**<NAME OF SCHOOL>**

**CERTIFICATE OF COMPLETION**

**is hereby presented to**

**<NAME OF RECIPIENT>**

**for completing the**

**New School Director Training Program**

Pursuant to Act 55 of 2017

**This includes four total hours of training in:**   
Governance Basics; Fiscal Management Basics; Personnel Basics;

Instruction and Academic Programs Basics; and Operations Basics

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**<NAME OF SIGNATORY> <INSERT DATE ABOVE>**