



MEMO

TO Chief Executive Officers/Directors
Licensed/Registered Private Schools

FROM Patricia Landis, Chief

DATE August 13, 2015

RE 2016 Calendar - State Board
of Private Licensed Schools

The calendar of meetings of the State Board of Private Licensed Schools for 2016 is shown below. In each case, the deadline is approximately 10 weeks prior to each Board meeting so that staff can examine submitted materials, request revisions, and submit the materials for Board member review.

Please be advised that these dates are firm. Therefore, materials received after 5:00 p.m. on the submission deadline for a particular Board meeting cannot be considered at that meeting. They can, however, be considered at a subsequent meeting.

You are reminded that Board meetings are open to the public. School administrators who have submitted items for Board action have found it beneficial to attend or have a representative present at these meetings.

If you have any questions, please call 717.783.8228.

CALENDAR - 2016

<u>Meeting Dates</u>	<u>Submission Deadlines</u>	<u>Location</u>
February 11, 2016	December 4, 2015	Harrisburg
May 12, 2016	March 4, 2016	Harrisburg
August 11, 2016	June 3, 2016	Harrisburg
November 17, 2016	September 9, 2016	Harrisburg