A comparative analysis will be presented in future years when prior year data is available.

As noted earlier, net position may serve over time as a useful indicator of a school's financial position. In the case of the School, assets exceeded liabilities by \$177,396 as of June 30, 2013.

The School's revenues are predominately local school district's funds based on the student enrollment. For the year ended June 30, 2013, the School's total revenues of \$2,927,474 exceeded total expenditures of \$2,750,078 by \$177,396.

### **Governmental Fund**

The focus of the School's *governmental fund* is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the School's financing requirements. In particular, *fund balance* may serve as a useful measure of a government's net resources available for spending for program purposes at the end of the fiscal year.

The School's governmental fund (the General Fund) reported an ending fund deficit of \$48,671.

### **Budget Variations**

The actual revenues represent a decrease from budgeted revenues of \$755 .

Actual expenditures were \$43,470 higher than the budget due to increases (decreases) as follows:

Instruction	\$ (775,150)
Support services	557,881
Noninstruction services	2,914
Capital outlay	248,707
Debt service	9,118
	\$ 43,470

**Education Plus Academy Cyber Charter School  
Management's Discussion and Analysis  
June 30, 2013**

---

**Capital Asset and Debt Administration**

***Capital Assets***

As of June 30, 2013, the School's investment in capital assets for its governmental activities totaled \$226,067 (net of accumulated depreciation). This investment in capital assets includes leasehold improvements and equipment and furniture.

Major capital assets purchases during the year included the following:

- Capital expenditures of \$237,452 for equipment and furniture
- Capital expenditures of \$11,255 for leasehold improvements

Additional information on the School's capital assets can be found in Note 4 of this report.

***Long-Term Debt***

The School does not have any long-term liabilities at this time.

**Economic Factors and Next Year's Budgets and Rates**

The School's primary source of revenue, the per student subsidy provided by the local school districts, will increase by approximately \$3,500,000 for fiscal year 2013-2014, due to increased enrollment from approximately 245 to approximately 465 students and increased per-student rates.

**Future Events That Will Financially Impact the School**

Except as listed above, there are no known future events that will financially impact the School.

**Contacting the School's Financial Management**

The financial report is designed to provide interested parties a general overview of the School's finances. Questions regarding any of the information provided in this report should be addressed to the CEO, Education Plus Academy Cyber Charter School, 487 Devon Park Drive, Suite 206, Wayne, PA 19087.

**Education Plus Academy Cyber Charter School**  
**Statement of Net Position**  
**June 30, 2013**

	Governmental Activities
<b>Assets</b>	
Current assets	
Cash and cash equivalents	\$ 119,145
Receivable from school districts	240,976
Federal subsidies receivable	93,590
Other receivables	622
Prepaid expenses	48,212
Total current assets	502,545
Property and equipment, net	226,067
Security deposit	5,000
	733,612
<b>Liabilities</b>	
Current liabilities	
Bank line of credit	225,000
Note payable	100,000
Accounts payable	115,181
Accrued expenses	116,035
Total current liabilities	556,216
<b>Net Position</b>	
Invested in capital assets, net	226,067
Unrestricted	(48,671)
	\$ 177,396

See accompanying notes to financial statements.



**Education Plus Academy Cyber Charter School**  
**Balance Sheet-Governmental Fund**  
**June 30, 2013**

	General Fund
<b>Assets</b>	
Cash and cash equivalents	\$ 119,145
Receivable from school districts	240,976
Federal subsidies receivable	93,590
Other receivables	622
Prepaid expenses	48,212
Security deposit	5,000
Total assets	\$ 507,545
<b>Liabilities</b>	
Bank line of credit	\$ 225,000
Note payable	100,000
Accounts payable	115,181
Accrued expenses	116,035
Total liabilities	556,216
<b>Fund Balances</b>	
Nonspendable	48,212
Unassigned	(96,883)
Total fund deficit	(48,671)
	\$ 507,545

See accompanying notes to financial statements.

**Education Plus Academy Cyber Charter School  
 Reconciliation of the Balance Sheet of Governmental Funds  
 To the Statement of Net Position  
 June 30, 2013**

---

<b>Total Fund Deficit for Governmental Funds</b>	\$	(48,671)
--	----	----------

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. These assets consist of:

Building improvements	11,255		
Computer equipment	185,595		
Furniture and fixtures	51,857		
Accumulated depreciation and amortization	(22,640)		
			226,067
<b>Total Net Position of Governmental Activities</b>		<b>\$</b>	<b>177,396</b>

See accompanying notes to financial statements.

**Education Plus Academy Cyber Charter School**  
**Statement of Revenues, Expenditures, and Changes in Fund Deficit-**  
**Governmental Fund**  
**Year Ended June 30, 2013**

	General Fund
<b>Revenues</b>	
Local educational agency assistance	\$ 2,741,494
Federal sources	149,744
Other revenues	36,236
Total revenues	2,927,474
<b>Expenditures</b>	
Instruction	1,655,135
Support services	1,051,446
Noninstructional services	11,739
Capital outlay	248,707
Debt service	9,118
Total expenditures	2,976,145
<b>Excess of Expenditures over Revenues</b>	(48,671)
<b>Fund Balance - Beginning of Year</b>	-
<b>Fund Deficit - End of Year</b>	<b>\$ (48,671)</b>

See accompanying notes to financial statements.

**Education Plus Academy Cyber Charter School  
 Reconciliation of the Statement of Revenues, Expenditures, and  
 Changes in Fund Deficit of Governmental Funds to the  
 Statement of Activities  
 Year Ended June 30, 2013**

---

**Net Change in Fund Deficit - Total Governmental Funds** \$ (48,671)

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation and amortization expense. This is the amount by which capital outlays exceeds depreciation in the current period.

Capital outlays	248,707	
Depreciation and amortization expense	(22,640)	
	226,067	226,067

**Change in Net Position of Governmental Activities** \$ 177,396

See accompanying notes to financial statements.

**Education Plus Academy Cyber Charter School**  
**Notes to Financial Statements**  
**June 30, 2013**

---

**Note 1      Background and Summary of Significant Accounting Policies**

Education Plus Academy Cyber Charter School (the School) is organized as a nonprofit corporation in Pennsylvania to operate a charter school in accordance with Pennsylvania Act 22 of 1997. The School is operating under a charter school contract commencing on July 1, 2012 and ending on June 30, 2017.

The financial statements of the School have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the School's accounting policies are described below.

**Government-Wide and Fund Financial Statements**

The government-wide financial statements (the statement of net position and the statement of activities) report on the School as a whole. The statement of activities demonstrates the degree to which the direct expenses of the School's function are offset by program revenues.

The fund financial statements (governmental fund balance sheet and statement of governmental fund revenues, expenditures and changes in fund balance) report on the School's general fund.

**Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

**Government-Wide Financial Statements:**

The statement of net position and the statement of activities are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred regardless of the timing of the related cash flows. Grants and similar items are recognized as soon as all eligibility requirements imposed by the provider have been met.

**Fund Financial Statements:**

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the School considers revenues to be available if they are collected within 90 days of the end of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

**Education Plus Academy Cyber Charter School**  
**Notes to Financial Statements**  
**June 30, 2013**

---

**Note 1      Background and Summary of Significant Accounting Policies (Continued)**

**Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)**

The government reports the following major governmental fund:

General Fund – The General Fund is the operating fund of the School and accounts for all revenues and expenditures of the School.

Amounts reported as program revenues include a per-student subsidy from local school districts as well as federal and state grants. Internally dedicated resources are reported as general revenues rather than as program revenues.

**Method of Accounting**

The School has adopted the provision of Statement No. 34 (“Statement 34”) of the Governmental Accounting Standards Board “*Basic Financial Statements – and Managements’ Discussion and Analysis – for State and Local Governments.*” Statement 34 established standards for external financial reporting for all state and local governmental entities, which includes a statement of net assets, a statement of activities and changes in net assets. It requires the classification of net position into three components – invested in capital assets, net of related debt; restricted; and unrestricted. These calculations are defined as follows:

- Invested in capital assets, net of related debt – This component of net position consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds are not included in the calculation of invested in capital assets, net of related debt. Rather, that portion of the debt is included in the same net assets component as the unspent proceeds.
- Restricted – This component of net position consists of constraints placed on net asset use through external constraints imposed by creditors such as through debt covenants, grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.
- Unrestricted net position – This component of net position typically includes unrestricted liquid assets.

When both restricted and unrestricted resources are available for use, it is the School's policy to use restricted resources first, then unrestricted resources as they are needed for the included program.

**Education Plus Academy Cyber Charter School**  
**Notes to Financial Statements**  
**June 30, 2013**

---

**Note 1      Background and Summary of Significant Accounting Policies (Continued)**

**Fund Balances - Governmental Funds**

The School elected to implement GASB No. 54, *Fund Balance Reporting and Governmental Type Definition*. In the fund financial statements, governmental funds report the following classifications of fund balance:

- Nonspendable - includes amounts that cannot be spent because they are either not spendable in form or are legally or contractually required to be maintained intact. The School classified prepaid expenses as being nonspendable as these items are not expected to be converted to cash.
- Restricted - included amounts restricted by external sources, such as creditors or grantors, or by constitutional provision or enabling legislation.
- Committed - includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Board of Trustees.
- Assigned - includes amounts that the School intends to use for a specific purpose, but do not meet the definition of restricted or committed fund balance.
- Unassigned - includes all amounts that are not included in other spendable classifications.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the School considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the School considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the Board of Trustees has provided otherwise in its commitment or assignment actions.

**Budgets and Budgetary Accounting**

Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America. An annual budget is adopted for the General Fund.

The Budgetary Comparison Schedule should present both the original and the final appropriated budgets for the reporting period. The School only has a general fund budget; therefore, the original budget filed and accepted by the Pennsylvania Department of Education is the final budget as well.

**Education Plus Academy Cyber Charter School**  
**Notes to Financial Statements**  
**June 30, 2013**

---

**Note 1      Background and Summary of Significant Accounting Policies (Continued)**

**Use of Estimates**

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Concentration of Credit Risk**

Periodically, the School may maintain deposits in excess of the Federal Deposit Insurance Corporation's limit of \$250,000 with financial institutions.

**Cash and Cash Equivalents**

The School's cash is considered to be cash on hand and demand deposits.

**Capital Assets**

Capital assets, which include property, plant and equipment, are reported in the government-wide financial statements. All capital assets are capitalized at cost and updated for additions and retirements during the year. The School does not possess any infrastructure. Improvements are capitalized; the cost of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not. The School established a threshold of \$5,000 for capitalization of depreciable assets. Similar items purchased in the same timeframe and items related to the same project or purchase can be pooled together for capitalization and depreciation. Capital assets of the School are depreciated using the straight-line method over the useful lives of the assets; leasehold improvements (15 years), furniture and fixtures (7 years) and equipment (5 years).

**Income Tax Status**

The School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Service Code. The School adopted the provisions of FASB ASC 740-10, *Accounting for Uncertainty in Income Taxes*. Management evaluated the School's tax positions and concluded that the School had taken no uncertain tax positions that require adjustment to the financial statements to comply with the provisions of this guidance. The School files a Return of Organizations Exempt from Income Tax annually. The School's returns for June 30, 2013 are subject to examination by the IRS, generally for three years after they were filed.

**Advertising Costs**

All costs associated with advertising and promotions are recorded as expenditures in the year incurred.

**Education Plus Academy Cyber Charter School**  
**Notes to Financial Statements**  
**June 30, 2013**

**Note 2      Cash**

The School's cash and cash equivalents balance at June 30, 2013, was \$119,145. The actual amount of cash on deposit in the School's bank accounts at June 30, 2013 was \$192,531. The entire amount was insured by the Federal Deposit Insurance Corporation (FDIC).

**Custodial Credit Risk-Deposits**

Custodial credit risk is the risk than in the event of a bank failure, the School's uninsured deposits may not be returned. The School does not have a policy for custodial credit risk.

**Note 3      Receivables**

Receivables as of June 30, 2013 consist primarily of subsidies from federal and state authorities. All receivables are considered collectible due to the stable condition of these programs.

**Note 4      Capital Assets**

Capital asset activity for the year ended June 30, 2013 was as follows:

	Balance, 7/1/2012	Additions	Deletions	Balance, 6/30/13
Furniture & Fixtures	\$ -	\$ 51,856	\$ -	\$ 51,856
Computer Equipment	-	185,596	-	185,596
Building Improvements	-	11,255	-	11,255
	-	248,707	-	248,707
Less: accumulated depreciation	-	22,640	-	22,640
	\$ -	\$ 226,067	\$ -	\$ 226,067

Depreciation and amortization expense was \$22,640 for the year ended June 30, 2013.

**Note 5      Funding**

The School received funding from various local school districts on a monthly basis based on enrollment. The rate of funding per student is determined on an annual basis. The Commonwealth of Pennsylvania makes contributions on behalf of the charter school for the employer's share of retirement payments and social security payments.

**Note 6      Line of Credit**

The School maintains a \$300,000 line of credit agreement (line) with Meridian Bank expiring July 31, 2014, which accrues interest at the Wall Street Journal prime rate plus 1%, with a 5% floor. The line is for working capital purposes and is collateralized by School assets. As of June 30, 2013, \$75,000 was available to be drawn upon.

**Education Plus Academy Cyber Charter School**  
**Notes to Financial Statements**  
**June 30, 2013**

**Note 6      Line of Credit (Continued)**

The line was increased to \$500,000 in August 2013.

Line of credit activity for the year ended June 30, 2013 was as follows:

Balance, July 1, 2012	\$	-
Borrowings		865,000
Repayments		(640,000)
<hr/>		
Balance, June 30, 2013	\$	225,000

Interest expense was \$9,118 for the year ended June 30, 2013.

**Note 7      Loans Payable and Related Party Transactions**

A School Board member loaned the School \$100,000 for working capital purposes. The loan is non-interest bearing and unsecured, and was paid in full in October 2013.

The School's outside business manager loaned the School \$25,000 during the year ended June 30, 2013. The loan was non-interest bearing and unsecured, and was repaid in full during the year.

Changes in loans payable are as follows:

Balance, July 1, 2012	\$	-
Borrowings		125,000
Repayments		(25,000)
<hr/>		
Balance, June 30, 2013	\$	100,000

**Note 8      Lease Commitments**

The School leases multiple facilities under operating lease agreements expiring through August 2017. Rent expense was \$295,213 for the year ended June 30, 2013.

Future minimum lease payments are as follows as of June 30, 2013:

Year ended June 30,		
2014	\$	424,637
2015		345,633
2016		338,492
2017		50,000
2018		5,000
<hr/>		
	\$	1,163,762

**Education Plus Academy Cyber Charter School**  
**Notes to Financial Statements**  
**June 30, 2013**

---

**Note 9      Retirement Plan**

The School provides pension benefits for all of its employees through the Education Plus Academy Cyber Charter School 403(b) Plan. Employees are required to participate from the date of employment, with a mandatory minimum contribution of 5%. The School will match the employees' contributions dollar for dollar up to 5% of their compensation. Contributions to the plan for the year ended June 30, 2013 totaled \$85,132, which consisted of \$42,564 contributed by employees and \$42,568 contributed by the School.

**Note 10     Risk Management**

The School is exposed to various risks of loss related to torts: theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The School carries commercial insurance for such risks.

**Note 11     Grants**

The School participates in numerous state and federal grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the School has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivable at June 30, 2013 may be impaired. In the opinion of the School, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

**Note 12     Litigation**

The School is, from time to time, involved in claims and lawsuits incidental to its operations. In the opinion of the administration and legal counsel, at this time, the ultimate resolution of these matters will not have an adverse effect of the financial position of the School.

**Supplementary Information**

**Education Plus Academy Cyber Charter School  
Governmental Fund Budgetary Comparison Schedule  
Year Ended June 30, 2013**

	<u>Budgeted Amounts</u>		Actual	Variance With Budget
	Original	Final	Revenues/ Expenditures	
<b>Revenues</b>				
Local educational agency assistance	\$ 2,743,499	\$ 2,743,499	\$ 2,741,494	\$ (2,005)
Federal sources	149,730	149,730	149,744	14
Other revenues	35,000	35,000	36,236	1,236
Total revenues	<u>2,928,229</u>	<u>2,928,229</u>	<u>2,927,474</u>	<u>(755)</u>
<b>Expenditures</b>				
Instruction	2,430,285	2,430,285	1,655,135	775,150
Support services	493,565	493,565	1,051,446	(557,881)
Noninstructional services	8,825	8,825	11,739	(2,914)
Capital outlay	-	-	248,707	(248,707)
Debt service	-	-	9,118	(9,118)
Total expenditures	<u>2,932,675</u>	<u>2,932,675</u>	<u>2,976,145</u>	<u>(43,470)</u>
<b>Excess of Expenditures Over Revenues</b>	(4,446)	(4,446)	(48,671)	(44,225)
<b>Fund Balance, Beginning</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Fund Deficit, Ending</b>	<u>\$ (4,446)</u>	<u>\$ (4,446)</u>	<u>\$ (48,671)</u>	<u>\$ (44,225)</u>

See accompanying notes to financial statements.

**Other Reports Required By Government Auditing Standards**

**Independent Auditor's Report on Internal Control  
Over Financial Reporting and on Compliance and  
Other Matters Based on an Audit of Financial Statements  
Performed in Accordance with *Government Auditing Standards***

To the Board of Trustees  
Education Plus Academy Cyber Charter School  
Wayne, Pennsylvania

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of Education Plus Academy Cyber Charter School (the School) as of and for the year ended June 30, 2013 and the related notes to the financial statements, which collectively comprise the School's basic financial statements and have issued our report thereon, dated December 12, 2013.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion of the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "SD Associates P.C." in a cursive, slightly slanted font.

Certified Public Accountants  
Elkins Park, Pennsylvania

December 12, 2013

**COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF EDUCATION  
333 Market Street Harrisburg, PA 17126-0333**

**Division of Federal Program  
Consolidated Program Review**

**2013-2014 School Year**

**Education Plus Academy Cyber CS  
487 Devon Park Drive  
Suite 206  
Wayne, PA 19087**

	<u>Name</u>	<u>Phone Number</u>	Check if Interviewed
<b>Superintendent:</b>	Nicholas D Torres	215-600-2709	<input checked="" type="checkbox"/>
<b>Business Manager:</b>	Ryan Schumm	215-481-9777	<input checked="" type="checkbox"/>
<b>Title I Coordinator:</b>	Brooke Darling/ Twila Smoker	215-600-2709	<input checked="" type="checkbox"/>
<b>Title II Part A Coordinator:</b>	Brooke Darling/ Twila Smoker	215-600-2709	<input checked="" type="checkbox"/>
<b>Title III Coordinator:</b>			<input type="checkbox"/>
<b>Fiscal Requirements Coordinator:</b>	Ryan Schumm	215-481-9777	<input checked="" type="checkbox"/>
<b>Ed-Flex Waiver Review Coordinator:</b>			<input type="checkbox"/>
<b>Title VI-B REAP Coordinator:</b>			<input type="checkbox"/>

**Program(s) Reviewed:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Title I         | <input checked="" type="checkbox"/> Fiscal Requirements |
| <input checked="" type="checkbox"/> Title II Part A | <input type="checkbox"/> Ed-Flex Waiver Review          |
| <input type="checkbox"/> Title III                  | <input type="checkbox"/> Title VI-B REAP                |

**Program Reviewer(s):** Dr. Dennis T. Roule

**Program Review Date:** 06/05/2014

# Title I Program Review

- I. Highly Qualified
- II. Parent Involvement
- III. LEA Improvement
- IV. School Improvement
- V. School Choice
- VI. Supplemental Educational Services (SES)
- VII. Schoolwide Programs
- VIII. Targeted Assistance
- IX. Nonpublic Schools
- X. Comparability

# I. Highly Qualified

Component I: Highly Qualified

**The Local School System (LEA) designs and implements procedures that ensure the hiring and retention of qualified teachers and paraprofessionals and ensure that parents are informed of educator credentials as required.**

**Sec. 1111 (h)(6)(A)**

**Sec. 1119 (a)(1-2) (c)(1)**

Requirements	Met	Not Met	N/A	Suggested Evidence of Implementation	Additional Evidence	Comments
1a. Utilizing the most recent PIMS data, all core content area teachers employed by the LEA are highly qualified. (Core content teachers in ALL schools, not just Title I.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> PIMS Highly Qualified Teacher Report <input type="checkbox"/> Emergency Certificates for all teachers not HQ		<b>District Comments</b>
						4/22/2014 11:58:58 AM Federal Program Coordinator Twila Smoker All Education Plus Academy Teachers are highly qualified
1b. LEA has a system in place to ensure that all core content area teachers become highly qualified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> List of teachers not highly qualified with Individualized Professional Development Plan for each.		<b>District Comments</b>
						4/22/2014 11:59:25 AM Federal Program Coordinator Twila Smoker All Education Plus Academy Teachers are highly qualified
						<b>Monitor Comments</b>
						6/10/2014 10:08:49 AM Monitor Dennis Roule The list of not highly qualified staff is empty. Only highly qualified teachers are providing services to children. The development of a system to handle an unforeseen, intermittent certification issue may be prudent.

<p>2. All instructional paraprofessionals working in a Title I program are highly qualified.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> List of paraprofessionals & their qualifications: HS Diploma plus 2 years of college (48 credits), AA Degree or local assessment		<table border="1"> <tr> <th data-bbox="1438 43 1982 94">District Comments</th> </tr> <tr> <td data-bbox="1438 94 1982 305">           4/22/2014 11:59:46 AM            Federal Program Coordinator Twila Smoker            Education Plus Academy has no paraprofessional staff in place         </td> </tr> <tr> <th data-bbox="1438 305 1982 355">Monitor Comments</th> </tr> <tr> <td data-bbox="1438 355 1982 566">           6/10/2014 10:18:49 AM            Monitor Dennis Roule            For the 2013-2014 academic year Education Plus did not use paraprofessional staff.         </td> </tr> </table>	District Comments	4/22/2014 11:59:46 AM Federal Program Coordinator Twila Smoker Education Plus Academy has no paraprofessional staff in place	Monitor Comments	6/10/2014 10:18:49 AM Monitor Dennis Roule For the 2013-2014 academic year Education Plus did not use paraprofessional staff.
District Comments										
4/22/2014 11:59:46 AM Federal Program Coordinator Twila Smoker Education Plus Academy has no paraprofessional staff in place										
Monitor Comments										
6/10/2014 10:18:49 AM Monitor Dennis Roule For the 2013-2014 academic year Education Plus did not use paraprofessional staff.										
<p>3. Parents (in Title I schools only) are notified annually that they may request information regarding the professional qualifications of their child's teacher(s), and of paraprofessionals who provide instructional services to their children.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Copy of Right-to-Know Teacher Qualifications letter and evidence of distribution date		<table border="1"> <tr> <th data-bbox="1438 576 1982 626">District Comments</th> </tr> <tr> <td data-bbox="1438 626 1982 870">           4/22/2014 12:09:30 PM            Federal Program Coordinator Twila Smoker            Notification has not been sent annually. Parents will be notified will be for the upcoming 2014-2015 school year.         </td> </tr> <tr> <th data-bbox="1438 870 1982 920">Monitor Comments</th> </tr> <tr> <td data-bbox="1438 920 1982 1196">           6/10/2014 10:15:27 AM            Monitor Dennis Roule            A "right to know" announcement will be included in the information for the upcoming academic year. Parents would have received this information if the request would have been made.         </td> </tr> </table>	District Comments	4/22/2014 12:09:30 PM Federal Program Coordinator Twila Smoker Notification has not been sent annually. Parents will be notified will be for the upcoming 2014-2015 school year.	Monitor Comments	6/10/2014 10:15:27 AM Monitor Dennis Roule A "right to know" announcement will be included in the information for the upcoming academic year. Parents would have received this information if the request would have been made.
District Comments										
4/22/2014 12:09:30 PM Federal Program Coordinator Twila Smoker Notification has not been sent annually. Parents will be notified will be for the upcoming 2014-2015 school year.										
Monitor Comments										
6/10/2014 10:15:27 AM Monitor Dennis Roule A "right to know" announcement will be included in the information for the upcoming academic year. Parents would have received this information if the request would have been made.										

<p>4. Parents (in Title I schools only) are notified if their child is assigned to or being taught for four or more consecutive weeks by a teacher who is not highly qualified in a core academic subject.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><input checked="" type="checkbox"/> Copy of Right-to-Know Non-HQT letter and evidence of distribution date, if applicable, or undated if not applicable</p>		<table border="1"> <thead> <tr> <th data-bbox="1440 42 1982 90" style="background-color: #cccccc;">District Comments</th> </tr> </thead> <tbody> <tr> <td data-bbox="1440 94 1982 371"> <p>4/22/2014 12:13:51 PM Federal Program Coordinator Twila Smoker Education Plus Academy teachers are all highly qualified in their content area. Copy of Right-to-Know - Non-HQT letter uploaded to website.</p> </td> </tr> </tbody> </table>	District Comments	<p>4/22/2014 12:13:51 PM Federal Program Coordinator Twila Smoker Education Plus Academy teachers are all highly qualified in their content area. Copy of Right-to-Know - Non-HQT letter uploaded to website.</p>
District Comments								
<p>4/22/2014 12:13:51 PM Federal Program Coordinator Twila Smoker Education Plus Academy teachers are all highly qualified in their content area. Copy of Right-to-Know - Non-HQT letter uploaded to website.</p>								

## II. Parent Involvement

Component II: Parent Involvement								
<b>The LEA and schools meet parental involvement requirements.</b>								
Sec. 1118(a)-(h) Sec. 1111(c)(14) Sec. 1111(d) Sec. 1116(a)(1)(D)								
Requirements	Met	Not Met	N/A	Suggested Evidence of Implementation	Additional Evidence	Comments		
1. LEA has a written parental involvement policy and evidence that it is reviewed and updated annually.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> LEA parent involvement policy <input checked="" type="checkbox"/> Staff/Parent meeting agenda, memoranda, revisions, sign-in sheets. <input checked="" type="checkbox"/> Website posting.		<table border="1"> <thead> <tr> <th>Monitor Comments</th> </tr> </thead> <tbody> <tr> <td>           6/10/2014 10:23:39 AM            Monitor Dennis Roule            The LEA and the school are one entity. A single Parent Involvement Policy exists for the entire system.         </td> </tr> </tbody> </table>	Monitor Comments	6/10/2014 10:23:39 AM Monitor Dennis Roule The LEA and the school are one entity. A single Parent Involvement Policy exists for the entire system.
Monitor Comments								
6/10/2014 10:23:39 AM Monitor Dennis Roule The LEA and the school are one entity. A single Parent Involvement Policy exists for the entire system.								
2. Schools receiving Title I funds have a written Parent Involvement Policy/Plan aligned with the District policy and evidence that it is updated annually and has been distributed to parents.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> School parent involvement policy <input checked="" type="checkbox"/> Parent meeting agenda, memoranda, revisions, sign-in sheets <input checked="" type="checkbox"/> Website posting				
3. Schools receiving Title I funds have a written school-parent compact and evidence that it has been updated annually and has been distributed to parents	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> School-parent compact <input checked="" type="checkbox"/> Staff-parent meeting agenda <input checked="" type="checkbox"/> Evidence of distribution				

4. Title I schools hold an annual meeting to inform parents of participating students about Title I program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Title I meeting agenda, sign-in sheets		<table border="1"> <tr> <th data-bbox="1451 40 1986 94">Monitor Comments</th> </tr> <tr> <td data-bbox="1451 94 1986 267"> 6/10/2014 10:31:07 AM  Monitor Dennis Roule  Meetings are held at centers across the state. </td> </tr> </table>	Monitor Comments	6/10/2014 10:31:07 AM Monitor Dennis Roule Meetings are held at centers across the state.
Monitor Comments								
6/10/2014 10:31:07 AM Monitor Dennis Roule Meetings are held at centers across the state.								
5. Title I schools have provided assistance to parents in understanding the States academic content standards and student academic achievement standards, State and local academic assessments, the requirements of Title I, and how to monitor a childs progress and work with educators to improve student achievement.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Staff/Parent meeting agendas and sign-in sheets				
6. Title I schools have provided materials and training to help parents work with their children to improve achievement, such as literacy and technology training.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Training materials, evaluations, agendas, calendar of events, sign-in sheets, etc.				
7. Title I schools educate instructional staff, with parental assistance, in the value and utility of contributions of parents, how to reach out to and communicate with and work with parents as equal partners, implement and coordinate parent programs and build ties between parents and schools.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Staff meeting agendas and sign-in sheets				

<p>8. Title I schools have coordinated and integrated parent involvement programs and activities with other programs (Head Start, public preschools, parent resource centers, early childhood programs), to encourage and support parents in more fully participating in the education of their children, and parents have participated in the development of the Transition Plan.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Transition Plan <input type="checkbox"/> Parent training materials, evaluations, agendas, calendar of events, etc. <input type="checkbox"/> Staff/Parent meeting agendas and sign-in sheets		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="background-color: #cccccc; text-align: center;">District Comments</th> </tr> <tr> <td> <p>4/29/2014 3:45:28 PM            Federal Program Coordinator Twila Smoker            the school does not have a Transition plan for entering kindergarteners.</p> </td> </tr> <tr> <th style="background-color: #cccccc; text-align: center;">Monitor Comments</th> </tr> <tr> <td> <p>6/10/2014 10:27:19 AM            Monitor Dennis Roule            A comprehensive plan for transition from Pre-K to Kindergarten is not practicable across the Commonwealth. Adherence to the Early Childhood Standards promotes a smooth transition from Pre-K programs that are standards based.</p> </td> </tr> </table>	District Comments	<p>4/29/2014 3:45:28 PM            Federal Program Coordinator Twila Smoker            the school does not have a Transition plan for entering kindergarteners.</p>	Monitor Comments	<p>6/10/2014 10:27:19 AM            Monitor Dennis Roule            A comprehensive plan for transition from Pre-K to Kindergarten is not practicable across the Commonwealth. Adherence to the Early Childhood Standards promotes a smooth transition from Pre-K programs that are standards based.</p>
District Comments										
<p>4/29/2014 3:45:28 PM            Federal Program Coordinator Twila Smoker            the school does not have a Transition plan for entering kindergarteners.</p>										
Monitor Comments										
<p>6/10/2014 10:27:19 AM            Monitor Dennis Roule            A comprehensive plan for transition from Pre-K to Kindergarten is not practicable across the Commonwealth. Adherence to the Early Childhood Standards promotes a smooth transition from Pre-K programs that are standards based.</p>										
<p>9. Title I schools have sent information related to school and parent programs to parents in a format and language the parents could understand.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Translated documents such as fliers, letters, web site postings, etc.						
<p>10. Title I schools have provided full opportunities for participation of parents of LEP students, students with disabilities, parents of migrant students.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Parent meeting agendas <input type="checkbox"/> Documentation shared or distributed						

<p>11. Title I schools have informed parents about the existence of a parent resource center, if one exists. (Federal regulations do not require a parent resource center.)</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p><input type="checkbox"/> Documentation such as copies of fliers, letters sent home, posted information on boards at schools and/or website postings</p>		<table border="1"> <tr> <th data-bbox="1451 42 1984 90"><b>District Comments</b></th> </tr> <tr> <td data-bbox="1451 90 1984 305"> <p>4/29/2014 3:46:10 PM Federal Program Coordinator Twila Smoker No parent resource center exists for the 2013-2014 school year.</p> </td> </tr> <tr> <th data-bbox="1451 305 1984 354"><b>Monitor Comments</b></th> </tr> <tr> <td data-bbox="1451 354 1984 600"> <p>6/10/2014 10:29:39 AM Monitor Dennis Roule Although a "parents resource center" is not available parents report that supportive materials are available at their request.</p> </td> </tr> </table>	<b>District Comments</b>	<p>4/29/2014 3:46:10 PM Federal Program Coordinator Twila Smoker No parent resource center exists for the 2013-2014 school year.</p>	<b>Monitor Comments</b>	<p>6/10/2014 10:29:39 AM Monitor Dennis Roule Although a "parents resource center" is not available parents report that supportive materials are available at their request.</p>
<b>District Comments</b>										
<p>4/29/2014 3:46:10 PM Federal Program Coordinator Twila Smoker No parent resource center exists for the 2013-2014 school year.</p>										
<b>Monitor Comments</b>										
<p>6/10/2014 10:29:39 AM Monitor Dennis Roule Although a "parents resource center" is not available parents report that supportive materials are available at their request.</p>										
<p>12. Title I schools conducted an annual evaluation of the effectiveness of school parental involvement activities.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><input checked="" type="checkbox"/> Copy of annual parent survey and/or parent/teacher conference evaluation and collated results</p>						

## VII. Schoolwide Programs

Component VII: Schoolwide Programs						
<b>The LEA and schools develop schoolwide programs taht use the flexibility provided to them by law to improve the academic achievement of all students in the school.</b>						
Sec. 1114						
<input checked="" type="checkbox"/> <b>If the LEA does not operate a Schoolwide Program in any Title I schools, this section can be skipped.</b>						
Requirements	Met	Not Met	N/A	Suggested Evidence of Implementation	Additional Evidence	Comments
1. LEA provides guidance, technical assistance and support to schools developing schoolwide programs in the areas of needs assessment, comprehensive planning, implementation, and evaluation of the schoolwide program and requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Evidence of the planning process and technical assistance <input type="checkbox"/> Planning meeting agendas <input type="checkbox"/> Planning Team roster and calendar of meetings. <input type="checkbox"/> Program evaluation results		
2. All Schoolwide schools: <ul style="list-style-type: none"> <li>• Have completed a needs assessment,</li> <li>• Have developed schoolwide reform strategies,</li> <li>• Are using highly qualified staff to deliver instruction,</li> <li>• Are sending high-quality teachers to high-need schools</li> <li>• Have high-quality and ongoing professional development,</li> <li>• Have parent involvement</li> <li>• Have a Pre-K to Kindergarten Transition Plan for preschool children, if applicable</li> <li>• Consider teacher input when making assessment decisions</li> <li>• Provide effective, timely and additional assistance to students having difficulty mastering proficient or advanced levels of academic standards</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Copy of Schoolwide Plan		

3. LEA has indicated which program funds have been consolidated in the schoolwide program, if applicable, and how the intent and purposes of the individual consolidated programs are addressed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Financial reports <input type="checkbox"/> Documentation of uses of any consolidated funds		
--	--------------------------	--------------------------	--------------------------	--	--	--

## VIII. Targeted Assistance

Component VIII: Targeted Assistance

**The LEA targeted assistance programs meet all requirements.**

Sec. 1115

If the LEA only operates Schoolwide Programs in Title I schools, this section can be skipped.

Requirements	Met	Not Met	N/A	Suggested Evidence of Implementation	Additional Evidence	Comments
<p>1. The LEA has established targeted assistance programs that address statutory purposes and meet requirements, including the following:</p> <ul style="list-style-type: none"> <li>Scientifically-based, high-quality supplemental resources</li> <li>Using effective instructional methods and strategies that strengthen the core academic program and are aligned to the resources</li> <li>Minimizing the removal of students from the regular classroom during regular school times</li> <li>Primary consideration to providing supplemental learning time</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> List of supplemental materials</li> <li><input checked="" type="checkbox"/> Identification of scientifically-based instructional models based on current best practices</li> <li><input type="checkbox"/> Title I staff and eligible student schedules</li> <li><input checked="" type="checkbox"/> Benchmark data and formative assessment data of Title I students</li> </ul>		
<p>2. LEA promotes the integration of staff supported by Title 1 into the regular school program and assures that targeted assistance program planning coordinates with and supports the regular education program.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Documentation of regular team meetings, agendas sign-in sheets, minutes, etc.</li> <li><input checked="" type="checkbox"/> Professional development schedules</li> <li><input checked="" type="checkbox"/> Meeting agendas, sign-in sheets</li> </ul>		

3. Selection of eligible students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Selection criteria <input type="checkbox"/> Student roster with test scores that includes rank order listing <input type="checkbox"/> Teacher/parent recommendations <input type="checkbox"/> List of eligible students not serviced due to parents declining services		<table border="1"> <thead> <tr> <th data-bbox="1470 42 1980 90">Monitor Comments</th> </tr> </thead> <tbody> <tr> <td data-bbox="1470 90 1980 370"> 6/10/2014 10:40:07 AM  Monitor Dennis Roule  Parental involvement in the selection process is part of Education Plus Academy's Title I program. Full participation in the intervention process was reported by parents. </td> </tr> </tbody> </table>	Monitor Comments	6/10/2014 10:40:07 AM Monitor Dennis Roule Parental involvement in the selection process is part of Education Plus Academy's Title I program. Full participation in the intervention process was reported by parents.
Monitor Comments								
6/10/2014 10:40:07 AM Monitor Dennis Roule Parental involvement in the selection process is part of Education Plus Academy's Title I program. Full participation in the intervention process was reported by parents.								

## IX. Nonpublic Schools

Component IX: Nonpublic Schools

**The LEA provides Title I services to eligible children attending nonpublic schools.**

**Sec. 1120**

**Sec. 9503**

**34 CFR Part 200**

**§200.62 - 200.67, 200.77**

**§200.77(f)**

**§200.78(a)**

**If the LEA has no participating Nonpublic schools, this section can be skipped.**

Requirements	Met	Not Met	N/A	Suggested Evidence of Implementation	Additional Evidence	Comments
1. LEA has public school ranking charts with per-pupil allocations identified.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Consolidated application Selection of Schools section showing ranking chart and per pupil expenditures		
2. LEA has procedures for provision of services to eligible children attending nonpublic school officials.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Consolidated application Nonpublic Involvement section showing services provided to nonpublic students		
3. Consultation occurred between LEA and nonpublic officials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Copies of letters, e-mails, consultation forms, meeting sign-in sheets between LEA and nonpublic officials <input type="checkbox"/> Consolidated application Nonpublic Involvement section showing record of contacts between LEA and nonpublic schools		
4. LEA regularly supervises the provision of Title I services to nonpublic students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Nonpublic school visitation documentation by district or IU		
5. LEA is evaluating the Title I program serving nonpublic school students.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Evaluation data <input type="checkbox"/> Needs assessment survey form and collated results <input type="checkbox"/> Assessment data		

6. Nonpublic school students are receiving equitable services for instruction, professional development, parent involvement and summer school.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Consolidated Application Selection of Schools section showing set-asides for nonpublic schools <input type="checkbox"/> Announcements/sign-in sheets for professional development activities and parent involvement opportunities for nonpublic teachers and parents		
7. LEA has budgets that document appropriate set-asides	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Title I budget		
8. LEA has third-party contracts or inter-district agreements with IUs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Copy of third-party contracts or inter-district agreements that shows set asides for nonpublic schools		
9. LEA has Title I complaint procedures for nonpublic schools	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Copy of complaint procedure and verification of distribution to nonpublic schools		

## X. Comparability

Component X: Comparability						
<b>The LEA complies with the comparability provisions of Title I.</b>						
Sec. 1120A(c)						
<input type="checkbox"/> If the LEA is exempt from Comparability requirements, this section can be skipped. For example, if there is no overlap of grade spans, the LEA is exempt from this requirement.						
Requirements	Met	Not Met	N/A	Suggested Evidence of Implementation	Additional Evidence	Comments
1. Title I Comparability Report comparing Title I schools to non-Title I schools reported to SEA annually in Pennsylvania and submitted by November 15	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> Detailed Data Sheet <input type="checkbox"/> Support data housed at the LEA (individual school lists of per pupil expenditures) <input type="checkbox"/> Support data housed at the LEA (individual school lists with staff names attached to the positions counted and excluded)		<div style="background-color: #cccccc; text-align: center; padding: 2px;"><b>District Comments</b></div> <p>4/29/2014 3:50:30 PM Federal Program Coordinator Twila Smoker The cyber charter school is a single unit LEA.</p> <div style="background-color: #cccccc; text-align: center; padding: 2px;"><b>Monitor Comments</b></div> <p>6/10/2014 10:41:13 AM Monitor Dennis Roule The LEA and the school is a single entity and therefore is exempt from the comparability provisions of Title I.</p>

%>

### Comments

The Education Plus Academy Cyber Charter School has completely addressed all of the Title I provisions specified in the monitoring instrument. Adaptations were made to reflect the nature of the cyber learning and communications environment but always within the spirit and intent of the Title I Program. The system is highly transparent and easily understood by the public. The staff proved to be open to questions and were willing to consider suggestions for possible improvement. The administrative team that was assembled to respond to the items on this instrument reflected pride in their accomplishments and a passion for serving children. A sincere effort to be program-effective as well as program-compliant was in evidence. A switch from providing a "targeted assistance" program to a "school-wide" program is underway for the 2014-2015 academic year. This change will provide greater flexibility for program delivery and simplify the collection of documentation/"program evidence."

# Title II A Program Review

This LEA participates in a Title IIA Consortium and Title IIA data will be supplied by the IU.

## Highly Qualified

Requirements	Met	Not Met	N/A	Suggested Evidence of Implementation	Additional Evidence	Comments				
1. The LEA has a plan in place to ensure all teachers of core academic subjects will be highly qualified. <i>Section 1119 (a)(1)&amp;(3) and Section 2141 (a)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> PIMS Highly Qualified Teacher Report <input checked="" type="checkbox"/> Principal Attestation for all Title I schools (PDE Form 425) <input type="checkbox"/> HQT Individual Professional Development Plans prepared for each teacher who is not highly qualified						
2. LEA ensures equitable distribution of experienced and HQ teachers between and within the district's schools to ensure poor and minority students are not taught at higher rates than other students by inexperienced, unqualified, or out-of-field teachers. <i>Section 1112(c)(1)(L)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> Equity Plan <input type="checkbox"/> Documentation of annual review of Equity Plan <input type="checkbox"/> Teachers are reassigned, if applicable  <input type="checkbox"/> Changes to union contract are made, if applicable		<table border="1"> <thead> <tr> <th>District Comments</th> </tr> </thead> <tbody> <tr> <td>4/29/2014 3:52:51 PM Federal Program Coordinator Twila Smoker The cyber charter school is a single unit LEA.</td> </tr> <tr> <th>Monitor Comments</th> </tr> <tr> <td>6/10/2014 10:54:40 AM Monitor Dennis Roule Students are not assigned to "cyber faculty" based upon subgroup status/membership. The development of an "Equity Statement" and an overview of faculty placement procedures would address the staffing in the regional centers if the question ever arises.</td> </tr> </tbody> </table>	District Comments	4/29/2014 3:52:51 PM Federal Program Coordinator Twila Smoker The cyber charter school is a single unit LEA.	Monitor Comments	6/10/2014 10:54:40 AM Monitor Dennis Roule Students are not assigned to "cyber faculty" based upon subgroup status/membership. The development of an "Equity Statement" and an overview of faculty placement procedures would address the staffing in the regional centers if the question ever arises.
District Comments										
4/29/2014 3:52:51 PM Federal Program Coordinator Twila Smoker The cyber charter school is a single unit LEA.										
Monitor Comments										
6/10/2014 10:54:40 AM Monitor Dennis Roule Students are not assigned to "cyber faculty" based upon subgroup status/membership. The development of an "Equity Statement" and an overview of faculty placement procedures would address the staffing in the regional centers if the question ever arises.										

## Professional Development

Requirements	Met	Not Met	N/A	Suggested Evidence of Implementation	Additional Evidence	Comments
3. The LEA conducts an assessment of local needs for professional development and hiring, student academic needs and the academic achievement gap as identified by the LEA and school staff. <i>Section 2122 (c)(1)(2)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Copy of district professional development needs assessment and collated results		<p style="text-align: center;"><b>District Comments</b></p> <p>6/2/2014 10:26:40 AM Federal Program Coordinator Twila Smoker Included in the School Improvement Plan</p>
4. The LEA involves parents in the planning of professional development activities. <i>Section 2122 (b)(7)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Meeting notices, agenda, sign-in sheets		<p style="text-align: center;"><b>District Comments</b></p> <p>6/2/2014 10:26:06 AM Federal Program Coordinator Twila Smoker Listening tours and Title I Annual Meetings</p> <p style="text-align: center;"><b>Monitor Comments</b></p> <p>6/10/2014 10:58:27 AM Monitor Dennis Roule Parental involvement in this process is limited to their responses to informational surveys and comments at meetings. The actual planning for professional in-service is done by the administrative team and the faculty.</p>
5. The LEA professional development activities are based on the needs assessment and designed to improve student academic achievement and eliminate the achievement gap that separates low-income and minority students from other students. <i>Section 2122 (b)(1)(B)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> List of professional development activities aligned to needs assessment and district Comprehensive Plan (if LEA has completed the Comprehensive Plan)		<p style="text-align: center;"><b>District Comments</b></p> <p>6/2/2014 10:27:01 AM Federal Program Coordinator Twila Smoker Included in the School Improvement Plan</p>

Requirements	Met	Not Met	N/A	Suggested Evidence of Implementation	Additional Evidence	Comments				
6. The LEA provides professional development activities to improve the knowledge of teachers, principals, paraprofessionals and other school staff. <i>Section 2123 (A)(3)(A&amp;B)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Attendance rosters		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th data-bbox="1457 131 2003 180" style="text-align: center;">District Comments</th> </tr> </thead> <tbody> <tr> <td data-bbox="1457 180 2003 391"> <p>6/2/2014 10:27:26 AM Federal Program Coordinator Twila Smoker Included in the School Improvement Plan</p> </td> </tr> <tr> <th data-bbox="1457 391 2003 440" style="text-align: center;">Monitor Comments</th> </tr> <tr> <td data-bbox="1457 440 2003 651"> <p>6/10/2014 11:00:51 AM Monitor Dennis Roule Professional Development over the internet provides a "login" roster of attendance.</p> </td> </tr> </tbody> </table>	District Comments	<p>6/2/2014 10:27:26 AM Federal Program Coordinator Twila Smoker Included in the School Improvement Plan</p>	Monitor Comments	<p>6/10/2014 11:00:51 AM Monitor Dennis Roule Professional Development over the internet provides a "login" roster of attendance.</p>
District Comments										
<p>6/2/2014 10:27:26 AM Federal Program Coordinator Twila Smoker Included in the School Improvement Plan</p>										
Monitor Comments										
<p>6/10/2014 11:00:51 AM Monitor Dennis Roule Professional Development over the internet provides a "login" roster of attendance.</p>										

## Class Size Reduction

Requirements	Met	Not Met	N/A	Suggested Evidence of Implementation	Additional Evidence	Comments
7. The LEA targets funds to schools that have the lowest portion of highly-qualified teachers; have the largest average class size; or are Priority or Focus schools. <i>Section 2122 (b)(3)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> Class rosters with HQ Teacher status <input type="checkbox"/> Class size data before and after class-size reduction teacher added <input type="checkbox"/> Focus/Priority school status <input type="checkbox"/> Consolidated application Selection of Schools ranking page. <input type="checkbox"/> Title II budget		<p style="text-align: center;"><b>District Comments</b></p> <p>4/29/2014 3:54:15 PM Federal Program Coordinator Twila Smoker The cyber charter school is a single unit LEA.</p> <p style="text-align: center;"><b>Monitor Comments</b></p> <p>6/10/2014 11:03:08 AM Monitor Dennis Roule The Education Plus Academy Cyber Charter School does not use Title II, Part A funds for "Class Size Reduction."</p>
8. The LEA utilizes highly-qualified teachers to reduce class size. <i>Section 2123 (a)(2)(B)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> Class-size reduction teacher rosters <input type="checkbox"/> PIMS Highly-Qualified Teacher report		<p style="text-align: center;"><b>District Comments</b></p> <p>6/5/2014 12:28:58 PM Federal Program Coordinator Twila Smoker Title II funds are not used for class size reduction</p> <p style="text-align: center;"><b>Monitor Comments</b></p> <p>6/10/2014 11:03:01 AM Monitor Dennis Roule The Education Plus Academy Cyber Charter School does not use Title II, Part A funds for "Class Size Reduction."</p>

%>

## Comments

The administrative team has decided to use the Title II, Part A allocation to supplement their professional development program. The small current allocation supplements the local effort and addresses specific needs identified in the School Improvement Plan. The analysis of need reflects the planning process for both the School Improvement Plan and the Professional Development Plan. The presented documentation supports the use of funds in an appropriate and effective manner. The targeted use of Title II, Part A funds clearly reflects the desire to improve instructional delivery and the "turnaround systems" that support academic success.

# Component XI: Fiscal Requirements

This LEA participates in a Consortium and Fiscal data will be supplied by the Consortium lead.

Description	Requirements	Met	Not Met	N/A	Suggested Evidence of Implementation	Additional Evidence	Comments
<b>A. Audits</b>  <b>The SEA ensures that the State and the LEAs are audited annually, if required, and that all corrective actions required through this process are fully implemented.</b>  <b>OMB Circular A-87</b>	1. Copies of single audit reports (2 most recent), corrective action plans and approval documents for the LEA.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Two most recent audit reports (federal programs only)  <input type="checkbox"/> LEA response to findings.  <input type="checkbox"/> PDE follow-up review of findings.  <input type="checkbox"/> Independent auditor report shows that LEA has completed all corrective actions		<b>District Comments</b>
							6/2/2014 10:12:49 AM Federal Program Coordinator Twila Smoker The cyber charter school has not received more than \$500,000 in federal funds for a fiscal year, therefore, a single audit has not been required.
<b>B. Carryover</b>  <b>The LEA complies with the carryover provisions of Title I.</b>  <b>Sec. 1127</b>	1. LEAs with Title I allocations greater than \$50,000 per year have not carried over more than 15% of their allocation from one year to the next unless the SEA has waived the limitation (allowable once every 3 year cycle if the SEA believes the request is reasonable and necessary).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Consolidated Application Carryover section  <input type="checkbox"/> Waiver request and Carryover Waiver Approval Letter		<b>Monitor Comments</b>
							6/10/2014 11:19:34 AM Monitor Dennis Roule A management letter from their local auditor does not specify problems with Federal Programs. This is the second year of operation for Education Plus Academy Cyber Charter School. Only one audit report is available.
							<b>Monitor Comments</b>
							6/10/2014 11:22:05 AM Monitor Dennis Roule All funds are expended within the fiscal year.

Description	Requirements	Met	Not Met	N/A	Suggested Evidence of Implementation	Additional Evidence	Comments
<p><b>C. Rank Order</b></p> <p><b>The LEA ensures that it complies with the requirements of Title I when allocating funds to eligible school attendance areas or schools in rank order of poverty based on the number of children from low-income families who reside in an eligible school attendance area.</b></p>	<p>1. The LEA is only serving eligible schools that have been ranked from highest to lowest without regard to grade spans and all schools above 75% poverty are served</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p><input type="checkbox"/> Consolidated Application Selection of Schools ranking grid</p>		<p style="text-align: center;"><b>District Comments</b></p> <p>6/2/2014 10:14:41 AM Federal Program Coordinator Twila Smoker The cyber charter school is a single building LEA.</p> <p style="text-align: center;"><b>Monitor Comments</b></p> <p>6/10/2014 11:23:45 AM Monitor Dennis Roule The LEA and the school are one entity. The "rank order" provision is not applicable.</p>
<p><b>Sec. 1113</b> <b>34 CFR Part 200 §200.77-§200.78</b></p>	<p>2. Allocations to each eligible school in the Consolidated Application ranking grid and the per pupil allocations match</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p><input type="checkbox"/> Title I budget for each school</p>		<p style="text-align: center;"><b>District Comments</b></p> <p>6/2/2014 10:14:51 AM Federal Program Coordinator Twila Smoker The cyber charter school is a single building LEA.</p> <p style="text-align: center;"><b>Monitor Comments</b></p> <p>6/10/2014 11:24:03 AM Monitor Dennis Roule The LEA and the school are one entity. The "rank order" provision is not applicable.</p>

Description	Requirements	Met	Not Met	N/A	Suggested Evidence of Implementation	Additional Evidence	Comments				
	3. Pre-kindergarten children are excluded from the poverty count of any school	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> PIMS Report on Economically Disadvantaged		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th data-bbox="1568 123 2009 180" style="text-align: center;">District Comments</th> </tr> </thead> <tbody> <tr> <td data-bbox="1568 180 2009 391"> <p>6/2/2014 10:15:00 AM Federal Program Coordinator Twila Smoker The cyber charter school is a single building LEA.</p> </td> </tr> <tr> <th data-bbox="1568 391 2009 448" style="text-align: center;">Monitor Comments</th> </tr> <tr> <td data-bbox="1568 448 2009 654"> <p>6/10/2014 11:24:15 AM Monitor Dennis Roule The LEA and the school are one entity. The "rank order" provision is not applicable.</p> </td> </tr> </tbody> </table>	District Comments	<p>6/2/2014 10:15:00 AM Federal Program Coordinator Twila Smoker The cyber charter school is a single building LEA.</p>	Monitor Comments	<p>6/10/2014 11:24:15 AM Monitor Dennis Roule The LEA and the school are one entity. The "rank order" provision is not applicable.</p>
District Comments											
<p>6/2/2014 10:15:00 AM Federal Program Coordinator Twila Smoker The cyber charter school is a single building LEA.</p>											
Monitor Comments											
<p>6/10/2014 11:24:15 AM Monitor Dennis Roule The LEA and the school are one entity. The "rank order" provision is not applicable.</p>											

Description	Requirements	Met	Not Met	N/A	Suggested Evidence of Implementation	Additional Evidence	Comments				
<p><b>D. Supplement / Supplant</b></p> <p><b>The LEA ensures that Title I funds are used only to supplement or increase non-Federal sources used for the education of participating children and not to supplant funds from non-Federal sources.</b></p> <p><b>Sec. 1114</b>  <b>Sec. 1115</b>  <b>Sec. 1116</b>  <b>Sec. 1120A</b></p>	1. LEA approved budget and records of expenditures of Title funds at the district level match.	☑	☐	☐	☑ Title I A and D, Title II and Title III budgets  ☑ LEA budget  ☑ Statement of Expenditures for Title I A and D, Title II and Title III						
	2. For Schoolwide Programs - Expenditures verify that funds have not supplanted non-federal resources	☐	☐	☑	☐ Statement of federal, state and local allocations for past two years  ☐ Federal expenditures match SWP activities  ☐ MOE letter		<table border="1" style="width: 100%;"> <tr> <th style="text-align: center;">District Comments</th> </tr> <tr> <td>6/2/2014 10:16:15 AM Federal Program Coordinator Twila Smoker During 2013-2014 the school operated a Targeted Assistance program.</td> </tr> <tr> <th style="text-align: center;">Monitor Comments</th> </tr> <tr> <td>6/10/2014 11:27:00 AM Monitor Dennis Roule Education Plus Academy Cyber Charter School ran a "targeted assistance" Title I program for 2013-2014.</td> </tr> </table>	District Comments	6/2/2014 10:16:15 AM Federal Program Coordinator Twila Smoker During 2013-2014 the school operated a Targeted Assistance program.	Monitor Comments	6/10/2014 11:27:00 AM Monitor Dennis Roule Education Plus Academy Cyber Charter School ran a "targeted assistance" Title I program for 2013-2014.
	District Comments										
6/2/2014 10:16:15 AM Federal Program Coordinator Twila Smoker During 2013-2014 the school operated a Targeted Assistance program.											
Monitor Comments											
6/10/2014 11:27:00 AM Monitor Dennis Roule Education Plus Academy Cyber Charter School ran a "targeted assistance" Title I program for 2013-2014.											
3. For Targeted Assistance Programs - Expenditures meet the statutory requirements and are supplemental in nature and do not supplant non-federal resources	☑	☐	☐	☑ Building level Title I budgets and statement of allocations and expenditures for current year							

Description	Requirements	Met	Not Met	N/A	Suggested Evidence of Implementation	Additional Evidence	Comments				
<b>E. Equipment and Related Property</b>  <b>OMB Circular A-87</b> <b>EDGAR 80.32</b>	1. LEA maintains Inventory records, purchase orders and receipts for equipment purchased (\$1500 or more per unit) and Small and Attractive Items (\$300 - \$1499)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> Inventory list of items purchased with Title I A and D, Title II and Title III		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="background-color: #cccccc;">District Comments</th> </tr> <tr> <td>6/2/2014 10:18:40 AM Federal Program Coordinator Twila Smoker The cyber charter school does not purchase equipment with federal funds.</td> </tr> <tr> <th style="background-color: #cccccc;">Monitor Comments</th> </tr> <tr> <td>6/10/2014 11:29:02 AM Monitor Dennis Roule No Equipment and related property were purchased with Title I or Title II, Part A funds.</td> </tr> </table>	District Comments	6/2/2014 10:18:40 AM Federal Program Coordinator Twila Smoker The cyber charter school does not purchase equipment with federal funds.	Monitor Comments	6/10/2014 11:29:02 AM Monitor Dennis Roule No Equipment and related property were purchased with Title I or Title II, Part A funds.
	District Comments										
6/2/2014 10:18:40 AM Federal Program Coordinator Twila Smoker The cyber charter school does not purchase equipment with federal funds.											
Monitor Comments											
6/10/2014 11:29:02 AM Monitor Dennis Roule No Equipment and related property were purchased with Title I or Title II, Part A funds.											
2. LEA has conducts a physical inventory of all items every two years	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> Documentation that physical inventory has been done within the last two years	<b>Pertains to:</b> <ul style="list-style-type: none"> <li>• Title IA &amp; D</li> <li>• Title II A</li> <li>• Title III</li> </ul>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="background-color: #cccccc;">District Comments</th> </tr> <tr> <td>6/2/2014 10:18:51 AM Federal Program Coordinator Twila Smoker The cyber charter school does not purchase equipment with federal funds.</td> </tr> <tr> <th style="background-color: #cccccc;">Monitor Comments</th> </tr> <tr> <td>6/10/2014 11:29:42 AM Monitor Dennis Roule No Equipment and related property were ever purchased with Title I or Title II, Part A funds.</td> </tr> </table>	District Comments	6/2/2014 10:18:51 AM Federal Program Coordinator Twila Smoker The cyber charter school does not purchase equipment with federal funds.	Monitor Comments	6/10/2014 11:29:42 AM Monitor Dennis Roule No Equipment and related property were ever purchased with Title I or Title II, Part A funds.	
District Comments											
6/2/2014 10:18:51 AM Federal Program Coordinator Twila Smoker The cyber charter school does not purchase equipment with federal funds.											
Monitor Comments											
6/10/2014 11:29:42 AM Monitor Dennis Roule No Equipment and related property were ever purchased with Title I or Title II, Part A funds.											
<b>F. Compliance to Reservations</b>											

Description	Requirements	Met	Not Met	N/A	Suggested Evidence of Implementation	Additional Evidence	Comments
<p><b>The LEA complies with requirements regarding the reservation of funds. Sec. 1113 Sec. 1116 Sec. 1118</b></p>	<p>1. LEA has reserved funds necessary to provide services comparable to those provided to students in Title I funded schools to homeless students in non-Title I schools, to neglected students in local institutions, and if appropriate, to neglected or delinquent students in community day schools and delinquent students in local institutions</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Consolidated Application Reservation of Funds page <input checked="" type="checkbox"/> Consolidated Application Title I budget <input type="checkbox"/> Statement of expenditures for homeless, neglected or delinquent students	<p><b>Pertains to:</b></p> <ul style="list-style-type: none"> <li>• Title IA &amp; D</li> </ul>	
	<p>2. LEA has reserved an amount equal to 20% of its Title I allocation for Priority and/or Focus schools' interventions</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Consolidated Application Reservation of Funds page <input checked="" type="checkbox"/> Statement of expenditures for interventions		

Description	Requirements	Met	Not Met	N/A	Suggested Evidence of Implementation	Additional Evidence	Comments				
	3. LEAs receiving more than \$500,000 in Title I funds have reserved 1% of the allocation for parent involvement and have distributed a minimum of 95% of those funds to the schools. Distribution of less than 95% requires parent approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> Procedure for allocation of at least 95% to schools <input type="checkbox"/> Title I budget <input type="checkbox"/> Statement of parent involvement expenditures by school <input type="checkbox"/> Invoices supporting parent involvement expenditures <input type="checkbox"/> Minutes of meetings showing parents agree to allow a portion of their school's parent involvement funding to remain with the LEA		<table border="1"> <thead> <tr> <th data-bbox="1572 128 2003 180">District Comments</th> </tr> </thead> <tbody> <tr> <td data-bbox="1572 180 2003 427">6/2/2014 10:19:50 AM Federal Program Coordinator Twila Smoker The cyber charter school has not received more than \$500,000 in federal funds.</td> </tr> <tr> <th data-bbox="1572 427 2003 479">Monitor Comments</th> </tr> <tr> <td data-bbox="1572 479 2003 683">6/10/2014 2:38:36 PM Monitor Dennis Roule Federal allocations are \$153,000. This provision is not applicable</td> </tr> </tbody> </table>	District Comments	6/2/2014 10:19:50 AM Federal Program Coordinator Twila Smoker The cyber charter school has not received more than \$500,000 in federal funds.	Monitor Comments	6/10/2014 2:38:36 PM Monitor Dennis Roule Federal allocations are \$153,000. This provision is not applicable
District Comments											
6/2/2014 10:19:50 AM Federal Program Coordinator Twila Smoker The cyber charter school has not received more than \$500,000 in federal funds.											
Monitor Comments											
6/10/2014 2:38:36 PM Monitor Dennis Roule Federal allocations are \$153,000. This provision is not applicable											
<b>G. Obligating Funds</b>	1. LEA began obligating funds on or after the programs' approved date	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Documentation that program funds were not spent prior to program approval date		<table border="1"> <thead> <tr> <th data-bbox="1572 937 2003 989">Monitor Comments</th> </tr> </thead> <tbody> <tr> <td data-bbox="1572 989 2003 1229">6/10/2014 1:49:37 PM Monitor Dennis Roule No funds were obligated prior to receipt of the substantial approval letter on July 12, 2013.</td> </tr> </tbody> </table>	Monitor Comments	6/10/2014 1:49:37 PM Monitor Dennis Roule No funds were obligated prior to receipt of the substantial approval letter on July 12, 2013.		
Monitor Comments											
6/10/2014 1:49:37 PM Monitor Dennis Roule No funds were obligated prior to receipt of the substantial approval letter on July 12, 2013.											

Description	Requirements	Met	Not Met	N/A	Suggested Evidence of Implementation	Additional Evidence	Comments			
<b>I. Time Documentation</b>	1. LEA maintains semi-annual certifications for all employees funded 100% from a single cost objective	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Semi-annual time certifications					
	2. LEA maintains time documentation/logs for prorated staff including the amount of time spent on each funding source activity; logs are signed by a supervisor and reconciled to payroll documentation on a monthly basis; or fixed schedule approval has been obtained from DFP	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> Time logs <input type="checkbox"/> Staff schedules <input type="checkbox"/> Documentation of Fixed schedule semi-annual time documentation DFP approval		<table border="1"> <thead> <tr> <th>District Comments</th> </tr> </thead> <tbody> <tr> <td>6/2/2014 10:20:42 AM Federal Program Coordinator Twila Smoker The cyber charter school does not fund pro-rated staff members.</td> </tr> <tr> <th>Monitor Comments</th> </tr> <tr> <td>6/10/2014 1:51:08 PM Monitor Dennis Roule Federal Programs do not support part-time employees in the Education Plus Academy Cyber Charter School.</td> </tr> </tbody> </table>	District Comments	6/2/2014 10:20:42 AM Federal Program Coordinator Twila Smoker The cyber charter school does not fund pro-rated staff members.	Monitor Comments
District Comments										
6/2/2014 10:20:42 AM Federal Program Coordinator Twila Smoker The cyber charter school does not fund pro-rated staff members.										
Monitor Comments										
6/10/2014 1:51:08 PM Monitor Dennis Roule Federal Programs do not support part-time employees in the Education Plus Academy Cyber Charter School.										
<b>J. Record Retention</b>	1. Federal program records are maintained for a period of 7 years (current year plus 6 prior)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<table border="1"> <thead> <tr> <th>Monitor Comments</th> </tr> </thead> <tbody> <tr> <td>6/10/2014 1:52:26 PM Monitor Dennis Roule Education Plus Academy has been in operation for two years. All records are available for inspection.</td> </tr> </tbody> </table>	Monitor Comments	6/10/2014 1:52:26 PM Monitor Dennis Roule Education Plus Academy has been in operation for two years. All records are available for inspection.	
Monitor Comments										
6/10/2014 1:52:26 PM Monitor Dennis Roule Education Plus Academy has been in operation for two years. All records are available for inspection.										

%>

**Comments**

The advantages of having a SWP vs TAP were discussed with the implications for the coming academic year. The appropriate compliance elements specified in this monitoring instrument were met, accurate and complete. The administrative team took care to make the process clear and understandable. The required artifacts/evidence were made available for inspection and the responses by Ryan Schumm and Twila Smoker reflected a solid understanding of the compliance issues. Questions concerning compliant procedures and best practice were posed by Twila Smoker. Both Mr. Schumm and Ms. Smoker were proud of their contributions to the organization and the overall operation. This process was an opportunity to share their operational success.

## Personnel Interviews

<b>Building</b>	<b>Date</b>	<b>Staff Member Interviewed</b>	<b>Staff Member Position</b>
Central Office	6/5/2014	Arthur Stevens	School Director/Dir. of Special Ed.
Central Office	6/5/2014	Brooke Darling	Director of Academic Curriculum
Central Office	6/5/2014	David Johns	Director of Operations
Central Office	6/5/2014	Nicholas Torres	Chief Executive Officer
Central Office	6/5/2014	Ryan Schumm	Business Manager
Central Office	6/5/2014	Twila Smoker	Director of Student Services
N/A (267) 546-7480	6/5/2014	Dawn Thomas	Parent
N/A (610)301-6271	6/5/2014	Gary Otto	Academic Recovery Liaison
N/A (804) 243-0637	6/5/2014	Shante Thompson	Parent