Certification Staffing Assignment
Superintendent K-12

The Superintendent certificate involves the science or art of knowledge, competence and leadership required in the provision of administrative services when working with school-aged youth in grades K-12 in a school entity.

Grade Level Scope of Certificate:
A person holding a valid PA Superintendent certificate with the Superintendent’s Letter of Eligibility is qualified for assignment to administer school operations.

Certification Assignment:
An educator holding a valid Letter of Eligibility as a Superintendent is qualified to administer:

1. Instructional leadership focusing on:
   - Strategic Planning and Curriculum Development
   - Effective School Management
   - Alignment of district curricula with state standards
   - Decision-making and problem solving that is data driven
   - Professional development that focuses on student learning.
   - Instructional leadership and assessment of district accomplishments

2. Supervision and evaluation of instructional and non-instructional staff persons required for school operation.

3. Strategic planning for fiscal operations and resource and technology management for school building.

4. Budget planning and resource allocation.

5. Serve as a Supervisor of Curriculum and Instruction, Supervisor of Pupil Personnel Services, Supervisor of Special Education, Elementary or Secondary or K-12 School Principal, Vocational Education Director, and Director of an Intermediate Unit.

Restrictions:
A person holding a valid PA Superintendent certificate with the Superintendent’s Letter of Eligibility is qualified for assignment to administer school operations below the superintendent’s level.
August 1, 2004

References:
Program Specific Guidelines for Certification

PA Public School Code:  §1202
                     §1212
                     §1604
                     Article X

22 PA Code:        §49.172
                    §49.182

This revision supersedes all earlier CSPGs carrying this number and/or addressing this subject. Previous printing dates on this subject: 1973, 3/75, 3/78, 2/82, 1/87