



Community Eligibility Provision Data Collection

May 1 and 5, 2014

Overview

- Data Collection
- Review of Data
- Timeline to Submit

Community Eligibility Provision – Data Collection

Data Collection:

- Eligible LEAs/schools wishing to apply for the Community Eligibility Provision must submit data into PEARS by June 30.
- If you have one or more schools that are eligible, according to the data collection screen, you will then apply for the program in the 2014-15 school year.

Entering your Data in the Data Collection Screen on PEARS

Community Eligibility Provision – Entering Data

- Access PEARS (www.pears.state.pa.us) and logon as you normally would. Click on Applications, then click on the new Community Eligibility Provision link.

Item	Description
Application Packet	Applications Forms (Sponsor and Site)
Verification Report	Mandatory Annual Verification Report
Food Safety Inspections	Number of Food Safety Inspections by Site
Capital Expenditure Request	Request for funds to purchase capital items >= \$5,000
Community Eligibility Provision	Enrollment and Eligibility for Community Eligibility Provision
Financial Report	School Food Annual Revenues and Expenditures Report
Download Forms	Forms Available for Downloading

Community Eligibility Provision – Entering Data

- Next, click on “Add” or it may say “Detail” beside the current year (2013-14).

Action	School Year	Reporting Date	Open Date	Close Date	Status
	2014 - 2015	April 1, 2015	January 1, 1900	January 1, 1900	Not Started
Add	2013 - 2014	April 1, 2014	July 1, 2014	June 30, 2015	Not Started

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Action	School Year	Reporting Date	Status
Detail	2013 - 2014	April 1, 2014	Not Started

Community Eligibility Provision – Entering Data

- Next, scroll to the bottom of the page and enter the appropriate data in Number of Identified Students and Enrollment.

	Nbr of Identified Students	Enrollment	ISP	Eligible?	Potentially Eligible?
	<input type="text" value="0"/>	<input type="text" value="0"/>	0.00 %		
	<input type="text" value="0"/>	<input type="text" value="0"/>	0.00 %		
	<input type="text" value="0"/>	<input type="text" value="0"/>	0.00 %		
Totals	0	0	0.00 %		

Community Eligibility Provision – Entering Data

- Finally, when all data is entered click on Save.
- If you wish to put the data in an Excel Spreadsheet, simply click on Export, Open, and then remember to Save the file.

Sponsor Totals	250	400	62.50 %
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2:15 PM

Save Cancel

Export

Reviewing your Data

Community Eligibility Provision – Data Review

- **Eligible** - an x will appear in that row under “Eligible?”
- **Potentially Eligible** - an x will appear in that row under “Potentially Eligible.”
 - Potentially Eligible: if between 30 and 40 percent, you may be able to mix with another school within the district, that is eligible, and qualify.
- **Not Eligible** - eligible and potentially eligible will remain blank.
- **Sponsor Totals** - this is an overall calculation (combining all schools as entered.)

Community Eligibility Provision – Data Review

Example of eligibility:

	Nbr of Identified Students	Enrollment	ISP	Eligible?	Potentially Eligible?
School #1	320	600	53.33 %	X	
School #2	400	1,205	33.19 %		X
School #3	250	1,020	24.50 %		
Sponsor Totals	970	2,825	34.33 %		

[Export](#)

Community Eligibility Provision – Data Review

Example of Options:

	Nbr of Identified Students	Enrollment	ISP	Eligible?	Potentially Eligible?
School #1	320	600	53.33 %	X	
School #2	400	1,205	33.19 %		X
School #3	250	1,020	24.50 %		
Sponsor Totals	970	2,825	34.33 %		

[Export](#)

$$53.33\% + 33.19\% = 86.52\% / 2 = 43.26\%$$

Timeline of Entering Data Collection

Community Eligibility Provision – Data Timeline

- If you wish to apply for the Community Eligibility Provision, the Data Collection in PEARS MUST be entered by 11:59 pm on June 30.
- PDE will provide additional information in the near future on what you will need to do to apply for the Community Eligibility Provision for the 2014-15 SY.

Contacts – Division of Food and Nutrition

Should you have additional questions/comments regarding the
Community Eligibility Provision
please contact:

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1.800.331.0129

Thank You!