

Revision Number (for BSE use only): \_\_\_\_\_

**SPECIAL EDUCATION PLAN REVISION NOTICE (SEPRN)  
INTERMEDIATE UNIT SUBMISSION ONLY**

Anticipated date of implementation \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Intermediate Unit: \_\_\_\_\_

Contact Person: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

<b>Operated by:</b>	<b>School Year:</b>	<b>AUN Number:</b>

**PROPOSED ACTION:**

**Box A**

- DELETE
- NEW (Complete Facilities Section)
- MOVE (Complete Facilities Section)
- CASELOAD VARIANCE
- CHANGE
- TRANSFER OF ENTITY

**CHECK ONE OR BOTH BELOW:**

**Box B**

- POSITION
- CLASS

**DESCRIPTION OF PROPOSED ACTION:**

Use Additional Sheets If Necessary

1. Program profile:
  - a. Name of staff member: \_\_\_\_\_
  - b. Affected FTE of staff: \_\_\_\_\_
  - c. Type of class/position title: \_\_\_\_\_
  - d. Type of support (e.g., Itinerant, Supplemental, Full time): \_\_\_\_\_
  - e. Present location of class \_\_\_\_\_
  - f. No. of students affected: \_\_\_\_\_
2. Proposed Building Location *if different from Present Location of Class complete the appropriate Facilities Section.* \_\_\_\_\_  
\_\_\_\_\_
3. For Transfer of Entity: Is the location to be changed? If so, to where?  
\_\_\_\_\_

\_\_\_\_\_  
**Executive Director**

\_\_\_\_\_  
**Date**

**FACILITIES SECTION**

**This section is to be submitted with any Special Education Plan Revision Notice (SEPRN) where a classroom or other instructional space is proposed to be new or moved.**

Answer Yes (Y) or No (N) to each item below. (Refer to 22 PA Code §14.144(3)(i)-(v))

	Comparable and Appropriate			Comparable and Appropriate
Location in Ebb and Flow	_____	External Noise		_____
Size* (28 Sq. Ft./Student)	_____	Continuity (yrs. located)		_____
Accessibility (Barrier Free)	_____	Designed for Instruction		_____

Average Square Feet in Regular Classrooms \_\_\_\_\_

\*Size of Room \_\_\_\_\_ feet (L) x \_\_\_\_\_ feet (W) = \_\_\_\_\_ Total Square Feet

Proximity to Home:

Is travel time of the student furthest from the school less than 1 hour? \_\_\_\_\_

Explain Any No Responses: \_\_\_\_\_  
\_\_\_\_\_

**NEW PROGRAM PROFILE WHICH REFLECTS PROPOSED REVISIONS MUST BE ATTACHED.**