

# **Putting Career Education & Work Standards into Practice: CEW 101**

## **Key Topics, Level 4-5**

### **13.1.5 Career Awareness and Preparation**

- Relating the impact of personal interests and abilities on career choices (A,B)
- Learning impact of change on traditional and nontraditional careers (C)
- Describing the range of community career training programs (D)
- Describing “on the job” factors that influence career choice (E)
- Discovering how people make career choices (F)
- Identifying components of a career plan (G)
- Connecting self to personal career options (H)

### **13.2.5 Career Acquisition**

- Practicing speaking and listening techniques in conversation (A)
- Locating/reviewing various job search resources (B)
- Composing a business letter (C)
- Identifying individualized career portfolio components (D)
- Connecting essential workplace skills to daily activities (E)

### **13.3.5 Career Retention and Advancement**

- Explaining transfer of personal attitudes and work habits to the workplace (A)
- Relating the importance of working cooperatively with others (B)
- Discussing group interaction strategies (C)
- Learning/Discussing budgeting concept (D)
- Creating a personal schedule, home and school (E)
- Understanding role changes and their impact at home, school and work (F)
- Describing impact of personal interests and abilities on lifelong learning (G)

### **13.4.5 Entrepreneurship**

- Identifying the risks and rewards of entrepreneurship (A)
- Discussing character traits of entrepreneurs, current and from the past (B)
- Relating entrepreneurial process of marketing goods/services to the public (C)