

Unit/ Standard Number	 <p style="text-align: center;">High School Graduation Years 2010, 2011 and 2012</p> <p style="text-align: center;">Health Professions and Related Clinical Sciences, Other CIP 51.9999 Task Grid</p>	Proficiency Level Achieved: (X) Indicates Competency Achieved to Industry Proficiency Level
Secondary Competency Task List		
100	ORIENTATION AND SAFETY	
101	Identify school rules, regulations and attendance requirements.	
102	Recognize school layout, resources and evacuation procedures.	
103	Identify general course objectives.	
104	Identify shop rules and regulations.	
105	Identify class dress code and the essence of good grooming.	
106	Recognize the grading procedure.	
107	Differentiate between hospitals, long-term care agencies and home health agencies as to their purpose and what each expects of the health care professional.	
108	Identify clinical experience guidelines and procedures.	
109	Identify and describe OSHA standards and standard precautions.	
110	Explain "Right to Know".	
111	Recognize both physical and psychological indicators of stress in self and others and identify stress reduction techniques.	
112	Demonstrate effective interpersonal conflict management skills.	
200	LEGAL AND ETHICAL ISSUES	
201	Identify client's advanced directives.	
202	Maintain confidentiality of records and information as required by HIPAA.	
203	Promote the client's right to make personal choices to accommodate individual needs.	
204	Outline professional standards for health care professionals.	
205	Identify legal responsibilities of the health care professional.	
206	Discuss ethics as related to the health care professional.	
300	COMMUNICATION	
301	Demonstrate effective, abuse-free verbal and non-verbal communication in keeping with the health care provider's role when communicating with the client and their families.	
302	Observe by using the senses of sight, hearing, touch and smell to report client/client behavior to the licensed health care provider.	
303	Document observations using appropriate terms.	
304	Recognize the importance of maintaining the client record.	
305	Communicate in a respectful, adult manner, according to the client's stage of development and cultural background.	
306	Identify the "chain of command" in the organizational structure of the health care agency and scope of practice.	
400	INFECTION CONTROL	
401	Identify diseases and their mode of transmission.	
402	Demonstrate proper hand washing technique.	

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403	Apply principles of standard precautions and infection control.	
404	Discuss the following: blood-borne pathogens, sharps disposal, and biohazard.	
405	Demonstrate correct isolation and safety techniques in care of infectious clients.	
406	Follow infection control measures to provide quality care.	
407	Performs basic cleaning, disinfecting and sterilizing objects to prevent disease transmission..	
408	Demonstrates knowledge of how the immune system protects the body from infectious disease.	
409	Demonstrate proper donning and removal of non-sterile gloves.	
500	SAFETY AND BODY MECHANICS	
501	Follow safety and emergency procedures.	
502	Report emergencies accurately and immediately.	
503	Identify safety measures that prevent accidents to clients, including the proper use of alternative measures to restraints and safety devices.	
504	Utilize proper body mechanics.	
505	Report nonfunctioning equipment.	
506	Demonstrate care of sensory deprived client (blind).	
507	Discuss the significance of MSDS, OSHA as it pertains to the health care environment.	
508	Provide for the clients safe, clean and comfortable environment.	
600	EMERGENCY CARE AND DISASTER PREPAREDNESS	
601	Recognize signs when a client/client is choking or may have an obstructed airway.	
602	Demonstrate knowledge of Basic Life Support with AED and Basic First Aid.	
603	Follow Emergency Response/Crisis Plan Procedures in the facility.	
604	Identify potential fire hazards.	
700	HUMAN NEEDS AND HUMAN DEVELOPMENT	
701	Identifies the ways to meet the client's basic human needs for life and mental well-being.	
702	Identify and respect cultural diversity.	
703	Recognize how age, illness and disability affect psychosocial changes in the client.	
704	Provides assistance for the clients/clients to express their personal faith and religious beliefs.	
800	MOVING, LIFTING AND POSITIONING	
801	Assist the client with dangling, standing and walking.	
802	Demonstrate proper technique of transferring client from bed to chair/wheelchair.	
803	Demonstrate proper turning and/or positioning both in bed and in a chair.	
804	Demonstrated proper use of safety devices.	
805	Discuss transfer and positioning of the bariatric client.	

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806	Demonstrate proper technique of transporting via wheelchair.	
900	PERSONAL CARE SKILLS	
901	Provide for the clients privacy when providing personal care.	
902	Assist the client to dress and undress.	
903	Assist the client with bathing and personal grooming to include the principles of hand and foot care.	
904	Observe and report condition of the skin to include skin discoloration, such as redness, black and blue areas, rash, itching, etc. (skin conditions)	
905	Administer special oral hygiene for the conscious/ unconscious client.	
1000	URINARY ELIMINATION/BOWEL ELIMINATION	
1001	Assist the client in toileting.	
1002	Provide catheter care.	
1003	Demonstrates perineal care on client.	
1004	Demonstrate application of brief.	
1005	Demonstrate proper use of standard bedpan and fracture pan.	
1100	NUTRITION AND HYDRATION	
1101	List general principles of basic nutrition/food pyramid.	
1102	Identify and plan therapeutic diets.	
1103	Feed client oral table foods in appropriate manner.	
1104	Identify care of neurological and sensory deprived client feeding.	
1105	Accurately measure and record intake and output to include meal percentages.	
1200	BASIC CLINICAL SKILLS	
1201	Apply a non-sterile dressing.	
1202	Apply a sterile dressing.	
1203	Accurately measure and record temperature (oral, axillary, rectal, electronic).	
1204	Accurately measure and record radial and apical pulse.	
1205	Accurately measure and record respirations.	
1206	Accurately measures and records pulse oximetry.	
1207	Apply elastic stockings.	
1208	Demonstrate unoccupied bed making.	
1209	Demonstrate occupied bed making.	
1210	Measure and record height and weight	
1211	Prepare soiled linen for laundry.	

Unit/ Standard Number	 pennsylvania DEPARTMENT OF EDUCATION <p style="text-align: center;"><u>High School Graduation Years 2010, 2011 and 2012</u></p> <p style="text-align: center;">Health Professions and Related Clinical Sciences, Other CIP 51.9999 Task Grid</p>	Proficiency Level Achieved: (X) Indicates Competency Achieved to Industry Proficiency Level
1300	MENTAL HEALTH AND MENTAL ILLNESS	
1301	Demonstrate reality orientation techniques with the confused client.	
1302	Demonstrate appropriate communication skills/techniques with easily agitated or frightened clients.	
1303	Demonstrate appropriate skills/techniques with clients exhibiting repetitive behavior.	
1400	REHABILITATION AND RESTORATIVE CARE	
1401	Assist the client with ambulatory and transfer devices (e.g. cane, quad cane, walker, crutches, wheelchair and hydraulic lifts).	
1402	Perform range of motion exercises as instructed by the therapist or the professional nurse.	
1403	Demonstrate the proper use of assistive devices when assisting the client/client.	
1500	DEATH AND DYING	
1501	Discuss own feelings and attitude about death (verbal and/or written).	
1502	Explain how culture and religion influence a person's attitude toward death.	
1503	Discuss the goals of hospice care.	
1504	Discuss the stages of dying.	
1505	Recognize and report the common signs of approaching death.	
1600	MEDICAL TERMINOLOGY	
1601	Differentiate roots/prefixes/suffixes.	
1602	Identify abbreviations.	
1603	Differentiate medical specialties.	
1604	Demonstrate and interpret proper use of medical language.	
1605	Identify anatomy, functions and common diseases of body systems.	
1700	ALLIED HEALTH SKILLS	
1701	Prepare a medical file for a new client.	
1702	Maintain client records accurately.	
1703	Complete filing skills.	
1704	Position client for specific examinations as indicated by physician.	
1705	Perform visual acuity test.	
1706	Demonstrate methods of collection, special handling and labeling of specimens.	
1707	Discuss the principles of an EKG.	
1800	ANATOMY, PHYSIOLOGY, AND PATHOPHYSIOLOGY	
1800	Identify the basic structure of the human body.	

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1801	Label body plains, directions and cavities.	
1802	Identify organs of respiratory system.	
1803 a	Describe function of each organ - respiratory system.	
1803 b	Identify disease processes - respiratory system.	
1803 c	Identify organs of the circulatory system.	
1804 a	Describe functions of the circulatory system.	
1804 b	Identify disease processes of the circulatory system.	
1804 c	Identify organs of the integumentary system.	
1805 a	Describe the function of organs of the Integumentary system.	
1805 b	Identify disease processes of the integumentary system.	
1805 c	Identify organs of the musculoskeletal system.	
1806 a	Describe the function of organs of the musculoskeletal system.	
1806 b	Identify disease processes of the musculoskeletal system.	
1806 c	Identify organs of the nervous system.	
1807 a	Describe the function of nervous system.	
1807 b	Identify disease processes of the nervous system.	
1807 c	Identify organs of the digestive system.	
1808 a	Describe functions of the digestive system.	
1808 b	Identify disease processes of the digestive system.	
1808 c	Identify organs of the urinary system.	
1809 a	Describe function of the urinary system.	
1809 b	Identify disease processes of the urinary system.	
1809 c	Identify organs of the reproductive system.	
1810 a	Describe functions of the reproductive system.	
1810 b	Identify the disease processes of the reproductive system.	
1810 c	Identify the organs of the lymphatic system.	
1811 a	Describe the function of the lymphatic system.	
1811 b	Identify disease processes of the lymphatic system.	
1811 c	Identify the organs of the endocrine system.	
1812 a	Describe the function of the endocrine system.	
1812 b	Identify the disease processes of the endocrine system.	
1900	MATHEMATICS IN ALLIED HEALTH	
1901	Utilizes mathematic applications according to allied health technology.	