Act 16 Expenditures per Student Guidance

Reporting is required for special education students with Individualized Education Programs (IEP) only. When determining the cost of student’s program, it is important to consult with all local educational agencies, school district and charter school staff involved in the administration of a child’s IEP. (This also includes the sharing of information between the local educational agency/school district/charter school and intermediate unit, where applicable.

Responsibility
The responsibility of reporting the student with an IEP lies with the School district of residence, not the educating local educational agency, intermediate unit, approved private school (APS), county prison, career and technology center (CTC), or other entity.

Exceptions
1. Charter School – these students are reported by the charter school
2. 1305 (Nonresident children placed in foster care) – these students are reported by the school district in which the student resides with the foster parents.
3. Wards of State – Do not report Wards of State. If a student becomes a ward of state during the school year, only report those expenditures during the time the student was not a ward of state.
4. Gifted Students – these students are not included in the special education submissions.

Include the following when reporting the cost per student:

Instructional Cost per Student
1. Classroom teacher (prorated)
2. Classroom aids (prorated)
3. Para-profession/one-to-one aid assigned to specific student (total cost)
4. General education as it applies to special education services

Related Services Cost per Student
1. Specialized Transportation
   a) Bus/van that is required in the IEP for more than one student (prorated)
   b) Bus/van required for one specific student (total cost)
2. Speech group (prorated)
3. Individual services including speech, occupational therapy, physical therapy, vision services, hearing services, orientation and mobility (total cost)
4. One-to-one nurse (total cost)
5. Para-profession, one-to-one aid assigned to specific student (total cost) (if not
Specialized Equipment Cost per Student

1. Braille materials specific to student (total cost)
2. Assistive technology
3. Other equipment required per IEP

Do NOT include the following items in the reported cost per student:
1. Management fees
2. Non-specialized transportation

How/When Will Act 16 Be Reported This Year?

PIMS Collection 1

1. Opens: October 2, 2017
2. Closes: October 17, 2017

PIMS Student Fact Template Specifications for use in submitting the Act 16 Report

Refer to Appendix AJ of Volume 2 of the PIMS User Manual for a complete list of valid values.

Appendix AJ – Categories to use in the student Fact Template for Special Education Act 16 Funds

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<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$1 - $25,424.99</td>
<td>(Category 1 special education funding formula)</td>
</tr>
<tr>
<td>2</td>
<td>$25,425 - $50,849.99</td>
<td>(Category 2 special education funding formula)</td>
</tr>
<tr>
<td>3</td>
<td>$50,850 - $76,274.99</td>
<td>(Category 3 special education funding formula)</td>
</tr>
<tr>
<td>4</td>
<td>$76,275 – and OVER</td>
<td>(Category 4 special education funding formula)</td>
</tr>
</tbody>
</table>

If you have questions, email: ra-edseact16@pa.gov