Sample Secondary Competency Task List Format for Student Qualification Documentation

Unit/Standard Number	Child Care and Support Services Management CIP 19.0708 Task Grid	Proficiency Level Achieved (X) Indicates competency achieved to industry proficiency level.
	Secondary Competency Task List	
100	**ORIENTATION AND SAFETY**	
101	Identify and follow school, classroom and clinical rules and regulations.	X
200	**PROFESSIONALISM**	
201	Compare and analyze types of early learning programs.	X
202	Identify personal qualities and career opportunities needed for employment.	X
203	Develop a personal and professional portfolio.	X
204	Investigate the requirements of the CDA-Ready Certificate and School-Age Credential.	X
205	Analyze NAEYC Standards and the Code of Ethical Conduct.	X
206	Analyze the Pennsylvania Early Learning Standards.	X
207	Investigate the importance of advocacy in the profession.	X
208	Identify resources for professional development.	X
209	Identify state, national and international models of pre-kindergarten.	X

Reviewed 05/2014