

Gifted Corrective Action Verification - Bureau of Special Education

This form is designed to serve both as a planning tool for Improvement and as verification of completion of corrective action. It is to be submitted as a tracking document and with a school district's written request for extensions to due dates for corrective action.

School District: Muhlenberg School District

BSE Special Education Adviser: Dr. Shirley Curl

Date: February 17 and 18, 2015

Date of 1st Visit: May 27, 2015

Y	N	NA	% #	Citation	Required Corrective Action or Improvement Plan	Timelines and Resources	Extension Date	Date Closed
				Policies and Procedures				
	X			1. GFSA-Strategic Plan and Policy Standard: The School District has a gifted education plan that includes procedures for the education of all gifted students enrolled in the school district.	The Muhlenberg School District must revise the policy on gifted programming to ensure that it is in compliance with Chapter 16. The policy must include information on caseload limitations. The District's comprehensive plan must include the district's screening and evaluation procedures, a description of the continuum of services for gifted students, and a plan for professional development on gifted education for administrators, general/gifted education teachers, school psychologists, school counselors, and other support persons involved in the education of gifted students.	May 27, 2016 PDE PaTTAN IU 14		

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	X			<p>2. GFSA-Personnel</p> <p>Standard: In-Service training appropriately prepares and trains personnel to address the special knowledge, skills and abilities to serve the unique needs of gifted students.</p>	<p>The District must provide training on gifted education to all administrators, general/gifted education teachers, school psychologists, school counselors and other support persons involved in the education of gifted students.</p>	<p>May 27, 2016 PDE PaTTAN IU 14</p>		
X				<p>3. GFSA - Special Education/Dual Exceptionalities</p> <p>Standard: For students who are eligible for gifted individualized services under Chapter 16 and also for special education services under Chapter 14, the School District must demonstrate compliance with all requirements of Chapter 14.</p>				
	X			<p>4. GFSA-Screening and Evaluation Process</p> <p>Standard: The School District demonstrates compliance with annual public notice requirements and has an appropriate screening and evaluation process.</p>	<p>The District must revise their screening and evaluation procedures for determining eligibility for gifted education services.</p>	<p>May 27, 2016 PDE PaTTAN IU 14</p>		

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	X			<p>5. GFSA-Gifted Education Placement</p> <p>Standard: The School District demonstrates that educational placement and instruction is based on each gifted student's needs in accordance with Chapter 16.</p>	<p>The District must demonstrate that the placement and instruction for each gifted student is based upon each student's individual strengths. This advisor will review recent GWRs and the Present Levels of Educational Performance to verify that the educational services for each gifted student are based upon individual strengths.</p>	<p>May 27, 2016 PDE PaTTAN IU 14</p>		
	X			<p>6. GFSA-Gifted procedural safeguards</p> <p>Standard: The School District will demonstrate compliance with the gifted education procedural safeguard requirements of Chapter 16.</p>				
	X			<p>7. GFSA-Student Record Review</p> <p>Standard: The School District has developed gifted multidisciplinary evaluation reports and gifted IEPs as required under Chapter 16 and has provided parents with procedural safeguards.</p>	<p>The District will provide training to all administrators, general/gifted education teachers and support persons involved with gifted education services on the accurate completion of required documents for gifted. Evidence of this training will be documented by agendas and sign-in sheets. This advisor will review five GIEPs to verify completion of corrective action.</p>	<p>May 27, 2016 PDE PaTTAN IU 14</p>		

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				File Review (Completed by the School District team and BSE Team) Report of Results by Frequency Count of Responses				
				PERMISSION TO EVALUATE (PTE)-CONSENT FORM The following information is present:				
10	0	0	100%	8. PTE-Consent form is present in the student file				
10	0	0	100%	9. Demographic data				
10	0	0	100%	10. Reason(s) for referral				
10	0	0	100%	11. Proposed types of assessments and procedures.				
10	0	0	100%	12. Contact person's name and contact information.				
8	1	0	89%	13. Parent signature and initials documenting receipt of Notice of Parental Rights for Gifted Students.				
				GIFTED WRITTEN REPORT (GWR) The following information is present:				
10	0	0	100%	14. GWR is present in the student file.				
6	4	0	60%	15. GWR was completed within timelines.				
10	0	0	100%	16. Demographic data				
10	0	0	100%	17. Date report was provided to parent.				
10	0	0	100%	18. Evaluations and information provided by the parents of the student (or documentation of the School District's attempts to obtain parent input).				
10	0	0	100%	19. Teacher input is reflected in the document.				
10	0	0	100%	20. Information and recommendations from the District psychologist are in the document.				
10	0	0	100%	21. Recommendations from the team for the student are present in the document.				
				INVITATION TO PARTICIPATE IN A GIFTED TEAM MEETING The following information is present:				

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10	0	0	100%	22. Current Invitation is present in the student file.				
10	0	0	100%	23. Invitation to Participate in Gifted Team Meeting was issued prior to the meeting or documentation that parent signed waiver to move directly to GIEP Meeting from a GMDE meeting.				
10	0	0	100%	24. Demographic Data				
10	0	0	100%	25. Purpose(s) of the meeting is identified.				
10	0	0	100%	26. Names of invited GIEP team members are included.				
10	0	0	100%	27. Date/time/location of meeting is included.				
10	0	0	100%	28. Parent response, or documentation of parent attendance at the meeting, or documentation of multiple efforts to encourage participation, and parent initials documenting receipt of Notice of Parental Rights for a Gifted Student.				
				GIFTED INDIVIDUALIZED EDUCATION PLAN (GIEP) Documentation of GIEP Team Participation				
10	0	0	100%	29. GIEP is present in the student file.				
10	0	0	100%	30. Parent(s) (or documented efforts to have them attend).				
6	1	0	86%	31. Student (if parent(s) choose to have the student participate).				
10	0	0	100%	32. One or more of the student's current regular education teachers.				
10	0	0	100%	33. Teacher of Gifted				
10	0	0	100%	34. School District (authorized to commit the resources of the district).				
0	1	9	0%	35. Other individuals at the discretion of either the parent(s) or the School District.				
9	0	0	100%	36. Date of the GIEP Team Meeting				
9	0	0	100%	37. GIEP was completed within timelines.				
				The following information is present:				

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10	0	0	100%	38. Demographic Data				
10	0	0	100%	39. GIEP implementation date.				
10	0	0	100%	40. Anticipated duration of services				
				Present Levels of Education Performance (PLEPS)				
				The following information is present:				
10	0	0	100%	41. Information is current (within one year of the date of the GIEP).				
10	0	0	100%	42. Information regarding the student's academic strengths indicates current instructional levels using multiple data points and leads to a goal.				
10	0	0	100%	43. Progress on previous year's academic goals is reported and evidence is cited to support growth				
10	0	0	100%	44. Instructional needs of the student are based on educational strengths				
				ANNUAL GOALS AND OBJECTIVES				
				The following information is present:				
1	9	0	10%	45. Annual Goals are stated and aligned to standards.	The District will provide training to all administrators, general/gifted education teachers and support persons involved with gifted education services on the accurate completion of required documents for gifted. Evidence of this training will be documented by agendas and sign-in sheets. This advisor will review five GIEPs to verify completion of corrective action.	May 27, 2016 PDE PaTTAN IU 14		

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3	7	0	30%	46. Annual Goals are responsive to the strengths in the Present Levels.	The District will provide training to all administrators, general/gifted education teachers and support persons involved with gifted education services on the accurate completion of required documents for gifted. Evidence of this training will be documented by agendas and sign-in sheets. This advisor will review five GIEPs to verify completion of corrective action.	May 27, 2016 PDE PaTTAN IU 14		
5	5	0	50%	47. Short Term learning outcomes lead to goal achievement.	The District will provide training to all administrators, general/gifted education teachers and support persons involved with gifted education services on the accurate completion of required documents for gifted. Evidence of this training will be documented by agendas and sign-in sheets. This advisor will review five GIEPs to verify completion of corrective action.	May 27, 2016 PDE PaTTAN IU 14		

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4	6	0	40%	48. Objective criteria and assessment procedures are described.	The District will provide training to all administrators, general/gifted education teachers and support persons involved with gifted education services on the accurate completion of required documents for gifted. Evidence of this training will be documented by agendas and sign-in sheets. This advisor will review five GIEPs to verify completion of corrective action.	May 27, 2016 PDE PaTTAN IU 14		
5	5	0	50%	49. Timelines are established so parents can gauge progress on goals.	The District will provide training to all administrators, general/gifted education teachers and support persons involved with gifted education services on the accurate completion of required documents for gifted. Evidence of this training will be documented by agendas and sign-in sheets. This advisor will review five GIEPs to verify completion of corrective action.	May 27, 2016 PDE PaTTAN IU 14		

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5	5	0	50%	50. Specially designed instruction includes strategies that support enrichment, acceleration, or a combination of both.	The District will provide training to all administrators, general/gifted education teachers and support persons involved with gifted education services on the accurate completion of required documents for gifted. Evidence of this training will be documented by agendas and sign-in sheets. This advisor will review five GIEPs to verify completion of corrective action.	May 27, 2016 PDE PaTTAN IU 14		
10	0	0	100%	51. Specially designed instruction has a defined start date, frequency, and the duration is indicated.				
10	0	0	100%	52. Location(s) and/or Provider(s) of the specially designed instruction is documented.				
8	2	0	80%	53. Specially designed instruction supports the attainment of the goal.	The District will provide training to all administrators, general/gifted education teachers and support persons involved with gifted education services on the accurate completion of required documents for gifted. Evidence of this training will be documented by agendas and sign-in sheets. This advisor will review five GIEPs to verify completion of corrective action.	May 27, 2016 PDE PaTTAN IU 14		

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				SUPPORT SERVICES				
10	0	0	100%	54. Support service includes collaboration among the gifted support and general education teacher(s)				
0	0	10	0%	55. Reference to a 504 is included if a student also receives services under Chapter 15				
10	0	0	100%	56. Support services define the start date, frequency, and duration				
10	0	0	100%	57. Location(s) of the support service is documented				
10	0	0	100%	58. Provider(s) of the support service is documented				
				NOTICE OF RECOMMENDED ASSIGNMENT (NORA)				
10	0	0	100%	59. NORA is present in the student file.				
				The following information is present:				
10	0	0	100%	60. Demographic data				
10	0	0	100%	61. Type of action taken				
10	0	0	100%	62. A description of the action proposed or evidence of refusal to take action				
10	0	0	100%	63. A description of the other options the GIEP team considered and the reason why those options were rejected				
10	0	0	100%	64. Description of the evaluation procedure, assessment, record or report used as the basis for proposed action or action refused.				
10	0	0	100%	65. Signature of School District Superintendent.				

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6	4	0	60%	66. Parent initials documenting receipt of Notice of Parental Rights for Gifted Students	The District will provide training to all administrators, general/gifted education teachers and support persons involved with gifted education services on the accurate completion of required documents for gifted. Evidence of this training will be documented by agendas and sign-in sheets. This advisor will review five GIEPs to verify completion of corrective action.	May 27, 2016 PDE PaTTAN IU 14		
10	0	0	100%	67. NORA reflects the instructional planning indicated on the student's GIEP				
				INTERVIEW FOR TEACHER OF GIFTED STUDENTS	The School District will consider interview responses in planning improvements for gifted education.			
9	0	0	100%	68. Are you knowledgeable about Chapter 16 and your role in providing gifted education services?				
9	0	0	100%	69. Are you familiar with the content of this student's GIEP including annual goals, short term learning outcomes, specially designed instruction and support services?				
8	0	0	100%	70. Do you collaborate with general education teachers to plan and implement special designed instruction as defined in the student's GIEP?				
8	0	0	100%	71. When planning the GIEP, are you providing enrichment and/or acceleration aligned to the PA Core Standards?				
8	0	0	100%	72. Was the placement for this student based upon the data collected on the individual student's strengths?				

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8	0	0	100%	73. Are the services and supports agreed upon in the GIEP being implemented with fidelity?				
1	7	0	13%	74. Has the school district provided training on gifted education to adequately prepare you for teaching gifted children?				
				INTERVIEW FOR REGULAR EDUCATION TEACHER(S)	The School District will consider interview responses in planning improvements for gifted education.			
8	1	0	89%	75. Are you knowledgeable about Chapter 16 and your role in providing gifted education services?				
8	1	0	89%	76. Are you familiar with the content of this student's GIEP including annual goals, short term learning outcomes, specially designed instruction and support services?				
7	2	0	78%	77. Do you collaborate with the gifted education teacher to plan and implement special designed instruction as defined in the student's GIEP?				
5	3	0	63%	78. Did you participate in the GIEP planning process for this student?				
8	0	0	100%	79. Was the placement for this student based upon the data collected on the individual student's strengths?				
6	0	0	100%	80. Are the services and supports agreed upon in the GIEP being implemented with fidelity?				
5	4	0	56%	81. Has the school district provided training on gifted education to adequately prepare you for teaching gifted children?				
				INTERVIEW FOR PARENT OF GIFTED STUDENT	The School District will consider interview responses in planning improvements for gifted education.			
8	0	2	100%	82. Were you asked to provide information for your child's Gifted Multidisciplinary Evaluation or most recent Gifted Individualized Education Plan (GIEP)?				

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10	0	0	100%	83. Was the Gifted Individualized Education Plan finalized with input from the team at the most recent GIEP review?				
9	1	0	90%	84. Were the following GIEP team members present at the meeting: general education teacher, gifted support teacher, and district representative, and Student, if applicable.				
10	0	0	100%	85. Did the GIEP team consider your input when drafting the GIEP?				
10	0	0	100%	86. Was the placement for your child based upon the data collected on his/her individual strengths?				
2	8	0	20%	87. Where there services that the team considered, but could not provide due to any of the following: lack of resources, i.e. Qualified staff, funds, or space.				
9	1	0	90%	88. Are you aware and understand gifted regulations, parental rights, timelines, and district policy(s) on gifted education?				
10	0	0	100%	89. Do you believe that the academic expectations outlined in the GIEP for your child are strength-based?				
9	1	0	90%	90. Do you feel that the assessment measures are a reflection of your child's progress?				
10	0	0	100%	91. Do you believe that there is sufficient communication between you and school district personnel?				
9	1	0	90%	92. Are the services and supports agreed upon in the GIEP being implemented with fidelity?				
				INTERVIEW FOR GIFTED STUDENT	The School District will consider interview responses in planning improvements for gifted education.			
10	0	0	100%	93. Do you know what your strength areas are?				
8	2	0	80%	94. Do you feel challenged in your strength areas?				
8	2	0	80%	95. Did you talk with your teachers or parents about your Gifted Individualized Education Plan?				

