

**Title: MEDICAL/CLINICAL ASSISTANT**  
**Code: 51.0801**  
**Career Cluster: Health Science**

Certification Required	Certification Method	Occupational Competency Area	Occupational Competency Evaluation
Vocational-Intern/ Instructional 2600	Vocational-Instructional (non-degree program)	Medical Assistant 2207	Credential Review

**Description:** An instructional program that prepares individuals to assist physicians by performing functions related to both administrative and clinical duties of a medical office. Administrative components of instruction include telephone technique, insurance, accounts, reports, medical records, computerized fiscal management, medical transcription and word processing. The clinical aspects of the program provide instruction in examination room techniques, aseptic practices, infection control, care of equipment and supplies, CPR and first aid, laboratory orientation and the use of biomedical equipment. The curriculum includes planned courses in anatomy and physiology, universal precautions and OSHA regulations, medical terminology, medical law and ethics, psychology, communications, introduction to pharmacology, medical assisting skills and clinical practice.

**Notes:**