Writer’s Checklist for the Text-Dependent Analysis Question

PLAN before you write

• Make sure you read the question carefully.
• Make sure you have read the entire passage carefully.
• Think about how the question relates to the passage.
• Organize your ideas on scratch paper. Use a thought map, outline, or other graphic organizer to plan your essay.

FOCUS while you write

• Analyze the information from the passage as you write your essay.
• Make sure you use evidence from the passage to support your response.
• Use precise language, a variety of sentence types, and transitions in your essay.
• Organize your paper with an introduction, body, and conclusion.

PROOFREAD after you write

☐ I wrote my final essay in the answer booklet.
☐ I stayed focused on answering the question.
☐ I used evidence from the passage to support my response.
☐ I corrected errors in capitalization, spelling, sentence formation, punctuation, and word choice.