

To: District Assessment Coordinators
From: PA Customer Service
Date: 4/24/2023
Subject: Grade 3-8 ELA Directions for Online Administration

The purpose of this correspondence is to inform you of an issue with the section/item-number references in the *Grade 3-8 ELA Online Directions for Administration Manual (DFA)*. The online DFA provides item-number references for some grades/sections that are not consistent with the number of items on the online test.

The item-number references from the DFA are unlikely to impact a student's completion of a section; however, this information should be shared with assessment coordinators in schools that are administering the online assessments. Students should be allowed to finish Section 1 if the administration was not completed because of the item-number reference, and students should not be allowed to move to Section 2 if the Section 1 item-number reference crosses into the subsequent section.

Assessment coordinators should be informed of the corrections to the table on page 10 of the online DFA (below) and should reference this updated table when providing the classroom with the number of items for each section.

DRC has also updated the *Grade 3-8 ELA Directions for Online Administration Manual* that is available on the DRC INSIGHT Portal and PDE's website. Schools can access these electronic versions if they would like to print replacement pages.

Table found in section K, Display Assessment Information, on Page 10

Grade	Section 1- ELA	Section 2 - ELA	Section 3 - ELA
3	Questions 1-19	Questions 20-30	Questions 31-49
4	Questions 1-29	Questions 30-40	Questions 41-53
5	Questions 1-28	Questions 29-39	Questions 40-53
6	Questions 1-29	Questions 30-40	Questions 41-53
7	Questions 1-28	Questions 29-39	Questions 40-53
8	Questions 1-28	Questions 29-39	Questions 40-53

If you need additional information, please contact a DRC Pennsylvania Customer Service Representative at 1-800-451-7849.

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