



Career and Technical Education - Accessibility Compliance Checklist

Parking Lots	Yes	No
1. Are accessible parking spaces approximate to the facility?	_____	_____
2. Are parking spaces identified as reserved for use by individuals with physical disabilities?	_____	_____
3. Are there parking spaces open on one side, allowing room (13 feet minimum width) for individuals in wheelchairs, or on braces and crutches to get in and out of a vehicle and onto a level surface?	_____	_____
4. Is it unnecessary for individuals with physical disabilities to wheel or walk behind parked cars?	_____	_____
5. Is at least one of every six parking spaces van accessible? Vans require an eight feet wide parking area and 98 inches of vertical space in addition to the five feet wide access aisle.	_____	_____
6. Is distribution of spaces for use by individuals with physical disabilities in accordance with the frequency and persistency of parking needs?	_____	_____

Comments: _____

Walkways	Yes	No
1. Are public walkways at least 36 inches wide?	_____	_____
2. Is the gradient no greater than five percent?	_____	_____
3. Are walkways of a continuing common surface, not interrupted by steps or abrupt changes in level?	_____	_____
4. Wherever they cross other walkways, driveways, or parking lots do walkways blend to a common level?	_____	_____
5. Do walkways have a level platform at the top which is: (a) at least five feet by five feet if the door swings out onto the platform or toward the walkway; or (b) three feet by five feet if the door doesn't swing onto the platform?	_____	_____
6. Does the platform extend at least one foot beyond each side of the doorway?	_____	_____

Comments: _____

Ramps	Yes	No
1. Do ramps have a slope no greater than one foot rise in 12 feet?	_____	_____
2. Do ramps have handrails on both sides?	_____	_____
a. Are handrails 34 – 38 inches in height as measured from the surface of the ramp?	_____	_____
b. Do they extend one foot beyond the top and bottom of the ramp?	_____	_____
3. Do ramps have a non-slip surface?	_____	_____
4. Do platforms comply with Questions five and six in Walkways (above)?	_____	_____
a. Are landings as wide as the ramp and at least five feet long?	_____	_____
b. Do ramps have level platforms at 30 feet intervals and wherever they turn for rest and safety?	_____	_____

Comments: _____

Entrances/Exits

Yes No

- 1. Is at least one primary entrance/exit to each building usable by individuals in wheelchairs? _____
- 2. Is at least one entrance/exit usable by individuals in wheelchairs on a level to allow elevator accessibility? _____

Comments: _____

Controls

Yes No

- 1. Are switches and controls for light, heat, ventilation, window draperies, fire alarms, and all similar controls of frequent or essential use, within the reach (48 inches) of individuals in wheelchairs? _____

Comments: _____

Doors and Doorways

Yes No

- 1. Do doors have a clear opening of no less than 32 inches when open? _____
- 2. Are doors operable by a single effort? Note: Two-leaf doors are not usable by those with disabilities unless they operate by single effort or unless one of the two leaves meets the 32 inches width. _____
- 3. Are the doors operable with pressure or strength, which could reasonably be expected from an individual with a physical disability? (Interior maximum is five pounds of force, there is no requirement for exterior doors.) _____
- 4. Is the floor on the inside and outside of each doorway level for a distance of five feet from the door in the direction the door swings? _____
- 5. Does the doorway platform extend one foot beyond each side of the door? _____
- 6. Are sharp inclines and abrupt changes in level avoided at doorsills? _____
- 7. Are the handicapped-accessible doors equipped with at least a three-second time delay door closer? _____

Comments: _____

Stairs and Steps

Yes No

- 1. Do steps avoid abrupt nosing? _____
- 2. Do stairs have handrails 34-38 inches high as measured from the tread at the face of the riser? _____
- 3. Do stairs have handrails that extend at least 12 inches beyond the top and bottom steps if feasible? _____
- 4. Do steps have risers seven inches or less? _____

Comments: _____

Floors

Yes No

- 1. Do floors have a non-slip surface? ____ ____
- 2. Are floors on each story at a common level or connected by a ramp? ____ ____

Comments: _____

Restrooms

Yes No

- 1. Are there an appropriate number of restrooms for each sex? ____ ____
- 2. Are there an appropriate number of handicapped accessible restrooms for each sex? ____ ____
- 3. Do restrooms have a turning space 60 inches by 60 inches to allow traffic of individuals in wheelchairs? ____ ____
- 4. Do the handicapped accessible restrooms have at least one toilet stall that:
 - a. Is 60 inches wide? ____ ____
 - b. Is at least 56 inches (preferably 60 inches) deep? ____ ____
 - c. Has a door that is 32 inches wide and swings out? ____ ____
 - d. Has grab bars on the side and rear walls, 33-36 inches high and parallel to the floor, one and one half inches in diameter, with one and one half inches clearance between rail and wall, fastened securely to the wall at the ends and center? ____ ____
 - e. The toilet seat is 17-19 inches from the floor? ____ ____
- 5. Are sinks constructed to be usable by individuals in wheelchairs? ____ ____
- 6. Are drain pipes and hot water pipes covered or insulated? ____ ____
- 7. Is the height of some mirrors no higher than 40 inches and some shelves 40-48 inches? ____ ____
- 8. Do restrooms for men have wall-mounted urinals with the opening of the basin 17 inches from the floor, or have floor mounted urinals that are level with the main floor of the toilet room? ____ ____
- 9. Do restrooms have dispensers mounted no higher than 48 inches from the floor? ____ ____
- 10. What is the location of the toilet tissue dispenser?
 _____ ____ ____
- 11. Are racks, dispensers and disposal units conveniently located for all users (not protruding into walkways)? ____ ____

Comments: _____

Warning Signals

Yes No

- 1. Are audible warning signals accompanied by simultaneous visual signals for the benefit of those with hearing or sight disabilities? ____ ____

Comments: _____

Water Fountains

- | | Yes | No |
|---|------------|-----------|
| 1. Are there an appropriate number of water fountains? | _____ | _____ |
| 2. Are water fountains accessible to and usable by individuals with a physical handicap (spout 36 inches or less from floor)? | _____ | _____ |
| 3. Do water fountains or coolers have an up-front spout and control? | _____ | _____ |
| 4. Are water fountains hand operated? | _____ | _____ |
| 5. Is there a 30 inches by 48 inches clear floor space in front of the fountain? | _____ | _____ |
| 6. Do the water fountains protrude into regular corridors or traffic ways? | _____ | _____ |

Comments: _____

Elevators

- | | Yes | No |
|---|------------|-----------|
| 1. If a building has multiple stories, are elevators available to and usable by individuals with a physical handicap? | _____ | _____ |
| 2. Are elevator controls 15-48 inches from the floor? | _____ | _____ |
| 3. Are elevator buttons labeled with raised (or indented) letters beside them (inside and outside)? | _____ | _____ |
| 4. Are elevator buttons easy to push or touch sensitive? | _____ | _____ |
| 5. Is the cab at least five feet by five feet or equivalent? | _____ | _____ |
| 6. Are there visible and audible signals? | _____ | _____ |

Comments: _____

Identification

- | | Yes | No |
|--|------------|-----------|
| 1. Are Braille raised or recessed letters or numbers used to identify rooms or offices? | _____ | _____ |
| 2. Is identification placed on the wall, to the right or left of a door? | _____ | _____ |
| 3. Is identification at a height between 48 inches and 60 inches as measured from floor? | _____ | _____ |
| 4. Are doors not intended for normal use, which might prove dangerous if a blind person were to exit or enter by them, made quickly identifiable to the touch by knurling the door handle or knob? | _____ | _____ |

Comments: _____

Hazards

- | | Yes | No |
|--|------------|-----------|
| 1. When manholes or access panels are open and in use, or when an open excavation exists on a site and close to normal pedestrian traffic, are barricades placed on all open sides at least eight feet from the hazard, and warning devices installed? | _____ | _____ |
| 2. Are there any low-hanging door closers that remain within the opening of a doorway or protrude hazardously into regular corridors or traffic ways? (A minimum height of 78 inches is required.) | _____ | _____ |
| 3. Are there any low-hanging signs, ceiling lights, fixtures or similar objects that protrude into regular corridors or traffic ways? (A minimum height of 80 inches is required.) | _____ | _____ |

- 4. Are protruding objects cane-detectable? _____
- 5. Is lighting on ramps adequate? _____
- 6. Are exit signs easily identifiable to individuals with a physical disability? _____

Comments: _____

