

Susq-Cyber CS

Charter Annual Report

07/01/2019 - 06/30/2020

School Profile

Demographics

240 Market Street

Suite 15

Bloomsburg, PA 17815

(570)245-0252

Phase:

CEO Name:

CEO E-mail address:

Phase 2

Patricia Leighow

pleighow@susqcyber.org

Governance and Staff

Leadership Changes

Leadership changes during the past year on the Board of Trustees and in the school administration:

There have been two additional members to the Board of Trustees; Scott Mehall and Jeremy Jeffery.

Board of Trustees Meeting Schedule

Location	Date and Time
Ben Franklin Technology Center 240 Makret Street Bloomsburg PA	7/28/2020 7:00 PM
Ben Franklin Technology Center 240 Makret Street Bloomsburg PA	8/25/2020 7:00 PM
Ben Franklin Technology Center 240 Makret Street Bloomsburg PA	9/22/2020 7:00 PM
Ben Franklin Technology Center 240 Makret Street Bloomsburg PA	10/27/2020 7:00 PM
Ben Franklin Technology Center 240 Makret Street Bloomsburg PA	11/24/2020 7:00 PM
Ben Franklin Technology Center 240 Makret Street Bloomsburg PA	12/22/2020 7:00 PM
Ben Franklin Technology Center 240 Makret Street Bloomsburg PA	1/26/2021 7:00 PM
Ben Franklin Technology Center 240 Makret Street Bloomsburg PA	2/23/2021 7:00 PM
Ben Franklin Technology Center 240 Makret Street Bloomsburg PA	3/23/2021 7:00 PM
Ben Franklin Technology Center 240 Makret Street Bloomsburg PA	4/27/2021 7:00 PM
Ben Franklin Technology Center 240 Makret Street Bloomsburg PA	5/25/2021 7:00 PM
Ben Franklin Technology Center 240 Makret Street Bloomsburg PA	6/22/2021 7:00 PM
Ben Franklin Technology Center 240 Makret Street Bloomsburg PA	7/27/2021 7:00 PM

Professional Staff Member Roster

There are no professional staff members.

The professional staff member roster as recorded originally on the PDE-414 form

PDF file uploaded.

Quality of Teaching and Other Staff

Position Categories	Number of Staff per Category	Number of Staff Appropriately Certified	Number of Staff Promoted	Number of Staff Transferred	Number of Staff Terminated	Number of Staff Contracted for Following Year
Chief Executive Officer	1.00	1.00				
Principal	0.00	0.00				
Assistant Principal						
Classroom Teacher (including Master Teachers)	5.00	5.00				
Specialty Teacher (including Master Teachers)						
Special Education Teacher (including Master Teachers)	1.00	1.00				
Special Education Coordinator	0.00	0.00				
Counselor	1.00	1.00				
Psychologist						
School Nurse	1.00	1.00				
Transition Coordinator	1					
Totals	10.00	9.00	0	0	0	0

Further explanation:

There is no certification for a Transition Coordinator.

Fiscal Matters

Major Fundraising Activities

Major fundraising activities performed this year and planned for next year:

There were no fundraising activities planned for this year nor are there any planned for next year.

Fiscal Solvency Policies

Changes to policies and procedures to ensure and monitor fiscal solvency:

There were no changes to policies and procedures pertaining to fiscal solvency.

Fiscal Solvency Policies

Charter School documents that describe policies and procedures that have been established to ensure and monitor fiscal solvency (optional if described in the narrative)

No files have been uploaded.

Accounting System

Changes to the accounting system the charter school uses:

There were no changes to the accounting system.

Preliminary Statements of Revenues, Expenditures & Fund Balances

Next, upload the completed and CEO signed Fiscal Template – Preliminary Statements of Revenues, Expenditures & Fund Balances

PDF file uploaded.

Financial Audits

Basics

Audit Firm:	Herring Roll & Solomon
Date of Last Audit:	01/10/2020
Fiscal Year Last Audited:	2018

Explanation of the Report

Detailed explanation of the report (if the previous year's report has been submitted.) Any audit report for a school year that precedes this annual report by more than 2 years is not acceptable and may be considered a material violation:

2017 is submitted because 2018 is currently in review.

Financial Audit Report

The Financial Audit Report, which should include the auditor's opinion and any findings resulting from the audit

PDF file uploaded.

Citations

Financial audit citations and the corresponding Charter School responses

Description	Response
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Federal Programs Consolidated Review

Basics

Title I Status: No

Title I First Year Status:

Federal Programs Consolidated Review Report

Upload the most recent Federal Programs Monitoring Report or Consolidated Review Report.

No file has been uploaded.

Citations

Federal Programs Consolidated Review citations and the corresponding Charter School responses

Description	Response
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Special Education

Chapter 711 Assurances

The LEA agrees to comply with all requirements of Special Education outlined in 22 PA Code Chapter 711 and other state and federal mandates. These include:

Implementation of a full range of services, programs, and alternative placements available to the Charter School for placement and implementation of the special education programs in the Charter School.

Implementation of a child find system to locate, identify and evaluate young children and children who are thought to be a child with a disability eligible for special education residing within the Charter School's jurisdiction. Child find data is collected, maintained, and used in decision-making. Child find process and procedures are evaluated for their effectiveness. The Charter School implements mechanisms to disseminate child find information to the public, organizations, agencies and individuals on at least an annual basis.

Assurances of students with disabilities are included in general education programs and extracurricular and non-academic programs and activities to the maximum extent appropriate in accordance with an Individualized Education Program.

Following the state and federal guidelines for participation of students with disabilities in state and Charter School-wide assessments including the determination of participation, the need for accommodations and the methods of assessing students for whom regular assessment is not appropriate.

Assurance of funds received through participation in the medical assistance reimbursement program, ACCESS, will be used to enhance or expand the current level of services and programs provided to students with disabilities in this local education agency.

Special Education Support Services

Position Title	Building(s) Name and Location for Charter Schools	Caseload	Low Age	High Age
Transition Coordinator	Main Location 240 Market Street Bloomsburg, PA 17815	24	14	21

Special Education Contracted Services

Title	Amt. of Time per Week	Operator	Number of Students
Kaleidoscope Education Solutions: KES Group	2 Days	Outside Contractor	16

Special Education Cyclical Monitoring

Date of Last Special Education Cyclical Monitoring:
Link to Report (Optional):

05/21/2014
Not Provided

Special Education Cyclical Monitoring Report

Upload the most recent Special Education Cyclical Monitoring Report, which includes the Bureau's findings, and the most recent Corrective Action Plan, if indicated.

PDF file uploaded.

Special Education Personnel Development

RENEW Training per our School Improvement Plan

RENEW is a structured school-to-career transition planning and individualized wraparound process for youth with emotional and behavioral challenges. Developed in 1996 by staff at the Institute on Disability (IOD), RENEW is being provided by schools, community mental health centers, community-based providers, and IOD staff members to youth. The model focuses on supporting each youth to design and pursue a plan for the transition from school to adult life. RENEW has substantially increased the high school completion, employment, and post-secondary education participation rates among our most vulnerable youth.

Person Responsible	Karen Deery
Start Date	8/27/2020
End Date	5/28/2021
Program Areas	Special Education, Student Services
Hours Per Session	4
# of Sessions	4
# of Participants Per Session	4
Provider	PaTTAN
Provider Type	PaTTAN
PDE Approved	No
Knowledge Gain	Not Provided
Research & Best Practices Base	Not Provided
For classroom teachers, school counselors and education specialists	Increases the educator's teaching skills based on research on effective practice, with attention given to interventions for struggling students.
For school or LEA administrators, and other educators seeking leadership roles	Instructs the leader in managing resources for effective results.
Training Format	Series of Workshops
Participant Roles	Principals / Asst. Principals School counselors Paraprofessional Classified Personnel
Grade Levels	High (grades 9-12)
Follow-up Activities	Analysis of student work, with administrator and/or peers Journaling and reflecting
Evaluation Methods	Review of student attendance and academic performance

Special Education Program Profile

Program Position #0

Operator: Charter School

PROGRAM SEGMENTS

Type of Support	Level of Support	Age Range	Caseload	FTE
Full-Time Special Education Class	Emotional Support	14 to 18	3	1
Locations:				
Main Location	A Senior High School Building	A building in which General Education programs are operated		

Facilities

Fixed assets acquired by the Charter School during the past fiscal year

Fixed assets acquired by the Charter School during the past fiscal year:

No fixed assests were purchased during the previous school year.

The total Charter School expenditures for fixed assets during the identified fiscal year:

\$0.00

Facility Plans and Other Capital Needs

The Charter School's plan for future facility development and the rationale for the various components of the plan:

None at this time.

Memorandums of Understanding

Organization	Purpose
Bloomsburg Police Department	Establishes a protocol of communication and response in the event of criminal activity at the school.

Charter School Annual Report Affirmations

Charter Annual Report Affirmation

I verify that all information and records in this charter school annual report are complete and accurate.

The Chief Executive Officer and the Board of Trustee President of the charter school must sign this verification.

Affirmed by Edward Keller on 8/24/2020

Board President

Affirmed by Patricia Leighow on 7/30/2020

Chief Executive Officer

Charter School Law Affirmation

Pennsylvania's first Charter School Law was Act 22 of 1997, 24 P.S. § 17-1701-A et seq., which primarily became effective June 19, 1997, and has subsequently been amended.

The Charter School Law provides for the powers, requirements, and establishment of charter schools. The Charter School Law was passed to provide opportunities to teachers, parents, pupils and community members to establish and maintain schools that operate independently from the existing school district structure as a method to accomplish all of the following: (1) improve pupil learning; (2) increase learning opportunities for all pupils; (3) encourage the use of different and innovative teaching methods; (4) create new professional opportunities for teachers; (5) provide parents and pupils with expanded choices in types of educational opportunities that are available within the public school system; and (6) hold charter schools accountable for meeting measurable academic standards and provide the school with a method to establish accountability systems.

The charter school assures that it will comply with the requirements of the Charter School Law and any provision of law from which the charter school has not been exempted, including Federal laws and regulations governing children with disabilities. The charter school also assures that it will comply with the policies, regulations and procedures of the Pennsylvania Department of Education (Department). Additional information about charter schools is available on the Pennsylvania Department's website at: <http://www.education.state.pa.us>.

The Chief Executive Officer and Board of Trustees President of the charter school must sign this assurance.

Affirmed by Edward Keller on 8/24/2020

Board President

Affirmed by Patricia Leighow on 7/30/2020

Chief Executive Officer

Ethics Act Affirmation

Pennsylvania's current Public Official and Employee Ethics Act (Ethics Act), Act 93 of 1998, Chapter 11, 65 Pa.C.S. § 1101 et seq., became effective December 14, 1998 and has subsequently been amended.

The Ethics Act provides that public office is a public trust and that any effort to realize personal financial gain through public office other than compensation provided by law is a violation of that trust. The Ethics Act was passed to strengthen the faith and confidence of the people of Pennsylvania in their government. The Pennsylvania State Ethics Commission (Commission) administers and enforces the provisions of the Ethics Acts and provides guidance regarding its requirements.

The regulations of the Commission set forth the procedures applicable to all proceedings before the Commission as well as for the administration of the Statement of Financial Interests filing requirements. See 51 Pa. Code § 11.1 et seq.

The charter school assures that it will comply with the requirements of the Ethics Act and with the policies, regulations and procedures of the Commission. Additional information about the Ethics Act is available on the Commission's website at: <http://www.ethics.state.pa.us>.

The Chief Executive Officer and Board of Trustees President of the charter school must sign this assurance.

Affirmed by Edward Keller on 8/24/2020

Board President

Affirmed by Patricia Leighow on 7/30/2020

Chief Executive Officer

Charter Annual Background Check Affirmation

I certify that, as of this date, the above referenced LEA is in compliance with all applicable provisions of Sections 111 and 111.1 of the Public School Code of 1949.

Affirmed by Edward Keller on 8/24/2020

Board President

Affirmed by Patricia Leighow on 7/30/2020

Chief Executive Officer

Charter Annual Administrative Certification Affirmation

All public school principals, including charter and cyber charter school principals, are subject to the applicable certification requirements of the Public School Code (24 P.S. § 11-1109) as well as any Act 45 continuing education and Pennsylvania Inspired Leaders (PIL) requirements. In keeping with the intent of section 1109, any person who devotes half or more of their time to supervision or administration in a public school, without an identified principal, is serving as the "principal" of the school regardless of the locally titled position (i.e., school director, head teacher, etc.). Such individuals must hold a valid administrative certificate and comply with all applicable Act 45 and PIL requirements. In addition, the public school should properly identify the individual as a principal in PIMS/PERMS regardless of the local title utilized.

The Charter School assures that the Public School Code (24 P.S. § 11-1109) as well as any Act 45 continuing education and Pennsylvania Inspired Leaders (PIL) requirements are met as outlined above.

Affirmed by Edward Keller on 8/24/2020

Board President

Affirmed by Patricia Leighow on 7/30/2020

Chief Executive Officer