

## Adult and Secondary 2018 Career and Technical Education (CTE) Follow-Up Survey

March 6, 2018



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### ▶ Before We Begin

Participant handouts are posted on the Pennsylvania Department of Education's (PDE) website. You can access these handouts by following this path: PDE Home Page ([www.education.pa.gov](http://www.education.pa.gov)) > [Data and Reporting](#) > [PIMS](#) > PIMS Documents. Links for these handouts will be under Adult and Secondary CTE Student Follow-Up Survey – 2018.



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## Agenda

- Why is the follow-up survey needed?
- Which adult and secondary students are included in the survey?
- How can Local Education Agencies (LEAs) identify the specific students that should complete the follow-up survey questions?
- Participant handouts
- How can LEAs notify students to complete the web-based survey?
- What if students do not have direct access to the internet?
- Follow-up survey website
- Follow-up survey tentative timeline for 2018
- Best practices
- Technical and program-related assistance



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## Why is the follow-up survey needed?

- Meet Perkins IV federal accountability requirements (4A1 and 5S1)
- Evaluate performance of Registered Career and Technical Education (CTE) Adult Affidavit Programs (AAPs)
- Enhance available data needed for CTE program evaluation and improvement efforts



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## ▶ Which adult students are included in the survey?

Perkins IV accountability definitions require PDE to survey CTE concentrators who exited an adult CTE program during the 2016-17 reporting year.

The Perkins 4A1 adult follow-up indicator includes all adult students reported in PIMS as:

- (1) Successfully completed at least 50 percent of the approved program's technical component; AND
- (2) A CTE status type code from PIMS Manual Volume 2, Appendix P, indicating the student either completed the adult CTE program or exited the adult CTE program without completing.



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## ▶ Which secondary students are included in the survey?

Perkins IV accountability definitions also require PDE to survey CTE concentrators who exited a secondary CTE program during the 2016-17 reporting year.

The Perkins 5S1 secondary follow-up indicator includes secondary CTE 12<sup>th</sup> grade students reported in PIMS as:

- (1) Successfully completed at least 50 percent of the approved program's technical component; AND
- (2) A CTE status type code from PIMS Manual Volume 2, Appendix P, indicating that the student either graduated or dropped out.



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## How can LEAs identify the specific students that should complete the follow-up survey questions?

PDE provides a report to LEAs (via PIMS-COGNOS reports application) listing students who need to complete the survey.

For Adult Education:

Public Folders > eScholar Framework for Cognos - Production > CTE Reports > Adult > Adult CTE Follow-Up Survey Reports > List of Adult CTE Students to Survey

For Secondary Education:

Public Folders > eScholar Framework for Cognos - Production > CTE Reports > Secondary > Secondary CTE Follow-Up Survey Reports > List of Secondary CTE Students to Survey

These reports; which can be downloaded as PDF, Excel or CSV; provide student demographics to assist with a mail merge. Two other important data elements are in the reports:

- Security Code – needed for a student to log into web survey
- Survey Submitted



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## Participant handouts

- Sample Letters
  - Adult Education
  - Secondary Education
- Survey Questions
  - Adult Education
  - Secondary Education



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## How can LEAs notify students to complete the web-based survey?

- Mail
- Email
- Phone
- Any combination of above

## What if students do not have direct access to the internet?

- Students may access internet via library or school
- With the student's permission (written or verbal), LEAs may enter the student's survey response data



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## Survey Website

Follow-up survey website:

[www.flp.pa.gov](http://www.flp.pa.gov) (Note: website has changed)

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## Timeline

Follow-up survey tentative timeline for 2018:

April 27	LEAs complete “first wave” of student communications
June 8	LEAs complete “second wave” of student communications
July 20	LEAs complete “third wave” of student communications
August 31	PDE closes follow-up web survey application



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## Best Practices

- Update student contact information upon student exiting LEA
- Maintain or update contact information through alumni group
- Obtain student responses to questions along with permission for LEA to enter into website at the same time
- Try to get responses early so you don't have to send a third wave if all students provide responses by end of second wave
- Ensure the responses reflect student status six months after exiting LEA



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## ▶ Technical and Program-Related Assistance

- **Perkins Accountability System Administration Questions:**  
Kevin Springman, Bureau of Career and Technical Education, [kspringman@pa.gov](mailto:kspringman@pa.gov)
- **Perkins Planning Process Questions:**  
Monique Williams, Bureau of Career and Technical Education, [mowilliams@pa.gov](mailto:mowilliams@pa.gov)
- **CTE Follow-Up Survey, Non-Technical Questions:**  
Cheryl Wenger, Office of Data Quality, [cwenger@pa.gov](mailto:cwenger@pa.gov)
- **PIMS Reports (COGNOS) Access and Technical Questions:**  
PIMS Support Services: 1-800-661-2423



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## ▶ Mission Statement

For more information on the Adult and Secondary 2018 CTE Follow-Up Survey, please contact PDE's Division of Data Quality at [ra-catsdata@pa.gov](mailto:ra-catsdata@pa.gov)

*The mission of the department is to academically prepare children and adults to succeed as productive citizens. The department seeks to ensure that the technical support, resources and opportunities are in place for all students, whether children or adults, to receive a high quality education.*



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