

## Gifted Corrective Action Verification - Bureau of Special Education

This form is designed to serve both as a planning tool for Improvement and as verification of completion of corrective action. It is to be submitted as a tracking document and with a school district's written request for extensions to due dates for corrective action.

**School District:** Keystone Central

**BSE Special Education Adviser:** Shirley A. Moyer, M. Ed.

**Date:** April 12 – May 10, 2021 (Virtual)

**Date of 1<sup>st</sup> Visit:** 6/7/2021

### Policies and Procedures

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
1	X				GFSA-Strategic Plan and Policy <b>Standard:</b> The School District has a gifted education plan that includes procedures for the education of all gifted students enrolled in the school district.				
2	X				GFSA-Personnel <b>Standard:</b> In-Service training appropriately prepares and trains personnel to address the special knowledge, skills and abilities to serve the unique needs of gifted students.				

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
3		X			GFSA - Special Education/Dual Exceptionalities <b>Standard:</b> For students who are eligible for gifted individualized services under Chapter 16 and also for special education services under Chapter 14, the School District must demonstrate compliance with all requirements of Chapter 14.	The District will provide training for gifted and special education teachers regarding the documentation required for dual exceptionalities.  Evidence of Change: The District will provide the BSE adviser documentation of the training, agendas, dates, lists of participants upon completion of the training.  Additionally, the District will submit the most current IEP of three randomly chosen dual exceptional files written after the training.	6/7/2022 PaTTAN IU 10 AIU 3		
4	X				GFSA-Screening and Evaluation Process <b>Standard:</b> The School District demonstrates compliance with annual public notice requirements and has an appropriate screening and evaluation process.				
5	X				GFSA-Gifted Education Placement <b>Standard:</b> The School District demonstrates that educational placement and instruction is based on each gifted student's needs in accordance with Chapter 16.				

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
6	X				GfSA-Gifted procedural safeguards <b>Standard:</b> The School District will demonstrate compliance with the gifted education procedural safeguard requirements of Chapter 16.				
7		X			GfSA-Student Record Review <b>Standard:</b> The School District has developed gifted multidisciplinary evaluation reports and gifted IEPs as required under Chapter 16 and has provided parents with procedural safeguards.	The District will provide training for teachers of gifted and administrators regarding the gifted education procedures as related to the flow of the information in from the Present Levels of Education Performance (PLEP), the development of goals, Short term Learning Outcomes (STLO), Specially Designed Instruction (SDI) and reporting progress on goals.  Evidence of Change: The District will provide the BSE adviser documentation of the training/agendas/dates/lists of participants upon completion of the training.  Additionally, the BSE adviser will complete a file review to verify compliance.	6/7/2022 PaTTAN IU 10 AIU 3		

**File Review (Completed by the School District Team and BSE Team) Report of Results by Frequency Count of Responses**

**Permission to Evaluation (PTE) – Consent Form – the following information is present:**

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
8	9	0	0	100%	PTE-Consent form is present in the student file				
9	9	0	0	100%	Demographic data				
10	9	0	0	100%	Reason(s) for referral				
11	8	0	1	100%	Proposed types of assessments and procedures.				
12	9	0	0	100%	Contact person's name and contact information.				
13	8	1	0	89%	Parent signature and initials documenting receipt of Notice of Parental Rights for Gifted Students.				

**Gifted Written Report (GWR) – the following information is present:**

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
14	9	0	0	100%	GWR is present in the student file.				
15	9	0	0	100%	GWR was completed within timelines.				
16	9	0	0	100%	Demographic data				
17	9	0	0	100%	Date report was provided to parent.				
18	9	0	0	100%	Evaluations and information provided by the parents of the student (or documentation of the School District's attempts to obtain parent input).				
19	9	0	0	100%	Teacher input is reflected in the document.				
20	9	0	0	100%	Information and recommendations from the District psychologist are in the document.				
21	9	0	0	100%	Recommendations from the team for the student are present in the document.				

**Invitation to participate in a Gift Team Meeting – the following information is present:**

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
22	8	1	0	89%	Current Invitation is present in the student file.				
23	8	0	1	100%	Invitation to Participate in Gifted Team Meeting was issued prior to the meeting or documentation that parent signed waiver to move directly to GIEP Meeting from a GMDE meeting.				
24	8	0	1	100%	Demographic Data				
25	8	0	1	100%	Purpose(s) of the meeting is identified.				
26	8	0	1	100%	Names of invited GIEP team members are included.				
27	8	0	1	100%	Date/time/location of meeting is included.				
28	8	1	0	89%	Parent response, or documentation of parent attendance at the meeting, or documentation of multiple efforts to encourage participation, and parent initials documenting receipt of Notice of Parental Rights for a Gifted Student.				

**Gifted Individualized Education Plan (GIEP) – documentation of GIEP team participation:**

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
29	9	0	0	100%	GIEP is present in the student file.				
30	9	0	0	100%	Parent(s)(or documented efforts to have them attend)				
31	4	0	5	100%	Student (if parent(s) choose to have the student participate).				
32	9	0	0	100%	One or more of the student's current regular education teachers.				
33	9	0	0	100%	Teacher of Gifted				
34	9	0	0	100%	School District (authorized to commit the resources of the district).				
35	2	0	7	100%	Other individuals at the discretion of either the parent(s) or the School District.				
36	9	0	0	100%	Date of the GIEP Team Meeting				

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
37	8	1	0	89%	GIEP was completed within timelines.				

**Gifted Individualized Education Plan (GIEP) – the following information is present:**

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
38	9	0	0	100%	Demographic Data				
						<p>The District will provide training for gifted teachers regarding the implementation date.</p> <p>Evidence of Change: The District will provide the BSE adviser documentation of the training, agendas, dates, lists of participants upon completion of the training.</p> <p>Additionally, the BSE adviser will conduct a file review to verify compliance.</p>	6/7/2022 PaTTAN IU 10 AIU 3		
39	1	8	0	11%	GIEP implementation date.				
40	9	0	0	100%	Anticipated duration of services				

**Present Levels of Education Performance (PLEPS) – the following information is present:**

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
41	5	4	0	56%	Information is current (within one year of the date of the GIEP).	<p>The District will provide training for gifted teachers regarding the components of the PLEP.</p> <p>Evidence of Change: The District will provide the BSE adviser documentation of the training, agendas, dates, lists of participants upon completion of the training.</p> <p>Additionally, the BSE adviser will conduct a file review to verify compliance.</p>	6/7/2022 PaTTAN IU 10 AIU 3		
42	7	2	0	78%	Information regarding the student's academic strengths indicates current instructional levels using multiple data points and leads to a goal.	<p>The District will provide training for gifted teachers regarding the components of the PLEP.</p> <p>Evidence of Change: The District will provide the BSE adviser documentation of the training, agendas, dates, lists of participants upon completion of the training.</p> <p>Additionally, the BSE adviser will conduct a file review to verify compliance.</p>	6/7/2022 PaTTAN IU 10 AIU 3		

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
43	4	2	3	67%	Progress on previous year's academic goals is reported and evidence is cited to support growth.	<p>The District will provide training for teachers of gifted and administrators regarding the gifted education procedures as related to reporting progress on goals in the PLEP.</p> <p>Evidence of Change: The District will provide the BSE adviser documentation of the training/agendas/dates/lists of participants upon completion of the training.</p> <p>Additionally, the BSE adviser will complete a file review to verify compliance.</p>	6/7/2022 PaTTAN IU 10 AIU 3		
44	8	1	0	89%	Instructional needs of the student are based on educational strengths				

### Annual Goals and Objectives

The following information is present:



Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
45	5	4	0	56%	Annual Goals are stated and aligned to standards.	<p>The District will provide training for teachers of gifted, general education teachers and administrators regarding the gifted education procedures as related to the development of individualized goals,</p> <p>Evidence of Change: The District will provide the BSE adviser documentation of the training/agendas/dates/lists of participants upon completion of the training.</p> <p>Additionally, the BSE adviser will complete a file review to verify compliance.</p>	6/7/2022 PaTTAN IU 10 AIU 3		

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
46	5	4	0	56%	Annual Goals are responsive to the strengths in the Present Levels.	<p>The District will provide training for teachers of gifted, general education teachers and administrators regarding the gifted education procedures as related to the flow of the information in the PLEP to the development of the goals.</p> <p>Evidence of Change: The District will provide the BSE adviser documentation of the training/agendas/dates/lists of participants upon completion of the training.</p> <p>Additionally, the BSE adviser will complete a file review to verify compliance.</p>	6/7/2022 PaTTAN IU 10 AIU 3		

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
47	7	2	0	78%	Short Term learning outcomes lead to goal achievement.	<p>The District will provide training for teachers of gifted, general education teachers and administrators regarding the gifted education procedures as related to developing STLO that lead to the goal.</p> <p>Evidence of Change: The District will provide the BSE adviser documentation of the training/agendas/dates/lists of participants upon completion of the training.</p> <p>Additionally, this BSE adviser will complete a file review to verify compliance.</p>	6/7/2022 PaTTAN IU 10 AIU 3		

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
48	7	2	0	78%	Objective criteria and assessment procedures are described.	<p>The District will provide training for teachers of gifted, general education teachers and administrators regarding the gifted education procedures as related to developing objective criteria and assessment procedures.</p> <p>Evidence of Change: The District will provide the BSE adviser documentation of the training/agendas/dates/lists of participants upon completion of the training.</p> <p>Additionally, this BSE adviser will complete a file review to verify compliance.</p>	6/7/2022 PaTTAN IU 10 AIU 3		

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
49	6	3	0	67%	Timelines are established so parents can gauge progress on goals.	The District will provide training for teachers of gifted, administrators and general education teachers regarding the gifted education procedures as related to establishing appropriate timelines for parents to gauge progress.  Evidence of Change: The District will provide the BSE adviser documentation of the training/agendas/dates/lists of participants upon completion of the training.  Additionally, this BSE adviser will complete a file review to verify compliance.	6/7/2022 PaTTAN IU 10 AIU 3		
50	9	0	0	100%	Specially designed instruction includes strategies that support enrichment, acceleration, or a combination of both.				
51	9	0	0	100%	Specially designed instruction has a defined start date, frequency, and the duration is indicated.				
52	9	0	0	100%	Location(s) and/or Provider(s) of the specially designed instruction is documented.				
53	9	0	0	100%	Specially designed instruction supports the attainment of the goal.				

### Support Services

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
54	7	2	0	78%	Support service includes collaboration among the gifted support and general education teacher(s)	<p>The District will provide training for teachers of gifted, general education teachers and administrators regarding the gifted education procedures as related to roles and responsibilities of both general education teachers and gifted teachers while providing gifted services.</p> <p>Evidence of Change: The District will provide the BSE adviser documentation of the training/agendas/dates/lists of participants upon completion of the training.</p> <p>Additionally, this BSE adviser will complete a file review to verify compliance.</p>	6/7/2022 PaTTAN IU 10 AIU 3		
55	1	0	8	100%	Reference to a 504 is included if a student also receives services under Chapter 15				
56	7	2	0	78%	Support services define the start date, frequency, and duration	<p>The District will provide training for gifted teachers regarding completion of the support services grid.</p> <p>Evidence of Change:</p>	6/7/2022 PaTTAN IU 10 AIU 3		

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
						<p>The District will provide the BSE adviser documentation of the training/agendas/dates/lists of participants upon completion of the training.</p> <p>Additionally, this BSE adviser will complete a file review to verify compliance.</p>			
						<p>The District will provide training for gifted teachers regarding completion of the support services grid.</p> <p>Evidence of Change: The District will provide the BSE adviser documentation of the training/agendas/dates/lists of participants upon completion of the training.</p> <p>Additionally, this BSE adviser will complete a file review to verify compliance.</p>			
57	7	2	0	78%	Location(s) of the support service is documented	<p>The District will provide training for gifted teachers regarding completion of the support services grid.</p> <p>Evidence of Change: The District will provide the BSE adviser documentation of the training/agendas/dates/lists of participants upon completion of the training.</p> <p>Additionally, this BSE adviser will complete a file review to verify compliance.</p>	6/7/2022 PaTTAN IU 10 AIU 3		
58	7	2	0	78%	Provider(s) of the support service is documented	<p>The District will provide training for gifted teachers regarding completion of the support services grid.</p>	6/7/2022 PaTTAN IU 10 AIU 3		

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
						<p>Evidence of Change: The District will provide the BSE adviser documentation of the training/agendas/dates/lists of participants upon completion of the training.</p> <p>Additionally, this BSE adviser will complete a file review to verify compliance.</p>			

**Notice of Recommended Assignment (NORA)**

	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
59	8	1	0	89%	NORA is present in the student file.				

**The following information is present:**

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
60	8	0	1	100%	Demographic data				
61	8	0	1	100%	Type of action taken				
62	8	0	1	100%	A description of the action proposed or evidence of refusal to take action				



Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
63	6	2	1	75%	A description of the other options the GIEP team considered and the reason why those options were rejected	<p>The District will provide training for staff responsible for writing NORA's regarding the gifted education procedures as related to the contents of a NORA.</p> <p>Evidence of Change: The District will provide the BSE adviser documentation of the training/agendas/dates/lists of participants upon completion of the training.</p> <p>Additionally, this BSE adviser will complete a file review to verify compliance.</p>	6/7/2022 PaTTAN IU 10 AIU 3		
64	7	1	1	88%	Description of the evaluation procedure, assessment, record or report used as the basis for proposed action or action refused.				
65	5	3	1	63%	Signature of School District Superintendent.	<p>The District will revise its procedures to include the superintendent's signature on each NORA. Electronic signatures are acceptable.</p> <p>Evidence of change: The BSE adviser will complete a file review to verify compliance.</p>	6/7/2022 PaTTAN IU 10 AIU 3		

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
66	5	3	1	63%	Parent initials documenting receipt of Notice of Parental Rights for Gifted Students	<p>The District will provide training for staff responsible for writing NORA's regarding the importance of securing parent initials and signatures as related to the contents of a NORA</p> <p>Evidence of Change: The District will provide the BSE adviser documentation of the training/agendas/dates/lists of participants upon completion of the training.</p> <p>Additionally, this BSE adviser will complete a file review to verify compliance.</p>	6/7/2022 PaTTAN IU 10 AIU 3		
67	8	0	1	100%	NORA reflects the instructional planning indicated on the student's GIEP				

### Interview for Teacher of Gifted Students

The District will consider interview responses in planning improvements for gifted education.

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
68	9	0	0	100%	Are you knowledgeable about Chapter 16 and your role in providing gifted education services?				

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
69	9	0	0	100%	Are you familiar with the content of this student's GIEP including annual goals, short term learning outcomes, specially designed instruction and support services?				
70	9	0	0	100%	Do you collaborate with general education teachers to plan and implement special designed instruction as defined in the student's GIEP?				
71	9	0	0	100%	When planning the GIEP, are you providing enrichment and/or acceleration aligned to the PA Core Standards?				
72	9	0	0	100%	Was the placement for this student based upon the data collected on the individual student's strengths?				
73	9	0	0	100%	Are the services and supports agreed upon in the GIEP being implemented with fidelity?				
74	9	0	0	100%	Has the school district provided training on gifted education to adequately prepare you for teaching gifted children?				

### Interview for Regular Education Teacher(s)

The District will consider interview responses in planning improvements for gifted education.

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
75	9	0	0	100%	Are you knowledgeable about Chapter 16 and your role in providing gifted education services?				
76	9	0	0	100%	Are you familiar with the content of this student's GIEP including annual goals, short term learning outcomes, specially designed instruction and support services?				

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
77	3	6	0	33%	Do you collaborate with the gifted education teacher to plan and implement special designed instruction as defined in the student's GIEP?				
78	4	1	4	80%	Did you participate in the GIEP planning process for this student?				
79	5	0	4	100%	Was the placement for this student based upon the data collected on the individual student's strengths?				
80	8	1	0	89%	Are the services and supports agreed upon in the GIEP being implemented with fidelity?				
81	1	8	0	11%	Has the school district provided training on gifted education to adequately prepare you for teaching gifted children?				

### Interview for Parent of Gifted Student

The District will consider interview responses in planning improvements for gifted education.

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
82	8	0	1	100%	Were you asked to provide information for your child's Gifted Multidisciplinary Evaluation or most recent Gifted Individualized Education Plan (GIEP)?				
83	8	0	1	100%	Was the GIEP finalized with input from the team at the most recent GIEP review?				
84	8	0	1	100%	Were the following GIEP team members present at the meeting: general education teacher, gifted support teacher, and district representative, and Student, if applicable.				
85	8	0	1	100%	Did the GIEP team consider your input when drafting the GIEP?				

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
86	7	1	1	88%	Was the placement for your child based upon the data collected on his/her individual strengths?				
87	5	3	1	63%	Were all the services that the team considered offered regardless of lack of resources, including qualified staff, funds, or space?				
88	6	2	1	75%	Are you aware and understand gifted regulations, parental rights, timelines, and district policy(s) on gifted education?				
89	8	0	1	100%	Do you believe that the academic expectations outlined in the GIEP for your child are strength-based?				
90	6	2	1	75%	Do you feel that the assessment measures are a reflection of your child's progress?				
91	3	4	2	43%	Do you believe that there is sufficient communication between you and school district personnel?				
92	5	3	1	63%	Are the services and supports agreed upon in the GIEP being implemented with fidelity?				

**Other Non-Compliance Issues**

Q#	Y	N	NA	%#	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
					Other Non-Compliance Issues				