Basic School Plan Format - Resource Section

1. Authorities and References:
   a. Authorities
   b. References
      2) (Insert name of School District’s County Name here)___________________ Emergency Operations Plan, dated _(Insert date of latest plan here)______________
      3) (Insert Each School Building’s Municipality Name here)___________________Emergency Operations Plan, dated ________________

2. Key Words:
   a. Assumptions – Outlines hazards that the “All Hazards” School Safety Plan is meant to address, characteristics about the community that could affect response activities, and information used in preparing the plan that is hypothesis rather than fact.
   b. Concept of Operations – Overall approach to an emergency incident that explains what should happen, when, and at whose direction.
   c. Situation – Types of information that should be addressed in the plan including high risk hazards, probability of occurrence, areas of the facilities that would most likely be affected, and critical resources.

3. Websites:
   a. Emergency Response and Crisis Management (ERCM) Technical Assistance Center:  www.ercm.org
   b. Jane’s Model:  www.janes.com
   c. Pennsylvania Center for Safe Schools:  www.safeschools.info
   d. Pennsylvania Department of Education:  www.pde.state.pa.us
   e. Pennsylvania Emergency Management Agency:  www.pema.state.pa.us
   f. SMART School Tool (All-Hazards Planning Tool):  www.smartschooltool.org

4. Recommended Readings: