



In-Service Seminars for Individuals interested in Operating a Licensed Private Academic School

These seminars provide valuable information to prospective and present school owners, including the application and forms necessary for operating a Private Academic School (PAS). The Pennsylvania Department of Education (PDE) requires that interested individuals register for the in-service and review the State Board of Private Academic Schools Regulations before attending the in-service seminar. [State Board of Private Academic Schools](#)

PAS In-service seminars are held the first or second Tuesday of each month at 1:15 p.m. in PDE's Harrisburg office at 333 Market Street, Harrisburg, PA 17126 on the 3rd Floor. **Two participants only from each registered school.** One of the attendees from your school must be the Education Director. We have room for only 10 schools to attend an in-service.

In-service Seminar Dates for Individuals interested in operating a Licensed Private Academic School are listed below:

2016	2017
January 5, 2016	January 10, 2017
February 2, 2016 – changed to Feb. 11, 2016	February 7, 2017
March 1, 2016	March 7, 2017
April 5, 2016	April 4, 2017
May 3, 2016	May 2, 2017
June 7, 2016	June 6, 2017
July 5, 2016	July 11, 2017
August 2, 2016	August 1, 2017
September 6, 2016	September 5, 2017
October 4, 2016	October 3, 2017
November 1, 2016	November 7, 2017
December 6, 2016	December 12, 2017

Upon deciding what date you would like to attend, please email ra-nppss@pa.gov to reserve your spot. Along with your desired seminar date, please include your contact information along with the age and grades you wish to license in your email. You will receive a confirmation email confirming your selected seminar date. Please bring your confirmation letter to this in-service. There is no stand-by or waiting list. You must attend the in-service to receive the PAS application. If you do not register to attend you will not be admitted to the in-service. No exceptions.