# Annual Financial Report (PDE-2056)

Intermediate Units

**2010-11**Access Database User Manual

# **Part 1**General Information For All Users

System Documentation and User Manual Release 1 – July 2011

**School Finance Website:** 

www.education.state.pa.us (under Policies and Procedures)

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## Commonwealth of Pennsylvania Governor's Office of the Budget

All aspects of the application design, including but not limited to page layouts, formulas, and macro programming, are the property of the Commonwealth of Pennsylvania and are not to be copied except as instructed in the package documentation in order to complete the required annual financial reporting.

#### Introduction

The Local Education Agency Financial Reporting System is the system designed for PA public schools by the Pennsylvania Office of the Budget, Comptroller Operations to report annual financial data. Currently, the annual financial report (AFR) is offered for school districts, AVTSs, charter schools, special schools, and intermediate units using an Access database reporting package. The database is a menu driven application that operates on a run-time version of Microsoft Access 2010 Therefore, it is not necessary to purchase specific application software.

This user manual is comprised of two parts. Part 1 contains the basic information necessary to complete the 2010-11 FY AFR package. Part 2 provides the information necessary to use the Data File Load (DFL). The DFL feature of the database automatically uploads data files into the revenue and expenditure pages of the AFR package. Loading data files is not necessary for the completion of the AFR--manual entry of the data is the other option.

## Summary Of Changes This Year

A complete summary of the changes implemented within the 2010-11 fiscal year AFR has been posted to the AFR page of the PDE website as a separate document. Specific revenue and expenditure account codes that have changed include:

#### ✓ Revenues:

Add: 6992- Energy Efficiency Revenues and Incentives

✓ Expenditures:

Add: Object code 650 – Supplies & Fees-Technology Related

## Hardware and Software Requirements

Access 2010 or a runtime version of Access 2010 must be installed on the PC that will be used to complete the AFR. The runtime version of Access 2010 can be downloaded via a link on the PDE website: **www.education.state.pa.us** under Policies and Procedures.

## Overview of Package

#### Package Layout And Map

The database is organized into separate levels, each containing a different section of the AFR. Each level is accessed by clicking on the button for that specific section from the **Main Menu**.

## **Validations And Error Messages**

An important feature of the package is the inclusion of edits and validations that display error codes to the user. The AFR must be validation free before it is submitted to the Comptroller's Office or it will be returned for correction. AFRs returned for corrections, will be considered delinquent until a corrected error free report is submitted.

#### Tips

TIPS are located throughout the package. When choosing a screen within the report, the Tips display automatically to alert the user of helpful information for completing that part of the AFR.

## Loading the Run Time Version of Access

NOTE: Runtime Access 2010 installation is required only if Access 2010 is not installed on the computer that will be used to complete the AFR. <u>No other version of Access</u> will allow the AFR program to install and/or operate properly.

The AFR database is designed to operate using only Microsoft Access **2010**. A runtime version of Access **2010** is available for schools that do not have Access **2010** installed. The software may be downloaded directly from the Microsoft website utilizing the instructions below.

## **Installing the Runtime Access Software**

Installation of MS Access Runtime will require Administrator permissions on the PC

- Connect to the following page of the Microsoft website http://www.microsoft.com/download/en/details.aspx?id=10910
- Locate and download the version named AccessRuntime.exe by clicking the Download button.
   Do not download the 64 bit version named AccessRuntime\_x64.
- 3. A dialog box asks if the user wants to Run or Save the file. Select Save.
- **4.** The file can be downloaded to any location on the user's PC. When the download is complete, the dialog asks if you want to run the exe. Click Yes.
- 5. It is necessary to accept the terms of use for the product. Check the box to accept the terms of use and click Continue.
- **6.** When the installation completes, click the close button.
- **7.** Access Runtime is not an application that can be opened by users. When the AFR is opened, it will open in Runtime.

## Downloading and Installing the AFR software for fiscal year 2010-11

To begin the download of the AFR executable file from the PDE website, navigate to the AFR Menu at: **www.education.state.pa.us** Click Policies and Procedures, School Finance, Annual Financial Report – Intermediate Unit. Please note the various items available for download or reference on this page.

Check with the Technical Support staff of the IU to verify if the AFR must be installed by someone with Administrator rights.

## Download the executable file from the website

- 1. Click on the link to the AFR executable file.
- **2.** A File Download box will appear. At the prompt to either run or save the iuafr11.exe file choose the Save button.
- 3. The Save As dialog box will appear.
- **4.** Verify that the file will be saved in the C: drive in the Save In box Do not change the default file name juafr11.exe
- 5. Click the Save button.
- **6.** A download box will appear and the AFR executable (iuafr11.exe) file will download to the C: drive.

- 7. When the download is complete, either a message will display: "Download Complete" or the box will close automatically. If the box does not disappear, click the Close button.
- 8. Exit the Internet browser.

## Run the Setup Wizard to install the AFR software

- 1. Start Windows Explorer
- 2. Locate and double click the file iuafr11.exe previously saved in the C:drive
- **3.** Click OK in the WinZip Self-Extractor box that opens with the message "Click **OK**, then click unzip to the copy..."
- **4.** In the WinZip Self Extractor window, click **Unzip.** Important: The "unzip to the folder" specified should not be changed. The path is set to automatically default to c:\iuafr11\Package. Do not make any changes to this screen.
- **5.** A message box will be displayed stating files unzipped successfully. Click **OK**, and then click **Close** in the WinZip Self-Extractor window if it does not close automatically.
- 6. A screen titled Welcome to the iuafr11 Setup Wizard will automatically open, click Next
- 7. Customer Information screen will appear. Do Not change the default path, click Next
- 8. Choose Setup Type screen will appear, click the icon to the left of the word Typical
- **9.** On the *Ready to Install* screen, click Install. Wait until the AFR completely installs before clicking **Finish**.
- **10.** An AFR icon will appear on the desktop of your computer. Use this icon to access the AFR 2010-11.
- **11.** Note the Location of the AFR components. The installed components of the database will be located in the C:\iuafr11 folder. You will need this information in order to find the data file to submit on the FTP site.

The file named iuafrdata11.accdb will store all the data entered into the AFR program, this file is referred to as the backend. The file is password protected and cannot be opened independently. When the AFR program is opened it will automatically link to the iuafrdata11.accdb file and data contained in the file will be populated into the AFR format. This is also the file that will be automatically copied, renamed and placed in a "Send In" folder for submission to the AFR FTP site. The remaining files contain the technical programming needed to run the AFR program and functions.

Note: the process to submit the AFR data file to the FTP site has changed from the prior year submission.

Important: If the .accdb extension does not display as part of the file name, your Windows may be set to hide extensions. Use Tools, Folder Options, View tab, and uncheck the box marked "hide file extensions for known file types". Consult your schools technical support for additional help.

## Make a backup copy

It is recommended that a backup copy of the AFR data file be created to avoid the loss of data in the event of a computer failure or system malfunction.

## Opening The AFR Database For Data Entry

The package contains everything necessary for BOTH manual entry and DFL use. The method used to load data is at the user's discretion. *NOTE: To use the data file load (DFL) to enter revenue and expenditure amounts, read Part 2 of this manual before continuing with these instructions.* 

To run the AFR software, double click the AFR icon created on your desktop, or click **Start** in the lower left corner of the desktop, click **Programs**, click **2010-11 IU Annual Financial Report**. Do not attempt to open any of the files located in the iuafr11 folder.

The database will open to a screen labeled PA Department of Education Comptroller's Office. Click on the button labeled **Main Menu**. (There may be a slight delay until the database opens).

## Entering Information into the Database

A database is designed with many interconnected fields so that when data is keyed into a specific code field that same data will appear in all code fields with the same account number. This aspect of the database makes data entry very user friendly and less time consuming than manually entering all data and ensures that corresponding data is entered in the correct code on subsequent pages.

The recommended order for data entry is:
 School Information, Revenues, Expenditures, Special Schedules and Financial Statements.

## • Entering Negative Amounts

To enter a negative amount to a field, use a minus sign (hyphen) as the first character in the number. Do not leave a space between the minus sign and the number itself.

## **Step 1: Completing the School Information Data Screen**

This section must be completed first.

- **a.** Enter the AUN number of the IU without using hyphens. The school name will be automatically displayed based on the AUN number. If the school name displayed is incorrect or displays an error, check the AUN number entered.
- **b.** Move the cursor down one line at a time by using the enter button and continue entering the remaining information in the street address, city, county, etc. fields.
- **c.** All fields on this page must be completed before continuing onto the next sections.
- **d.** The contact person listed will be the one contacted with AFR questions. Be sure to enter someone knowledgeable about the entries in the AFR in order to avoid any delays in processing your report.
- e. Click on the Main Menu button at the end of the screen to access the Main Menu.
- The Main Menu Screen contains buttons that will navigate the user to each specific area of the AFR.

### Step 2: Entering Revenue Data

- a. From the Main Menu Screen Click the Enter Account Information Button
- **b.** On the Account Information Screen, click Enter Revenue Information
- **c.** Click the General Fund Revenues button.
- **d.** Revenues for 6000 are displayed. To begin data entry, position the mouse in the first field where data will be reported and click. To move to the next field, hit the enter key.
- e. Navigation to the next revenue code can be done by clicking on the drop down arrow next to the 6000, you will be able to select the available revenue codes. Next select the program by clicking on the drop down arrow or by using the left and right buttons. The left and right buttons will only scroll through the program codes. Continue entering data until all the revenue information has been reported. You will have to move your program code back to the beginning each time you select a new revenue code.
- **f.** The Previous Menu button located at the bottom of the screen will exit from the current screen and allow access to different areas of the report.
- **g.** Return to the Revenue detail screen to begin entering Special Revenue Fund revenue information. The instructions for data entry are the same as for the General Fund revenues.
- **h.** Click on the Previous Menu button to return to the Revenue Information Entry Screen and click the Allocation to Program button to enter data.
- i. After completing all applicable fields and screens, click on the Previous Menu button at the end of the Revenue Information Entry screen to return to the Account Information Entry Menu.

## **Step 3: Entering Expenditure Data**

- **a.** On the Account Information Screen, click the Enter Expenditure Detail Information Button.
- **b.** Choose either General Fund Expenditures or Special Revenue Fund Expenditures.
- **c.** The Expenditure detail screen opens with account code 1000 displayed in the drop down box.
- **d.** Begin entering data in the correct object level by moving the mouse to the first object code and clicking. Use the enter key to move to the next field.
- e. When all the data for function 1000 has been completed, move the mouse up to the drop down box (that currently shows 1000) and click on the arrow. Select account code where data will be entered (i.e., 2100, 2200, or 2300). Then click on the drop down arrow for the program code to be used. Or you can use the left and right arrow buttons to select which program you will use. Only the account codes listed on the AFR will be displayed.
- **f.** Continue this process until all the expenditures have been entered.
- **g.** To move to the next AFR section, click on the Previous Menu button at the end of the screen to return to the Account Information Entry Menu Screen.

#### **Step 4: Entering Special Schedules Information**

The Special Schedules Menu consists of four unique Schedules: Act 89 Encumbrance Schedule, Act 89 Reconciliation, Restricted Indirect Cost and Eliminations, and American Recovery and Reinvestment Act Schedule. There is no specified order of completion for these Schedules.

On the Account Information Screen, click the Special Schedules Information button.

**a.** Access each Schedule by clicking on the appropriate button.

**b.** After completing each Schedule return to the Schedules Data Entry Screen by clicking on the Previous Menu button at the end of the screen.

**Note:** The Restricted Indirect Cost and Eliminations Schedule must be completed in order to receive a certified Restricted Indirect Cost Rate from the Department of Education. Unallowable costs will be eliminated from the schedule so it is very important to ensure that the costs reported fit the criteria listed as allowable.

Account code 2990 is included in the RICE schedule to report Pass Through funds. Enter your 2990-899 total or use the check box to indicate that there are no Pass Through Funds to report, even if a restricted indirect cost rate is not requested.

ARRA IU Pass Through will be collected on the RICE Schedule for the General Fund and Special Revenue Fund under 2990-390 for this year only. In the prior year, these were included in the 2900-300 expenditure detail and required a supplemental spreadsheet from each of the IU's detailing what portion of the 2900-300 was actually 2990-390 pass through.

## Step 5: Entering data to the Financial Statements

- a. On the Account Information Screen, click the Financial Statements Information button.
- b. The screen will display the Financial Statements Information Entry menu. Choose a Statement to begin entering data. The only account codes that will be displayed are those requiring manual entry. Any account code data entry field in the financial statements that is filled by a data roll-up from another part of the AFR will not be accessible in the data entry screen. For example, Fund 10, code 7000 on the Statement of Revenues, Expenditures and Changes in Fund Balances (REG), is filled by a data roll-up from the Revenue section of the AFR. The number will appear on the View Screen and also the printed page, but will not appear as a data entry field on the REG Statement
- **c.** Use the drop down box or the arrows to access the other funds on each schedule.
- **d.** Access the remaining Statements using the **Previous Menu** button at the end of the screen.

## Checking for Validation Errors

The Validations perform the function of checking the AFR for mathematical accuracy and for consistency with the <u>Manual of Accounting and Financial Reporting for PA Public Schools</u>, and all other reporting guidelines.

- **a.** After entering all your data into the AFR, return to the Main Menu screen.
- **b.** Click the View Validations button.
- c. Click the Run Validations button at the bottom of the validations view screen.
- **d.** If there are discrepancies, the corresponding validation will be displayed. The validation report screen will identify the area of the report and the account codes in question to aid in the correction of the error.
- **e.** The Print button on this screen will print the validation errors detected.
- f. Some validation errors will allow the user to enter a justification rather than change the data. If the data entered is correct as reported, enter a justification for the amount reported. Entering a justification will not remove the validation error. The justification becomes part of the official

- report, and offers an explanation for the amount reported. School Finance will review all justifications to determine if the entries are valid based on the justification.
- **g.** Return to the Main Menu screen to access the appropriate report section to correct any displayed errors.
- **h.** Return to the Validations section of the database and rerun the validations by clicking the Run Validations button.
- i. Continue this process until all validations have been cleared.
- **j.** The validation process may take several minutes to complete. If the process becomes increasingly long, exit out of the database and reenter.
- **k.** The database should recalculate when data is changed. If, upon viewing the Financial Statements, the database has not performed a recalculation, exit out of the view screen and access the financial Statement where the change was made. Exit the screen and the database should recalculate and update the information.

NOTE: Do not return the AFR package to Comptroller Operations with unjustified error messages or it will be considered rejected. All rejected AFR's will not be considered received and may result in delayed payments if not returned by the October 31<sup>st</sup> deadline.

## Printing

## **Printer Compatibility**

The AFR package should be compatible with any printer that can print from Windows in landscape mode. One of the standard Windows fonts, Arial, has been used throughout the database in 8 point size.

#### Printing the report

- a. Return to the main menu
- **b.** Click on the View or Print Reports button. The screen will display buttons to View or Print the Sections of the AFR.
- **c.** The View button has scroll bars to allow navigation to view the entire page.
- **d.** The Print button allows the option of printing the whole package, sections of the package, or individual expenditure codes on the Expenditure detail button.
- **e.** Choose either View or Print and click on that option.
- **f.** To return to the View or Print Reports Screen from the View option click on the "close print preview" button on the top right of the tool bar. If you use exit from anywhere else within this screen you will close out the entire AFR.
- **g.** Return to the Main Menu by clicking on the Previous Menu button.
- **h.** Each screen also permits the printing of that item by selecting the View Report button and then choosing File Print to print that page of the AFR

## Submitting the AFR to the Comptroller's Office

#### **Submission Deadline**

The due date for the Intermediate Unit AFR is October 31, 2011. This includes submission of an AFR data file uploaded to the AFR FTP site, and a printed AFR coversheet containing original signatures sent via surface mail.

To be considered properly filed, the AFR data file must be uploaded to the FTP site and the hardcopy signed coversheet must be received in the Comptroller's Office by the date indicated above. The penalty for late submission is the withholding of State funds. An additional fine of \$300 per day may be assessed on any IU that does not submit their report within 30 days of the due date

#### **Paper Submission**

The AFR coversheet containing all original signatures must be mailed to the Comptroller's Office by October 31, 2011.

Mail To: Bureau of Commonwealth Accounting

Special Accounting Division

Central Agencies and School Finance

555 Walnut St – 9<sup>th</sup> Floor Harrisburg, PA 17101

Attn: AFR

In addition, a hardcopy print of the complete AFR must be mailed to the Department of Education.

Mail to: Jeannine Weiser

Pennsylvania Department of Education Bureau of Budget and Fiscal Management

333 Market Street

Harrisburg, PA 17126-0333

#### **Data File Submission**

A copy of the AFR data file must be created and submitted to the Comptroller's Office by uploading the file to the AFR FTP submission site by October 31, 2011.

#### Create a Copy of the AFR Data File for Electronic Submission

When the AFR is complete, validation free, and ready for electronic submission, return to the Main Menu to create a renamed submission copy of the data file. Failure to follow this procedure to create a distinctly named copy of the data file could cause your file to be overwritten by another LEA's file while residing on the ftp submission site.

- 1. On the AFR Main Menu, click the button: Make Copy of AFR Data to Send to School Finance.
- 2. The database will automatically re-run the validations. After the validations have been run, a renamed submission copy of the .accdb data file will be placed in a newly created folder named: C:\iuafr11\Send In.

- 3. The submission file name will start with your institution type (iu), will contain your schools AUN number, and will have a .accdb extension. If the file is a revised AFR, the submission file name will also contain the letter "R".
- **4.** When the submission copy has been created, a message box will appear showing the path and name of the submission file, along with the location of the AFR FTP submission site and login information. This message can be printed and used for reference in locating and submitting the data file.

## Upload the AFR Data File to the AFR FTP Submission Site

- 1. Open your Internet Browser, type in <a href="http://copaftp.state.pa.us">http://copaftp.state.pa.us</a>
- 2. Complete the login dialog box with the username and password provided in the AFR Release Pennlink dated XX/XX/XX. Click OK
- 3. On the Pennsylvania FTP site that opens, click the **Upload** button.
- **4.** Click the **Browse** button beside the *Upload a file to current folder* field.
- **5.** Locate the submission copy of the AFR data file created through the AFR program.
- 6. Highlight the file name and click Open
- 7. Click the **Upload** button found beside the browse field to transfer the file
- 8. Click the Logout button to close the connection, and click Exit on the Logout box

An AFR submission e-mail acknowledgment will be sent to the school's PennLink address after the file has been posted to the FTP site if the file has been properly renamed. PennLink messages are transmitted at regular intervals, so it may be several hours before a confirmation is sent.

#### Notes to the Financial Statements and MD&A Submission

LEA's are no longer required to submit the MD&A or the Notes to the Financial Statements. However, these documents should be completed and made available to the Comptroller's Office upon request.

#### Revisions to a filed AFR

Revised AFR files are submitted using the FTP site. The revised file must also be renamed using the Make a Copy procedures on page 7 of this Manual. The revised renamed iuafrdata10.mdb file must be posted to the FTP site where the original file was submitted.

Comptroller Operations cannot guarantee the processing of AFR revisions in the current year for a certified restricted indirect cost rate. It is imperative that the initial report submitted be as accurate as possible.

## Special Issues

## **Formatting Restrictions And Warnings**

In order to effectively review the AFR data once it is submitted to the Central Agencies and School Finance section, the format of the database and location of each specific data item, formula, and validation *must not change*. For this reason, the database file is "sealed" or "locked." It is critical that the following restrictions be followed:

- Do not work with the database in any directory other than c:\iuafr11.
- Do not attempt to unseal or unlock the database file.
- Do not delete, edit, copy, or move any formulas or macros.
- Do not delete, copy, or move data input in a cell to another cell.
- Do not enter additional formulas. Data is copied during an extraction process in our office and additional formulas cause problems during this procedure.

NOTE: If any of these restrictions are violated, the AFR package will be considered improperly filed and will be rejected. Returned AFRs will be considered outstanding and will be delinquent if not returned to the Comptroller Operations by October 31st.

#### AFR Retention

#### **Hardcopy Retention**

A signed hardcopy print of the entire AFR must be retained within each school.

#### **File Retention**

Retain a copy of the validation free iuafrdata11.accdb file.

## User Support

#### **Penn\*Link Support**

Update Bulletins will be sent to schools through Penn Link.

#### WEB help

Updates will also be posted to the PDE Website:

www.education.state.pa.us under Policies and Procedures

#### Staff Support

Requests for assistance should be submitted to ra-schlfin@pa.gov

NOTE: Before reporting a problem to the School Finance, check with the school's Technical Support personnel to determine if this may be an internal PC related problem.

## ■ Codes for the Encumbrance Schedule

The following pages list the allowable accounts to use when completing the Act 89 Encumbrance Schedule. All other accounts are not permitted on these schedules.

## **Valid Codes For Adjustments and Encumbrances Schedules**

1100/100	1200/800	1420/800	1490/760	1600/760	2130/220
1100/210	1410/100	1440/100	1490/800	1600/800	2130/230
1100/220	1410/210	1440/210	1500/100	2110/100	2130/240
1100/230	1410/220	1440/220	1500/210	2110/210	2130/250
1100/240	1410/230	1440/230	1500/220	2110/220	2130/260
1100/250	1410/240	1440/240	1500/230	2110/230	2130/270
1100/260	1410/250	1440/250	1500/240	2110/240	2130/280
1100/200	1410/260	1440/260	1500/250	2110/250	2130/200
1100/270	1410/270	1440/270	1500/260	2110/260	2130/230
1100/200	1410/280	1440/280	1500/200	2110/200	2130/300
1100/290	1410/290	1440/290	1600/280	2110/270	2130/400
1100/300	1410/290	1440/300	1500/290	2110/290	2130/510
1100/400	1410/400	1440/400	1500/290	2110/290	2130/520
1100/510	1410/400	1440/400	1500/300	2110/300	2130/540
1100/520	1410/510	1440/510	1500/400	2110/400	2130/550
1100/530	1410/520	1440/520	1500/510	2110/510	2130/580
1100/550	1410/540	1440/540	1500/530	2110/530	2130/590
1100/560	1410/550	1440/550	1500/540	2110/540	2130/610
1100/580	1410/560	1440/560	1500/550	2110/550	2130/640
1100/590	1410/580	1440/580	1500/560	2110/580	2130/760
1100/610	1410/590	1440/590	1500/580	2110/590	2130/800
1100/620	1410/610	1440/610	1500/590	2110/610	2140/100
1100/630	1410/620	1440/620	1500/610	2110/640	2140/210
1100/640	1410/640	1440/640	1500/620	2110/760	2140/220
1100/760	1410/760	1440/760	1500/640	2110/800	2140/230
1100/800	1410/800	1440/800	1500/760	2120/100	2140/240
1200/100	1420/100	1490/100	1500/800	2120/210	2140/250
1200/210	1420/210	1490/210	1600/100	2120/220	2140/260
1200/220	1420/220	1490/220	1600/210	2120/230	2140/270
1200/230	1420/230	1490/230	1600/220	2120/240	2140/280
1200/240	1420/240	1490/240	1600/230	2120/250	2140/290
1200/250	1420/250	1490/250	1600/240	2120/260	2140/300
1200/260	1420/260	1490/260	1600/250	2120/270	2140/400
1200/270	1420/270	1490/270	1600/260	2120/280	2140/510
1200/280	1420/280	1490/280	1600/270	2120/290	2140/520
1200/290	1420/290	1490/290	1600/280	2120/300	2140/530
1200/300	1420/300	1490/300	1600/290	2120/400	2140/540
1200/400	1420/400	1490/400	1600/300	2120/510	2140/550
1200/510	1420/510	1490/510	1600/400	2120/520	2140/580
1200/520	1420/520	1490/520	1600/510	2120/530	2140/590
1200/530	1420/530	1490/530	1600/520	2120/540	2140/610
1200/540	1420/540	1490/540	1600/530	2120/550	2140/640
1200/550	1420/550	1490/550	1600/540	2120/580	2140/760
1200/560	1420/560	1490/560	1600/550	2120/590	2140/800
1200/580	1420/580	1490/580	1600/560	2120/610	2150/100
1200/590	1420/590	1490/590	1600/580	2120/640	2150/210
1200/610	1420/610	1490/610	1600/590	2120/760	2150/220
1200/630	1420/620	1490/620	1600/610	2120/800	2150/230
1200/640	1420/640	1490/630	1600/620	2130/100	2150/240
1200/760	1420/760	1490/640	1600/640	2130/210	2150/250
				***	

0.4.70.40.00	0.4=0.40.40	0010/000	00.40/0.40	0000/=00	0000/070
2150/260	2170/610	2310/290	2340/210	2360/580	2390/270
2150/270	2170/640	2310/300	2340/220	2360/590	2390/280
2150/280	2170/760	2310/400	2340/230	2360/610	2390/290
2150/290	2170/800	2310/520	2340/240	2360/620	2390/300
2150/300	2190/100	2310/530	2340/250	2360/640	2390/400
2150/400	2190/210	2310/540	2340/260	2360/760	2390/520
2150/510	2190/220	2310/550	2340/270	2360/800	2390/530
2150/520	2190/230	2310/580	2340/280	2370/100	2390/540
2150/530	2190/240	2310/590	2340/290	2370/210	2390/550
2150/540	2190/250	2310/610	2340/300	2370/220	2390/580
2150/550	2190/260	2310/630	2340/400	2370/230	2390/590
2150/580	2190/270	2310/640	2340/520	2370/240	2390/610
2150/590	2190/280	2310/760	2340/530	2370/250	2390/640
2150/610	2190/290	2310/800	2340/540	2370/260	2390/760
2150/640	2190/300	2320/100	2340/550	2370/270	2390/800
2150/760	2190/400	2320/210	2340/580	2370/280	2500/100
2150/800	2190/510	2320/220	2340/590	2370/290	2500/210
2160/100	2190/520	2320/230	2340/610	2370/300	2500/220
2160/210	2190/530	2320/240	2340/640	2370/400	2500/230
2160/220	2190/540	2320/250	2340/760	2370/520	2500/240
2160/230	2190/550	2320/260	2340/800	2370/530	2500/250
2160/240	2190/580	2320/270	2350/100	2370/540	2500/260
2160/250	2190/590	2320/280	2350/210	2370/550	2500/270
2160/260	2190/610	2320/290	2350/220	2370/580	2500/280
2160/270	2190/640	2320/300	2350/230	2370/590	2500/290
2160/280	2190/760	2320/400	2350/240	2370/610	2500/300
2160/290	2190/800	2320/520	2350/250	2370/640	2500/400
2160/300	2200/100	2320/530	2350/260	2370/760	2500/520
2160/400	2200/210	2320/540	2350/270	2370/800	2500/530
2160/510	2200/220	2320/550	2350/280	2380/100	2500/540
2160/520	2200/230	2320/580	2350/290	2380/210	2500/550
2160/530	2200/240	2320/590	2350/300	2380/220	2500/580
2160/540	2200/250	2320/610	2350/400	2380/230	2500/590
2160/550	2200/260	2320/640	2350/520	2380/240	2500/610
2160/580	2200/270	2320/760	2350/530	2380/250	2500/620
2160/590	2200/280	2320/800	2350/540	2380/260	2500/640
2160/610	2200/290	2330/100	2350/550	2380/270	2500/760
2160/640	2200/300	2330/210	2350/580	2380/280	2500/800
2160/760	2200/400	2330/220	2350/590	2380/290	2600/100
2160/800	2200/520	2330/230	2350/610	2380/300	2600/210
2170/100	2200/530	2330/240	2350/640	2380/400	2600/220
2170/210	2200/540	2330/250	2350/760	2380/520	2600/230
2170/220	2200/550	2330/260	2350/800	2380/530	2600/240
2170/230	2200/580	2330/270	2360/100	2380/540	2600/250
2170/240	2200/590	2330/280	2360/210	2380/550	2600/260
2170/250	2200/610	2330/290	2360/220	2380/580	2600/270
2170/260	2200/630	2330/300	2360/230	2380/590	2600/280
2170/270	2200/640	2330/400	2360/240	2380/610	2600/290
2170/280	2200/760	2330/520	2360/250	2380/620	2600/300
2170/290	2200/800	2330/530	2360/260	2380/640	2600/400
2170/300	2310/100	2330/540	2360/270	2380/760	2600/521
2170/400	2310/210	2330/550	2360/280	2380/800	2600/522
2170/510	2310/220	2330/580	2360/290	2390/100	2600/523
2170/520	2310/230	2330/590	2360/300	2390/210	2600/529
2170/530	2310/240	2330/610	2360/400	2390/220	2600/530
2170/540	2310/250	2330/640	2360/520	2390/230	2600/540
2170/550	2310/260	2330/760	2360/530	2390/240	2600/550
2170/580	2310/270	2330/800	2360/540	2390/250	2600/580
2170/590	2310/280	2340/100	2360/550	2390/260	2600/590

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2600/610	2900/100	3200/250	3300/270	4200/300	4600/100
2600/620	2900/210	3200/260	3300/280	4200/410	4600/210
2600/640	2900/220	3200/270	3300/290	4200/420	4600/220
2600/760	2900/230	3200/280	3300/300	4200/430	4600/230
2600/800	2900/240	3200/290	3300/400	4200/440	4600/240
2800/100	2900/250	3200/300	3300/520	4200/450	4600/250
2800/210	2900/260	3200/400	3300/530	4200/460	4600/260
2800/220	2900/270	3200/510	3300/540	4200/490	4600/270
2800/230	2900/280	3200/520	3300/550	4200/520	4800/280
2800/240	2900/290	3200/530	3300/580	4200/540	4600/290
2800/250	2900/300	3200/540	3300/590	4200/580	4600/300
2800/260	2900/400	3200/550	3300/610	4200/610	4600/410
2800/270	2900/520	3200/580	3300/620	4200/760	4600/420
2800/280	2900/530	3200/590	3300/630	4400/100	4600/430
2800/290	2900/540	3200/610	3300/640	4400/210	4600/440
2800/300	2900/550	3200/620	3300/760	4400/220	4600/450
2800/400	2900/580	3200/630	3300/800	4400/230	4600/460
2800/520	2900/590	3200/640	4200/100	4400/240	4600/490
2800/530	2900/610	3200/760	4200/210	4400/250	4600/520
2800/540	2900/640	3200/800	4200/220	4400/260	4600/540
2800/550	2900/760	3300/100	4200/230	4400/270	4600/580
2800/580	2900/800	3300/210	4200/240	4400/280	4600/610
2800/590	3200/100	3300/220	4200/250	4400/290	4600/760
2800/610	3200/210	3300/230	4200/260	4400/300	
2800/640	3200/220	3300/240	4200/270	4400/540	
2800/760	3200/230	3300/250	4200/280	4400/580	
2800/800	3200/240	3300/260	4200/290	4400/610	