Second Act 34 Hearing: Draft Advertisement & Booklet

Review Checklist

District/AVTS: Project No.:

School Name: PDE Reviewer:

Contacts: Review Date:

# Hearing Advertisement:

Made part of hearing booklet.

Hearing date and time (not on Saturday, Sunday, Holiday).

Identify as a hearing and not as a meeting/debate.

Hearing location including street address.

Type of facility to be constructed.

Purpose of the hearing (informing the public about the difference between estimated project costs and costs based upon the desired bid award).

Maximum Project Cost based on desired bid award (G03 form, Line I).

Maximum Building Construction Cost based on desired bid award (G12 form, Line C).

First hearing’s date, time, location.

Publish in local newspaper prior to date of hearing.

Hearing booklet available prior to date of hearing.

Manner by which an interested party can gain agenda time at hearing.

Public comment procedures at hearing (in-person and/or online formats?).

Procedure for submitting written comments after hearing. (no Saturday, Sunday, Holiday deadlines).

# Hearing Booklet:

Hearing agenda and public comment procedures (in-person and/or online formats?).

Act 34 laws and regulations causing need for hearing.

Brief description of the project and changes, if any, since first hearing.

Update/explanation of all project costs, including but not limited to, inclusion of the G02 – 4, G12 – 13 forms.

Explanation of the differences between the estimated project costs and costs based on desired bid award.

Update/explanation on how increased project costs (based on desired bid award) effect:

Financing alternatives.

Financing alternative chosen & why.

Financing costs and millage impact.

Debt service schedule(s).

State reimbursement estimate and impact on financing costs.

Financing indirect costs and millage impact (staff, operation, transportation).

Financing direct & indirect cost’s net effect on millage impact

Booklet’s pagination ok and match Table of Contents page?

# General:

Relevant Code Sections (7-701.1, 21.53, 21.62, 349.1, 349.12, 349.13)

Items mentioned in multiple places, say same thing?

Consistent with Part 2 architectural review conference info?

Issue review memo