

Gifted Corrective Action Verification - Bureau of Special Education

This form is designed to serve both as a planning tool for Improvement and as verification of completion of corrective action. It is to be submitted as a tracking document and with a school District's written request for extensions to due dates for corrective action.

School District: Conestoga Valley

BSE Special Education Adviser: Shirley Moyer

Date: February 20 and February 25, 2019

Date of 1st Visit: 5/2/2019

Policies and Procedures

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
1	X				GFSA-Strategic Plan and Policy Standard: The School District has a gifted education plan that includes procedures for the education of all gifted students enrolled in the school District.				
2	X				GFSA-Personnel Standard: In-Service training appropriately prepares and trains personnel to address the special knowledge, skills and abilities to serve the unique needs of gifted students.				
3	X				GFSA - Special Education/Dual Exceptionalities Standard: For students who are eligible for gifted individualized services under Chapter 16 and also for special education services under Chapter 14, the School District must demonstrate compliance with all requirements of Chapter 14.				

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
4	X				GfSA-Screening and Evaluation Process Standard: The School District demonstrates compliance with annual public notice requirements and has an appropriate screening and evaluation process.				
5	X				GfSA-Gifted Education Placement Standard: The School District demonstrates that educational placement and instruction is based on each gifted student's needs in accordance with Chapter 16.				
6	X				GfSA-Gifted procedural safeguards Standard: The School District will demonstrate compliance with the gifted education procedural safeguard requirements of Chapter 16.				

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
7		X			<p>GFSA-Student Record Review</p> <p>Standard: The School District has developed gifted multidisciplinary evaluation reports and gifted IEPs as required under Chapter 16 and has provided parents with procedural safeguards.</p>	<p>The District will provide training for supervisor of gifted education, teachers of gifted, and school psychologists regarding the gifted education procedures as related to the flow of the initial evaluation through the development of the GIEP</p> <p>Evidence of Change: The District will provide the BSE adviser for on-site review documentation of the training/agendas/dates/lists of participants upon completion of the training.</p> <p>In addition, the BSE adviser will conduct a file review to check for compliance.</p>	<p>IU 13</p> <p>SAS Portal</p> <p>5/2/2020</p>		

File Review (Completed by the School District Team and BSE Team) Report of Results by Frequency Count of Responses

Permission to Evaluation (PTE) – Consent Form – the following information is present:

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
8	10	0	0	100%	PTE-Consent form is present in the student file				

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
9	10	0	0	100%	Demographic data				
10	10	0	0	100%	Reason(s) for referral				
11	10	0	0	100%	Proposed types of assessments and procedures.				
12	10	0	0	100%	Contact person's name and contact information.				
13	10	0	0	100%	Parent signature and initials documenting receipt of Notice of Parental Rights for Gifted Students.				

Gifted Written Report (GWR) – the following information is present:

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
14	10	0	0	100%	GWR is present in the student file.				
15	10	0	0	100%	GWR was completed within timelines.				
16	10	0	0	100%	Demographic data				
17	10	0	0	100%	Date report was provided to parent.				
18	10	0	0	100%	Evaluations and information provided by the parents of the student (or documentation of the School District's attempts to obtain parent input).				
19	10	0	0	100%	Teacher input is reflected in the document.				
20	10	0	0	100%	Information and recommendations from the District psychologist are in the document.				
21	10	0	0	100%	Recommendations from the team for the student are present in the document.				

Invitation to participate in a Gift Team Meeting – the following information is present:

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
22	9	1	0	90%	Current Invitation is present in the student file.				

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
23	9	0	1	100%	Invitation to Participate in Gifted Team Meeting was issued prior to the meeting or documentation that parent signed waiver to move directly to GIEP Meeting from a GMDE meeting.				
24	9	0	1	100%	Demographic Data				
25	9	0	1	100%	Purpose(s) of the meeting is identified.				
26	9	0	1	100%	Names of invited GIEP team members are included.				
27	9	0	1	100%	Date/time/location of meeting is included.				
28	9	0	1	100%	Parent response, or documentation of parent attendance at the meeting, or documentation of multiple efforts to encourage participation, and parent initials documenting receipt of Notice of Parental Rights for a Gifted Student.				

Gifted Individualized Education Plan (GIEP) – documentation of GIEP team participation:

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
29	10	0	0	100%	GIEP is present in the student file.				
30	10	0	0	100%	Parent(s)(or documented efforts to have them attend)				
31	5	0	5	100%	Student (if parent(s) choose to have the student participate).				

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
						<p>The District will provide training for regular education teachers, teachers of gifted and administrators regarding the gifted education procedures.</p> <p>The District will provide written direction to all professional staff pursuant to 22 PA Code § 16.32 (c)(4) regarding regulatory language for GIEP team members.</p> <p>Evidence of Change: The District will provide the BSE adviser for on-site review documentation of the written direction/training/agendas/dates/lists of participants upon completion of the training.</p> <p>In addition, the BSE adviser will conduct a file review to check for compliance.</p>			
32	6	4	0	60%	One or more of the student's current regular education teachers.		IU 13 5/2/2020		
33	10	0	0	100%	Teacher of Gifted				
34	10	0	0	100%	School District (authorized to commit the resources of the District).				

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
35	2	0	8	100%	Other individuals at the discretion of either the parent(s) or the School District.				
36	10	0	0	100%	Date of the GIEP Team Meeting				
37	7	2	1	78%	GIEP was completed within timelines.	<p>The District will provide written direction for teachers of gifted and administrators regarding GIEP timelines.</p> <p>Evidence of Change: The District will provide the BSE adviser for on-site review documentation of the written direction.</p> <p>In addition, the BSE adviser will conduct a file review to check for compliance.</p>	IU 13 5/2/2020		

Gifted Individualized Education Plan (GIEP) – the following information is present:

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
38	10	0	0	100%	Demographic Data				
39	10	0	0	100%	GIEP implementation date.				
40	10	0	0	100%	Anticipated duration of services				

Present Levels of Education Performance (PLEPS) – the following information is present:

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
41	3	7	0	30%	Information is current (within one year of the date of the GIEP).	<p>The District will provide training for teachers of gifted regarding writing Present Levels of Education Performance.</p> <p>Evidence of Change: The District will provide the BSE adviser for on-site review documentation of the training/agendas/dates/lists of participants upon completion of the training.</p> <p>In addition, the BSE adviser will conduct a file review to check for compliance.</p>	<p>IU 13</p> <p>SAS Portal</p> <p>Out-service training opportunities in neighboring Districts.</p>	5/2/2020	
42	5	5	0	50%	Information regarding the student's academic strengths indicates current instructional levels using multiple data points and leads to a goal.	<p>The District will provide training for the supervisor of gifted, gifted education teachers and psychologists regarding the flow of the GWR to the GIEP.</p> <p>Evidence of Change: The District will provide the BSE adviser for on-site review documentation of the training/agendas/dates/lists of participants upon</p>	<p>IU 13</p> <p>SAS Portal</p> <p>Out-service training opportunities in neighboring districts.</p>	5/2/2020	

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
						completion of the training. In addition, the BSE adviser will conduct a file review to check for compliance.			
43	8	0	2	100%	Progress on previous year's academic goals is reported and evidence is cited to support growth				
					Instructional needs of the student are based on educational strengths	The District will provide training for gifted education teachers and psychologists regarding the identification of instructional needs. Evidence of Change: The District will provide the BSE adviser for on-site review documentation of the training/agendas/dates/lists of participants upon completion of the training. In addition, the BSE adviser will conduct a file review to check for compliance.	IU 13 SAS Portal Out-service training opportunities in neighboring districts.		
44	7	3	0	70%					5/2/2020

Annual Goals and Objectives

The following information is present:

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
45	1	9	0	10%	Annual Goals are stated and aligned to standards.	<p>The District will provide training for gifted education teachers regarding the gifted education procedures.</p> <p>Evidence of Change: The District will provide the BSE adviser for on-site review documentation of the training/agendas/dates/lists of participants upon completion of the training.</p> <p>In addition, the BSE adviser will conduct a file review to check for compliance.</p>	<p>IU 13</p> <p>SAS Portal</p> <p>Out-service training opportunities in neighboring districts.</p>		

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
46	2	8	0	20%	Annual Goals are responsive to the strengths in the Present Levels.	<p>The District will provide training for gifted education teachers regarding the gifted education procedures.</p> <p>Evidence of Change: The District will provide the BSE adviser for on-site review documentation of the training/agendas/dates/lists of participants upon completion of the training.</p> <p>In addition, the BSE adviser will conduct a file review to check for compliance.</p>	<p>IU 13</p> <p>SAS Portal</p> <p>Out-service training opportunities in neighboring districts.</p> <p>5/2/2020</p>		
47	8	2	0	80%	Short Term learning outcomes lead to goal achievement.				
48	10	0	0	100%	Objective criteria and assessment procedures are described.				

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
49	5	5	0	50%	Timelines are established so parents can gauge progress on goals.	<p>The District will provide training for gifted education teachers regarding the gifted education procedures and develop a progress monitoring schedule.</p> <p>Evidence of Change: The District will provide the BSE adviser for on-site review documentation of the training/agendas/dates/lists of participants upon completion of the training.</p> <p>In addition, the BSE adviser will conduct a file review to check for compliance.</p>	<p>IU 13</p> <p>SAS Portal</p> <p>Out-service training opportunities in neighboring districts.</p>	5/2/2020	

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
50	5	5	0	50%	Specially designed instruction includes strategies that support enrichment, acceleration, or a combination of both.	<p>The District will provide training for regular education teachers, teachers of gifted, psychologists and administrators regarding each professional's responsibility for writing and implementing SDI's across the curriculum.</p> <p>Evidence of Change: The District will provide the BSE adviser for on-site review documentation of the training/agendas/dates/lists of participants upon completion of the training.</p> <p>In addition, the BSE adviser will conduct a file review to check for compliance.</p>	<p>IU 13</p> <p>SAS Portal</p> <p>Out-service training opportunities in neighboring districts.</p> <p>5/2/2020</p>		
51	9	1	0	90%	Specially designed instruction has a defined start date, frequency, and the duration is indicated.				
52	9	1	0	90%	Location(s) and/or Provider(s) of the specially designed instruction is documented.				

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
53	7	3	0	70%	Specially designed instruction supports the attainment of the goal.	<p>The District will provide training for teachers of gifted and administrators regarding the gifted education procedures.</p> <p>Evidence of Change: The District will provide the BSE adviser for on-site review documentation of the training/agendas/dates/lists of participants upon completion of the training.</p> <p>In addition, the BSE adviser will conduct a file review to check for compliance.</p>	<p>IU 13</p> <p>SAS Portal</p> <p>Out-service training opportunities in neighboring districts.</p>		

Support Services

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
54	10	0	0	100%	Support service includes collaboration among the gifted support and general education teacher(s)				
55	1	0	9	100%	Reference to a 504 is included if a student also receives services under Chapter 15				
56	10	0	0	100%	Support services define the start date, frequency, and duration				
57	10	0	0	100%	Location(s) of the support service is documented				
58	3	7	0	30%	Provider(s) of the support service is documented	The District will provide written direction to all staff	IU 13		

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
						<p>responsible for writing GIEP's to fill in every box on the GIEP. Nothing should be left blank.</p> <p>Evidence of Change: The District will provide the BSE adviser for on-site review documentation of the written direction and list of recipients.</p> <p>In addition, the BSE adviser will conduct a file review to check for compliance.</p>	5/2/2020		

Notice of Recommended Assignment (NORA)

	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
59	10	0	0	100%	NORA is present in the student file.				

The following information is present:

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
60	10	0	0	100%	Demographic data				
61	10	0	0	100%	Type of action taken				
62	10	0	0	100%	A description of the action proposed or evidence of refusal to take action				

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
63	0	10	0	0%	A description of the other options the GIEP team considered and the reason why those options were rejected	<p>The District will provide training for gifted education teachers and administrators regarding writing the NORA.</p> <p>Evidence of Change: The District will provide the BSE adviser for on-site review documentation of the training/agendas/dates/lists of participants upon completion of the training.</p> <p>In addition, the BSE adviser will conduct a file review to check for compliance.</p>	IU 13 5/2/2020		
64	10	0	0	100%	Description of the evaluation procedure, assessment, record or report used as the basis for proposed action or action refused.				
65	9	1	0	90%	Signature of School District Superintendent.				
66	9	1	0	90%	Parent initials documenting receipt of Notice of Parental Rights for Gifted Students				

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
67	8	2	0	80%	NORA reflects the instructional planning indicated on the student's GIEP	<p>The District will provide training for teachers of gifted and administrators regarding the gifted education procedures.</p> <p>Evidence of Change: The District will provide the BSE adviser for on-site review documentation of the training/agendas/dates/lists of participants upon completion of the training.</p> <p>In addition, the BSE adviser will conduct a file review to check for compliance.</p>	<p>IU 13</p> <p>SAS Portal</p> <p>Out-service training opportunities in neighboring districts.</p>		

Interview for Teacher of Gifted Students

The District will consider interview responses in planning improvements for gifted education.

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
68	10	0	0	100%	Are you knowledgeable about Chapter 16 and your role in providing gifted education services?				
69	10	0	0	100%	Are you familiar with the content of this student's GIEP including annual goals, short term learning outcomes, specially designed instruction and support services?				

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
70	10	0	0	100%	Do you collaborate with general education teachers to plan and implement special designed instruction as defined in the student's GIEP?				
71	10	0	0	100%	When planning the GIEP, are you providing enrichment and/or acceleration aligned to the PA Core Standards?				
72	10	0	0	100%	Was the placement for this student based upon the data collected on the individual student's strengths?				
73	10	0	0	100%	Are the services and supports agreed upon in the GIEP being implemented with fidelity?				
74	10	0	0	100%	Has the school District provided training on gifted education to adequately prepare you for teaching gifted children?				

Interview for Regular Education Teacher(s)

The District will consider interview responses in planning improvements for gifted education.

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
75	7	0	0	100%	Are you knowledgeable about Chapter 16 and your role in providing gifted education services?				
76	7	0	0	100%	Are you familiar with the content of this student's GIEP including annual goals, short term learning outcomes, specially designed instruction and support services?				
77	6	1	0	86%	Do you collaborate with the gifted education teacher to plan and implement special designed instruction as defined in the student's GIEP?				
78	2	5	0	29%	Did you participate in the GIEP planning process for this student?				

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
79	7	0	0	100%	Was the placement for this student based upon the data collected on the individual student's strengths?				
80	7	0	0	100%	Are the services and supports agreed upon in the GIEP being implemented with fidelity?				
81	2	5	0	29%	Has the school District provided training on gifted education to adequately prepare you for teaching gifted children?				

Interview for Parent of Gifted Student

The District will consider interview responses in planning improvements for gifted education.

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
82	7	1	0	88%	Were you asked to provide information for your child's Gifted Multidisciplinary Evaluation or most recent Gifted Individualized Education Plan (GIEP)?				
83	8	0	0	100%	Was the GIEP finalized with input from the team at the most recent GIEP review?				
84	5	3	0	63%	Were the following GIEP team members present at the meeting: general education teacher, gifted support teacher, and District representative, and Student, if applicable.				
85	8	0	0	100%	Did the GIEP team consider your input when drafting the GIEP?				
86	8	0	0	100%	Was the placement for your child based upon the data collected on his/her individual strengths?				
87	7	1	0	88%	Were all the services that the team considered offered regardless of lack of resources, including qualified staff, funds, or space?				

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
88	7	1	0	88%	Are you aware and understand gifted regulations, parental rights, timelines, and District policy(s) on gifted education?				
89	8	0	0	100%	Do you believe that the academic expectations outlined in the GIEP for your child are strength-based?				
90	7	1	0	88%	Do you feel that the assessment measures are a reflection of your child's progress?				
91	7	1	0	88%	Do you believe that there is sufficient communication between you and school District personnel?				
92	8	0	0	100%	Are the services and supports agreed upon in the GIEP being implemented with fidelity?				

Other Non-Compliance Issues

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
					Other Non-Compliance Issues				