

EARLY INTERVENTION SERVICE COORDINATION SUPPORT PLAN

Service Coordinators perform a variety of roles and responsibilities. I am your primary contact in Early Intervention. Below are just some of the activities that I can help you with:

- Notify you of opportunities to participate in community activities and events with other children and families.
- Inform you of community resources that may benefit you and your family.
- Information about local support groups and parent networks.
- Screen and track children who are at-risk for developmental delays.
- Coordinate initial and ongoing evaluations and assessments of your child and family.
- Facilitate and participate in the development, implementation and reviews of your Individualized Family Service Plan/ Individualized Education Program (IFSP/IEP).
- Assist you in identifying and gaining access to Early Intervention services and other supports identified on your IFSP/IEP.
- Facilitate the timely delivery of Early Intervention services.
- Assist you in identifying available service providers and facilitate communication with and between you and your service provider.
- Coordinate and monitor the delivery of Early Intervention services.
- Monitor progress of your IFSP/IEP outcomes on a quarterly basis.
- Inform you of your rights and procedural safeguards in Early Intervention as well as availability of advocacy services.
- Assist you in dealing with medical and health services your child needs or is receiving.
- Facilitate the development of the transition plan as part of the IFSP/IEP.

I will review this plan with you at least every 90 days. In the meantime, if there is anything you have questions about, need information or just need to talk, please contact me.

Service Coordinator's name:

Phone Number:

Supervisor's name:

Phone number: