

**Administrative Assistant/Secretarial Science, General 52.0401**

The following list shows new programs in this CIP that were approved by year, followed by a list of programs deleted by year.

| <b>Program</b>                 | <b>School</b>                           | <b>Address</b>            | <b>City</b>   | <b>State</b> | <b>Zip</b> |
|--------------------------------|---|---------------------------|---------------|--------------|------------|
| <b>2009-2010 Approval</b>      |   |                           |               |              |            |
| 52.0401 Adm Asst/Secr Sci, Gen | Bermudian Springs HS                    | 7335 Carlisle Pike        | York Springs  | PA           | 17372      |
| 52.0401 Adm Asst/Secr Sci, Gen | Bok Edward W. Technical HS              | 1901 South 9th Street     | Philadelphia  | PA           | 19148      |
| 52.0401 Adm Asst/Secr Sci, Gen | Bradford Area HS                        | 81 Interstate Pkwy        | Bradford      | PA           | 16701      |
| 52.0401 Adm Asst/Secr Sci, Gen | Carrick HS                              | 125 Parkfield St          | Pittsburgh    | PA           | 15210      |
| 52.0401 Adm Asst/Secr Sci, Gen | Chestnut Ridge SHS                      | 2588 Quaker Valley Road   | New Paris     | PA           | 15554      |
| 52.0401 Adm Asst/Secr Sci, Gen | Dobbins AVT HS                          | 2150 West Lehigh Avenue   | Philadelphia  | PA           | 19132      |
| 52.0401 Adm Asst/Secr Sci, Gen | Edison HS/Fareira Skills                | 151 West Luzerne Street   | Philadelphia  | PA           | 19140      |
| 52.0401 Adm Asst/Secr Sci, Gen | Fels Samuel HS                          | 901 Devereaux Ave         | Philadelphia  | PA           | 19111      |
| 52.0401 Adm Asst/Secr Sci, Gen | Franklin LC                             | 616 N 15th St             | Philadelphia  | PA           | 19130      |
| 52.0401 Adm Asst/Secr Sci, Gen | Furness Horace HS                       | 1900 S 3rd St             | Philadelphia  | PA           | 19148      |
| 52.0401 Adm Asst/Secr Sci, Gen | Germantown HS                           | 40 E High St              | Philadelphia  | PA           | 19144      |
| 52.0401 Adm Asst/Secr Sci, Gen | Honesdale HS                            | 459 Terrace St            | Honesdale     | PA           | 18431      |
| 52.0401 Adm Asst/Secr Sci, Gen | Lehigh Career & Technical Institute     | 4500 Education Park Drive | Schnecksville | PA           | 18078      |
| 52.0401 Adm Asst/Secr Sci, Gen | Littlestown SHS                         | 200 E Myrtle St           | Littlestown   | PA           | 17340      |
| 52.0401 Adm Asst/Secr Sci, Gen | Mastbaum Jules E. Avts                  | 3116 Frankford Avenue     | Philadelphia  | PA           | 19134      |
| 52.0401 Adm Asst/Secr Sci, Gen | Parkway West CTC                        | 7101 Steubenville Pike    | Oakdale       | PA           | 15071      |
| 52.0401 Adm Asst/Secr Sci, Gen | Philadelphia HS for Business & Tech     | 540 N 13th Street         | Philadelphia  | PA           | 19142      |
| 52.0401 Adm Asst/Secr Sci, Gen | Roxborough HS                           | 6498 Ridge Ave            | Philadelphia  | PA           | 19128      |
| 52.0401 Adm Asst/Secr Sci, Gen | Salisbury-Elk Lick JSJS                 | 200 Smith Ave, PO Box 68  | Salisbury     | PA           | 15558      |
| 52.0401 Adm Asst/Secr Sci, Gen | Washington George HS                    | 10175 Bustleon Avenue     | Philadelphia  | PA           | 19116      |
| 52.0401 Adm Asst/Secr Sci, Gen | West Philadelphia HS                    | 4700 Walnut St            | Philadelphia  | PA           | 19139      |
| <b>2010-2011 Approval</b>      |   |                           |               |              |            |
| 52.0401 Adm Asst/Secr Sci, Gen | Center for Arts & Technology-Brandywine | 1635 East Lincoln Highway | Coatesville   | PA           | 19320      |
| 52.0401 Adm Asst/Secr Sci, Gen | Center for Arts & Technology-Pickering  | 1580 Charlestown Road     | Phoenixville  | PA           | 19460      |
| 52.0401 Adm Asst/Secr Sci, Gen | Central Career & Technical School       | 3325 Cherry St            | Erie          | PA           | 16508      |
| 52.0401 Adm Asst/Secr Sci, Gen | Cowanesque Valley JSJS                  | 51 North Fork Road        | Westfield     | PA           | 16950      |

| Program                        | School                              | Address                           | City          | State | Zip   |
|--------------------------------|-------------------------------------|-----------------------------------|---------------|-------|-------|
| 52.0401 Adm Asst/Secr Sci, Gen | Elkland Area HS                     | 110 Ellison Rd                    | Elkland       | PA    | 16920 |
| 52.0401 Adm Asst/Secr Sci, Gen | Greater Altoona CTC                 | 1500 4th Avenue                   | Altoona       | PA    | 16602 |
| 52.0401 Adm Asst/Secr Sci, Gen | Greater Johnstown SHS               | 222 Central Ave                   | Johnstown     | PA    | 15902 |
| 52.0401 Adm Asst/Secr Sci, Gen | McCaskey Campus                     | 445 N Reservoir St                | Lancaster     | PA    | 17602 |
| 52.0401 Adm Asst/Secr Sci, Gen | Meyersdale Area HS                  | 1349 Shaw Mines Rd                | Meyersdale    | PA    | 15552 |
| 52.0401 Adm Asst/Secr Sci, Gen | Seneca Highlands AVTS               | 219 Edison Bates Dr, PO Box 219   | Port Allegany | PA    | 16743 |
| 52.0401 Adm Asst/Secr Sci, Gen | Susquehanna County CTC              | One School House Road, PO Box 100 | Dimock        | PA    | 18816 |
| 52.0401 Adm Asst/Secr Sci, Gen | Titusville SHS                      | 302 E Walnut St                   | Titusville    | PA    | 16354 |
| 52.0401 Adm Asst/Secr Sci, Gen | Tussey Mountain JSHS                | 199 Front Street                  | Saxton        | PA    | 16678 |
| 52.0401 Adm Asst/Secr Sci, Gen | Warren County AVTS                  | 347 Easy 5th Avenue               | Warren        | PA    | 16365 |
| 52.0401 Adm Asst/Secr Sci, Gen | Western Wayne HS                    | 1970A Easton Turnpike             | Lake Ariel    | PA    | 18436 |
| 52.0401 Adm Asst/Secr Sci, Gen | Williamson SHS                      | 33 Jct Cross Road                 | Tioga         | PA    | 16946 |
| <b>2010-2011 Deleted</b>       |                                     |                                   |               |       |       |
| 52.0401 Adm Asst/Secr Sci, Gen | Bradford Area HS                    | 81 Interstate Pkwy                | Bradford      | PA    | 16701 |
| <b>2011-2012 Approval</b>      |                                     |                                   |               |       |       |
| 52.0401 Adm Asst/Secr Sci, Gen | Academy at Westinghouse             | 1101 N Murtland Ave               | Pittsburgh    | PA    | 15208 |
| 52.0401 Adm Asst/Secr Sci, Gen | Altoona Area HS                     | 1415 6th Ave                      | Altoona       | PA    | 16602 |
| 52.0401 Adm Asst/Secr Sci, Gen | Bedford County Technical Center     | 195 Pennknoll Road                | Everett       | PA    | 15537 |
| 52.0401 Adm Asst/Secr Sci, Gen | Clearfield County CTC               | 1620 River Road                   | Clearfield    | PA    | 16830 |
| 52.0401 Adm Asst/Secr Sci, Gen | CTC of Lackawanna County            | 3201 Rockwell Avenue              | Scranton      | PA    | 18508 |
| 52.0401 Adm Asst/Secr Sci, Gen | Jersey Shore Area SHS               | 701 Cemetery St                   | Jersey Shore  | PA    | 17740 |
| 52.0401 Adm Asst/Secr Sci, Gen | Lincoln HS                          | 3201 Ryan Ave                     | Philadelphia  | PA    | 19136 |
| 52.0401 Adm Asst/Secr Sci, Gen | Milton HS                           | 700 Mahoning St                   | Milton        | PA    | 17847 |
| 52.0401 Adm Asst/Secr Sci, Gen | Mount Union Area SHS                | 706 N Shaver St                   | Mount Union   | PA    | 17066 |
| 52.0401 Adm Asst/Secr Sci, Gen | Pottstown SHS                       | 750 N Washington St               | Pottstown     | PA    | 19464 |
| <b>2011-2012 Deleted</b>       |                                     |                                   |               |       |       |
| 52.0401 Adm Asst/Secr Sci, Gen | Edison HS/Fareira Skills            | 151 West Luzerne Street           | Philadelphia  | PA    | 19140 |
| 52.0401 Adm Asst/Secr Sci, Gen | Philadelphia HS for Business & Tech | 540 N 13th Street                 | Philadelphia  | PA    | 19142 |
| 52.0401 Adm Asst/Secr Sci, Gen | Western Wayne HS                    | 1970A Easton Turnpike             | Lake Ariel    | PA    | 18436 |
| <b>2012-2013 Approval</b>      |                                     |                                   |               |       |       |

| Program                        | School                                       | Address                     | City         | State | Zip   |
|--------------------------------|--|-----------------------------|--------------|-------|-------|
| 52.0401 Adm Asst/Secr Sci, Gen | Bald Eagle Area JSHS                         | 751 S Eagle Valley Rd       | Wingate      | PA    | 16823 |
| 52.0401 Adm Asst/Secr Sci, Gen | Bangor Area HS                               | 187 Five Points Richmond Rd | Bangor       | PA    | 18013 |
| 52.0401 Adm Asst/Secr Sci, Gen | Chambersburg Area SHS                        | 511 S 6th St                | Chambersburg | PA    | 17201 |
| 52.0401 Adm Asst/Secr Sci, Gen | Easton Area HS                               | 2601 William Penn Hwy       | Easton       | PA    | 18045 |
| 52.0401 Adm Asst/Secr Sci, Gen | Kensington Intern Business, Finance & Entrep | 2051 East Cumberland St     | Philadelphia | PA    | 19125 |
| 52.0401 Adm Asst/Secr Sci, Gen | Lawrence County CTC                          | 750 Phelps Way              | New Castle   | PA    | 16101 |
| 52.0401 Adm Asst/Secr Sci, Gen | Mercer County Career Center                  | 776 Greenville Road         | Mercer       | PA    | 16137 |
| 52.0401 Adm Asst/Secr Sci, Gen | Mohawk JSHS                                  | Mohawk School Rd PO Box 25  | Bessemer     | PA    | 16112 |
| 52.0401 Adm Asst/Secr Sci, Gen | Montgomery SHS                               | 120 Penn Street             | Montgomery   | PA    | 17752 |
| 52.0401 Adm Asst/Secr Sci, Gen | Northern Bedford County MS/SHS               | 152 NBC Dr                  | Loysburg     | PA    | 16659 |
| 52.0401 Adm Asst/Secr Sci, Gen | Saint Marys Area SHS                         | 977 S Saint Marys Rd        | Saint Marys  | PA    | 15857 |
| 52.0401 Adm Asst/Secr Sci, Gen | Tunkhannock HS                               | 120 W Tioga St              | Tunkhannock  | PA    | 18657 |
| 52.0401 Adm Asst/Secr Sci, Gen | Williamsport Area SHS                        | 2990 W 4th St               | Williamsport | PA    | 17701 |
| <b>2012-2013 Deleted</b>       |  |                             |              |       |       |
| 52.0401 Adm Asst/Secr Sci, Gen | Cowanesque Valley JSHS                       | 51 North Fork Road          | Westfield    | PA    | 16950 |
| 52.0401 Adm Asst/Secr Sci, Gen | Elkland Area HS                              | 110 Ellison Rd              | Elkland      | PA    | 16920 |
| 52.0401 Adm Asst/Secr Sci, Gen | Fels Samuel HS                               | 901 Devereaux Ave           | Philadelphia | PA    | 19111 |
| 52.0401 Adm Asst/Secr Sci, Gen | Furness Horace HS                            | 1900 S 3rd St               | Philadelphia | PA    | 19148 |
| 52.0401 Adm Asst/Secr Sci, Gen | Greater Johnstown SHS                        | 222 Central Ave             | Johnstown    | PA    | 15902 |
| 52.0401 Adm Asst/Secr Sci, Gen | West Philadelphia HS                         | 4700 Walnut St              | Philadelphia | PA    | 19139 |
| 52.0401 Adm Asst/Secr Sci, Gen | Williamson SHS                               | 33 Jct Cross Road           | Tioga        | PA    | 16946 |
| <b>2013-2014 Approval</b>      |  |                             |              |       |       |
| 52.0401 Adm Asst/Secr Sci, Gen | Carlisle Area HS                             | 623 W Penn St               | Carlisle     | PA    | 17013 |
| 52.0401 Adm Asst/Secr Sci, Gen | Dover Area HS                                | 46 West Canal St            | Dover        | PA    | 17315 |
| 52.0401 Adm Asst/Secr Sci, Gen | Eastern Center for Arts & Technology         | 3075 Terwood Rd             | Willow Grove | PA    | 19090 |
| 52.0401 Adm Asst/Secr Sci, Gen | King Martin Luther HS                        | 6100 Stenton Ave            | Philadelphia | PA    | 19138 |
| 52.0401 Adm Asst/Secr Sci, Gen | Middle Bucks Institute of Technology         | 2740 Old York Road          | Jamison      | PA    | 18929 |

| Program                        | School                                      | Address                     | City           | State | Zip   |
|--------------------------------|---|-----------------------------|----------------|-------|-------|
| 52.0401 Adm Asst/Secr Sci, Gen | Philadelphia City SD -South Philadelphia HS | 2101 S Broad St             | Philadelphia   | PA    | 19148 |
| <b>2013-2014 Deleted</b>       |   |                             |                |       |       |
| 52.0401 Adm Asst/Secr Sci, Gen | Bok Edward W. Technical HS                  | 1901 South 9th Street       | Philadelphia   | PA    | 19148 |
| 52.0401 Adm Asst/Secr Sci, Gen | Germantown HS                               | 40 E High St                | Philadelphia   | PA    | 19144 |
| 52.0401 Adm Asst/Secr Sci, Gen | Milton HS                                   | 700 Mahoning St             | Milton         | PA    | 17847 |
| 52.0401 Adm Asst/Secr Sci, Gen | Seneca Highlands CTC                        | 219 Edison Bates Drive      | Port Allegany  | PA    | 16743 |
| 52.0401 Adm Asst/Secr Sci, Gen | Washington George HS                        | 10175 Bustleon Avenue       | Philadelphia   | PA    | 19116 |
| <b>2014-2015 Approval</b>      |   |                             |                |       |       |
| 52.0401 Adm Asst/Secr Sci, Gen | Bucks County Technical HS                   | 610 Wistar Road             | Fairless Hills | PA    | 19030 |
| <b>2014-2015 Deleted</b>       |   |                             |                |       |       |
| 52.0401 Adm Asst/Secr Sci, Gen | Bald Eagle Area JSHS                        | 751 S Eagle Valley Rd       | Wingate        | PA    | 16823 |
| 52.0401 Adm Asst/Secr Sci, Gen | Bangor Area HS                              | 187 Five Points Richmond Rd | Bangor         | PA    | 18013 |
| 52.0401 Adm Asst/Secr Sci, Gen | Bermudian Springs HS                        | 7335 Carlisle Pike          | York Springs   | PA    | 17372 |
| <b>2015-2016 Approval</b>      |   |                             |                |       |       |
| 52.0401 Adm Asst/Secr Sci, Gen | Career Institute of Technology              | 5335 Kesslersville Rd       | Easton         | PA    | 18040 |
| 52.0401 Adm Asst/Secr Sci, Gen | Fulton County AVTS                          | 145 East Cherry Street      | McConnellsburg | PA    | 17233 |
| 52.0401 Adm Asst/Secr Sci, Gen | Philadelphia City SD - Overbrook HS         | 5898 Lancaster Ave          | Philadelphia   | PA    | 19131 |
| <b>2015-2016 Deleted</b>       |   |                             |                |       |       |
| 52.0401 Adm Asst/Secr Sci, Gen | Chambersburg Area SHS                       | 511 S 6th St                | Chambersburg   | PA    | 17201 |
| 52.0401 Adm Asst/Secr Sci, Gen | Central Career & Technical Sch              | 3325 Cherry St              | Erie           | PA    | 16508 |
| 52.0401 Adm Asst/Secr Sci, Gen | Chester Co Technical College HS, Brandywine | 443 Boot Rd                 | Downingtown    | PA    | 19335 |
| 52.0401 Adm Asst/Secr Sci, Gen | Parkway West CTC                            | 7101 Steubenville Pike      | Oakdale        | PA    | 15071 |
| 52.0401 Adm Asst/Secr Sci, Gen | St Marys Area SHS                           | 977 S Saint Marys Rd        | Saint Marys    | PA    | 15857 |
| <b>2016-2017 Approval</b>      |   |                             |                |       |       |
| 52.0401 Adm Asst/Secr Sci, Gen | Chester Upland SD - Chester HS              | 232 West 9th St             | Chester        | PA    | 19013 |

| Program                        | School  | Address                                | City           | State | Zip   |
|--------------------------------|---|--|----------------|-------|-------|
| 52.0401 Adm Asst/Secr Sci, Gen | Juniata Valley JSHS                             | 7775 Juniata Valley Pike PO<br>Box 318 | Alexandria     | PA    | 16611 |
| 52.0401 Adm Asst/Secr Sci, Gen | Philadelphia City SD -<br>Kensington HS         | 2501 Coral St                          | Philadelphia   | PA    | 19125 |
| <b>2016-2017 Deleted</b>       |   |  |                |       |       |
| 52.0401 Adm Asst/Secr Sci, Gen | Chester Co Technical<br>College HS, Pickering   | 1580 Charlestown Rd                    | Phoenixville   | PA    | 19460 |
| 52.0401 Adm Asst/Secr Sci, Gen | Chestnut Ridge SHS                              | 2588 Quaker Valley Rd                  | New Paris      | PA    | 15554 |
| 52.0401 Adm Asst/Secr Sci, Gen | CTC of Lackawanna County                        | 3201 Rockwell Ave                      | Scranton       | PA    | 18508 |
| 52.0401 Adm Asst/Secr Sci, Gen | Kensington Intern Business,<br>Finance & Entrep | 2051 E Cumberland St                   | Philadelphia   | PA    | 19125 |
| 52.0401 Adm Asst/Secr Sci, Gen | Lawrence County CTC                             | 750 Phelps Way                         | New Castle     | PA    | 16101 |
| 52.0401 Adm Asst/Secr Sci, Gen | Mercer County Career<br>Center                  | 776 Greenville Rd                      | Mercer         | PA    | 16137 |
| 52.0401 Adm Asst/Secr Sci, Gen | Northern Bedford Co<br>MS/SHS                   | 152 NBC Dr                             | Loysburg       | PA    | 16659 |
| 52.0401 Adm Asst/Secr Sci, Gen | Pottstown SHS                                   | 750 N Washington St                    | Pottstown      | PA    | 19464 |
| <b>2017-2018 Approval</b>      |   |  |                |       |       |
| <b>No New Programs</b>         |   |  |                |       |       |
| <b>2017-2018 Deleted</b>       |   |  |                |       |       |
| 52.0401 Adm Asst/Secr Sci, Gen | Career Institute of<br>Technology               | 5335 Kesslersville Road                | Easton         | PA    | 18040 |
| 52.0401 Adm Asst/Secr Sci, Gen | Fulton County AVTS                              | 145 East Cherry Street                 | McConnellsburg | PA    | 17233 |
| 52.0401 Adm Asst/Secr Sci, Gen | Middle Bucks Institute of<br>Technology         | 2740 Old York Road                     | Jamison        | PA    | 18929 |
| 52.0401 Adm Asst/Secr Sci, Gen | Philadelphia City SD -<br>Kensington HS         | 2501 Coral Street                      | Philadelphia   | PA    | 19125 |
| 52.0401 Adm Asst/Secr Sci, Gen | Philadelphia City SD -<br>Overbrook HS          | 5895 Lancaster Avenue                  | Philadelphia   | PA    | 19131 |
| 52.0401 Adm Asst/Secr Sci, Gen | Philadelphia City SD - South<br>Philadelphia HS | 2101 S. Broad Street                   | Philadelphia   | PA    | 19148 |
| <b>2018- 2019 Approval</b>     |   |  |                |       |       |
| <b>No New Programs</b>         |   |  |                |       |       |

| <b>Program</b>                  | <b>School</b>                  | <b>Address</b>            | <b>City</b>   | <b>State</b> | <b>Zip</b> |
|---------------------------------|--------------------------------|---------------------------|---------------|--------------|------------|
| <b>2018-2019 Deleted</b>        |                                |                           |               |              |            |
| 52.0401 Admin Asst/Sec Sci, Gen | Clarion-Limestone Area<br>JSHS | 4091 C-L School Road      | Strattanville | PA           | 16258      |
| 52.0401 Admin Asst/Sec Sci, Gen | Susquehanna County CTC         | 2380 Elk Lake School Road | Springville   | PA           | 18844      |
| <b>2019- 2020 Approval</b>      |                                |                           |               |              |            |
| <b>No New Programs</b>          |                                |                           |               |              |            |
| <b>2019- 2020 Deleted</b>       |                                |                           |               |              |            |
| 52.0401 Admin Asst/Sec Sci, Gen | Carlisle Area HS               | 623 W. Penn Street        | Carlisle      | PA           | 17013      |
| 52.0401 Admin Asst/Sec Sci, Gen | Littlestown Area SD            | 200 E Myrtle Street       | Littlestown   | PA           | 17340      |
| 52.0401 Admin Asst/Sec Sci, Gen | Meyersdale Area HS             | 1349 Shaw Mines Road      | Meyersdale    | PA           | 15552      |
| 52.0401 Admin Asst/Sec Sci, Gen | Tussey Mountain HS             | 199 Front Street          | Saxton        | PA           | 16678      |