

**EMAIL UPDATE  
SEPTEMBER 27, 2016**

Deans and Chairs Contact List Update .....1  
Substitute Teaching Permits for Prospective Educators.....1  
High Quality Principals Eligible Partnership Postsecondary Grant Application .....2  
PDE 430 Form .....4  
Call Center Priority Handling .....5  
SAT/ACT Scores .....5  
2016 MTSS Academic Implementers' Forum .....5

**DEANS AND CHAIRS CONTACT LIST NEEDS UPDATE**

PDE's Division of Professional Education and Teacher Quality must have up-to-date contact information so that we can email the appropriate person within your institution with announcements and requests for information. We have recently distributed the Undergraduate Annual Report, a required report for all program providers, and we have learned that many Deans and Chairs did not receive it.

We do selective mailings to our listserv depending on the content and audience to which the information is directed. At this time we are asking all providers to make sure that Darlene Johnson, [djohnson@pa.gov](mailto:djohnson@pa.gov), has the correct contact information for your Dean of Education and Education Department Chair(s) including name, title, telephone number, and email address. Thank you for your cooperation.

**SUBSTITUTE TEACHING PERMITS FOR PROSPECTIVE EDUCATORS**

The legislature has passed a new law that creates substitute teaching permits for prospective educators. This new permit is for education students in approved Pennsylvania teacher preparation programs who meet the specific requirements in the law listed below.

**Requirements:**

- Currently enrolled in a PA college or university teacher preparation program regionally accredited and approved by PDE;
- Must have completed sixty semester hours or the equivalent;
- Must be eligible under section 111 (criminal history) and section 1109(a) (good moral character, 18 years of age, US citizen, etc.).

**Process:**

- The permit is issued by the chief school administrator of a school district, area vocational technical school or intermediate unit;
- The student must present verification of enrollment status and completed semester hours;
- The LEA must verify the requirements for a criminal history and Good Moral Character;

- The governing body of the LEA will fix the salary paid to the student;
- Substitute time is not eligible for PSERS or SERS retirement credit.

### **Service Permissions**

- The permit is valid for one year and the holder may substitute for no more than 10 days per school year for a single teacher and not more than twenty days for multiple employees per school year;
- The permit is valid for one year and may be renewed for one additional year if the student provides documentation of continued enrollment in the preparation program and the completion of an additional fifteen credit hours or its equivalent.

### **Annual Report**

- PDE shall provide an annual report on the use of the substitute teacher permit for prospective educators to the Chair and Minority Chair of the House Education Committee;
- Data for the report will be collected by annual survey of school districts, vocational-technical schools and intermediate units.

The Act became effective on September 11, 2016 and will expire on June 30, 2021.

## **HIGH QUALITY PRINCIPALS ELIGIBLE PARTNERSHIP POSTSECONDARY GRANT APPLICATION**

The Pennsylvania Department of Education is pleased to announce a new grant opportunity that focuses on **future principals** who can support elevated instructional performance in schools (see list below) through added preparation program focus in grades PreK-4, to increase student achievement in subsequent grades. Applications submitted in response to these guidelines are limited to statewide partnerships aimed at nurturing and sustaining high quality relationships among and between institutions of higher education (IHEs) and local education agencies (LEAs) that incorporate the following goals:

- Result-oriented focus on principal impact on schools;
- Combines coursework with supervised practicum experiences through a highly selective participant process open only to those educators whose primary objective is to serve as a principal in one of Pennsylvania's high-need preschool and/or elementary schools;
- Provides intensive coaching and/or mentoring for participants during their site-based practicum learning experiences (residencies, internships);
- Integrates academic and practical learning;
- Includes structured post-licensure support to accelerate early career development;

- Uses multiple measures of assessment of learning growth<sup>[1]</sup>:
  - Embraces the National Association of Elementary School Principals (NAESP) *Leading Pre-K-3 Learning Communities* Competencies for Effective Principal Practices listed below:
    - Competency 1: Embrace the Pre-K-3 Early Learning Continuum
    - Competency 2: Ensure Developmentally-Appropriate Teaching
    - Competency 3: Provide Personalized, Blended Learning Environments
    - Competency 4: Use Multiple Measures of Assessment of Learning Growth
    - Competency 5: Build Professional Capacity Across the Learning Community
    - Competency 6: Promote Schools as a Hub of Learning for Families and Communities
- Builds upon the Pennsylvania’s Inspired Leadership (PIL) four domains<sup>[2]</sup> as follows:
  - Domain 1: Strategic/Cultural Leadership
  - Domain 2: System Leadership
  - Domain 3: Leadership for Learning
  - Domain 4: Professional and Community Leadership
- Follows the Framework for Leadership/Act 82 PIL Crosswalk

Approximately \$3.5 million is available on a competitive basis under this grant application for one funding cycles beginning in summer 2016 and ending September 30, 2018.

### Eligibility Requirements

Eligible partnerships under these application guidelines are designed to meet the description of “eligible partnership” contained in Title II, Subpart 3 of No Child Left Behind of 2001 (P.L. 107-110). To submit a proposal under these guidelines, an eligible partnership shall include at a minimum:

- a. A Pennsylvania-based institution of higher education (IHE) that is approved by the Department of Education to prepare principals;
- b. At least one high-need LEA from the “List of LEAs That Meet the High Need Definition from No Child Left Behind.” For purposes of this EPPGA, a high-need LEA:
  - Serves not fewer than 10,000 children from families with incomes below the poverty line; or
  - Not less than 20 percent of the children served by the agency are from families with incomes below the poverty line; **and**
  - For which there is a high percentage of teachers not teaching in the academic subjects or grade levels that the teachers were trained to teach; or

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[1] The executive summary document can be found at [National Association of Elementary School Principals Competencies](#).

[2] For the complete document see [Pennsylvania's Inspired Leadership Domains](#).

- For which there is a high percentage of teachers with emergency, provisional, or temporary certification or licensing [Section 2102(3)].

Additional partners may include:

- a. Other LEAs;
- b. An elementary or secondary school;
- c. Other educational service agency or nonprofit cultural or educational organization;
- d. High-quality 0-5 early education agencies (specifically defined as Head Start agencies, Pennsylvania Pre-K Counts providers, STAR level 3 and/or 4 child care agencies);
- e. Teacher organizations;
- f. Principal organizations; or
- g. Businesses.

It is the intent of the Department of Education to fund statewide partnerships that include a network of IHEs and LEAs, as well as other entities and organizations that may participate in the partnership.

### **Application Deadline**

Applications are due by **5 p.m., Friday, October 21, 2016.**

The grant application guidelines are attached to this email. Supplemental forms are available at [Eligible Partnership Grant Documents](#)

Questions concerning the grant application should be addressed to Jamal Wakeem in the Division of Professional Education and Teacher Quality, Bureau of School Leadership and Teacher Quality, Department of Education, 333 Market Street, 12th Floor, Harrisburg, PA 17126-0333, (717) 772-3566, TDD (717) 783-8445. Or via email [jwakeem@pa.gov](mailto:jwakeem@pa.gov)

### **PDE 430 FORM**

As a reminder, the Pennsylvania Statewide Evaluation Form for Student Professional Knowledge and Practice ([PDE 430](#)) is the official student teaching/practicum instrument for the student teaching/practicum assessment of candidates. This form is to serve as a permanent record of a student teacher/candidate's professional performance evaluation during a specific time period, based on specific criteria. This form must be used at least twice during the 12-week (minimum) student teaching/practicum experience regardless of the certificate program. Program providers may use their own forms for observation and assessment but must convert the findings onto the required [PDE 430 form](#).

## **CALL CENTER PRIORITY HANDLING**

When calling our call center, we offer priority calling to our approved program providers. Please refer to the email sent to you for further instructions.

## **SAT/ACT SCORES**

Just a quick reminder that candidates do not need to order a separate set of the ACT or SAT scores if the program already receives them electronically. The provider will verify the scores from the electronic copy they receive from the testing vendor. This is a cost savings for the student.

## **2016 MTSS ACADEMIC IMPLEMENTERS' FORUM: A FOCUS ON THE IMPLEMENTATION SCIENCE**

The Pennsylvania Department of Education, Bureau of Special Education, is pleased to announce the following conference:

2016 MTSS Academic Implementers' Forum:  
A Focus on the Implementation Science  
October 18-20, 2016  
PaTTAN – Harrisburg  
6340 Flank Drive  
Harrisburg, PA 17112

The forum will offer an array of strands that have been designed and developed based upon the implementation science. Participants will choose one strand and apply the implementation science to include the "what" (effective Interventions), the "how" (what needs to be done in actual practice), the "who" (characteristics of effective implementers and implementation), and the "where" (sustainable contexts) associated with positive change and student outcomes. Each strand will also feature seasoned implementation teams who will share issues related to competency, organization and leadership.

**Registration:** You may register online by selecting the conference on the [Training Events Calendar](#)

### **Questions:**

For Content Related Information, contact Jen Collins at [jcollins@pattan.net](mailto:jcollins@pattan.net) or 717-901-2230.  
For General Registration Information, contact Kelly Kapp at [kkapp@pattan.net](mailto:kkapp@pattan.net) or 717-901-2271.