Describe the LEA's system used to evaluate the performance of your teachers:
The Supervision/Evaluation Plan was developed through a combined effort of administrators and teachers seeking a system that positively affects the quality of teaching and learning. An effective comprehensive supervision/evaluation system provides all professional employees with performance feedback, opportunities for improvement through professional development and professional growth based on performance and experience. Performance documentation shall occur in natural situation more closely related to actual work and based on multiple data sources. Performance documentation shall occur through the process of formative supervision and summative evaluation. Through the formative supervision process, the objective is improvement and assistance in order to improve instruction and learning. Through the summative evaluation process, a formal method of reporting on the quality of work by an individual teacher is established. Temporary Professional Employees shall be defined as an individual who has been employed to perform for a limited time, the duties of a newly created position or of a regular professional employee whose services have been terminated by death, resignation, suspension or removal. The supervision of the Temporary Professional Employee shall align with the adopted Teacher Induction Plan (Revised Sept. 21, 2005). The evaluation of the Temporary Professional Employee shall align with the required PDE form 426. A three year process shall be implemented with a specific focus each year. Improvement Plans/Improvement plans will be developed as determined by teacher performance and based on multiple data sources. Data collection tools may include: Walk-Through Forms, Anecdotal Record Form and data collected and stored on hand held devices. Year One focus shall encompass District Goals, Policies and Procedures. Each employee shall be given a "Temporary Professional Employee Folder" for the compilation of information during the three-year induction. Information to be compiled through the year may include but not be limited to: Lesson and Unit Plan Samples/Sample/Description of Technology Use in Classrooms Teacher Generated Assessments/Classroom/Meet the Teacher Night Syllabus Self Reflection Form/Visual Evidence of Classroom Environment/Sample of Student Work (Anonymous)/Evidence of Communication with Parents/Summary of Professional Development Activities/Professional Related Activities beyond the Regular School Day. The Employee Handbook will serve as a guide. Two formal observations will occur. One formal observation shall be conducted by the Building Level Administration and one formal observation shall be conducted by Central Office Administration. PDE Form 426 will be used to collect performance data. Administrative "Walk-Throughs" shall be conducted on an ongoing basis. A conference between Administration and teacher will be held prior to the end of the school year. PDE Form 426 and PDE Form 5501 (DEBE) shall be used to determine whether a teacher's performance is satisfactory or unsatisfactory. Improvement goals for the next year will be discussed and identified during this conference. Long-term substitute teachers shall be considered as Temporary Professional Employees if in the same position more than ninety-one and a half (91 1/2) days. Year Two Focus shall be determined by individual improvement goals identified during the previous end of year conference. A formal observation shall be conducted by the Building Level Administration. A second formal observation by Central Office Administration may be conducted as needed and as requested by the Building Level Administration. PDE Form 426 will be used to collect data. Administrative "Walk-Throughs" shall be conducted on an ongoing basis. A conference between Administration and teacher will be held prior to the end of the school year. The PDE Form 5501 (DEBE) shall be used to determine whether a teacher's performance is satisfactory or unsatisfactory. The "Self Reflection Form" will be used to help identify improvement goals. Improvement goals for the next year will be discussed and identified during this conference. Year Three Focus shall be determined through the compilation of an Individual Professional Development Plan. A formal observation shall be conducted by the Building Level Administration. A second formal observation by Central Office Administration may be conducted as needed and as requested by the Building Level Administration. PDE Form 426 will be used to collect data. Administrative "Walk-Throughs" shall be conducted on an ongoing basis. A conference between Administration and teacher will be held prior to the end of the school year. The PDE Form 5501 (DEBE) shall be used to determine whether a teacher's performance is satisfactory or unsatisfactory. Improvement goals for the next year will be discussed and identified during this conference. A copy of PDE Form 426 shall be kept on file at the building and a copy of PDE Form 426 shall be kept on file at Central Office. Personnel employee (Tenured) Professional Employees shall be defined as someone certificated as a Teacher, Supervisor, Supervising Principal, Principal, Assistant Principal, Vice-principals, Home School Visitor, School Counselor, School Librarian, School Nurse and one who has acquired tenure. Differentiated Supervision provides options for tenured teachers who have consistently demonstrated exemplary performance in the classroom. Upon mutual agreement with their supervisor, teachers can participate in a differentiated model for supervision that focuses on professional growth and improving student achievement. This model parallels the supervisory process which provides for a review of all professional employees annually. Differentiated Supervision activities must be agreed upon and approved by the Building Level Administration and the Superintendent. The Differentiated Supervision Request Form must be submitted for approval. Administrative "Walk-Through" shall be conducted on an ongoing basis. Feedback may be provided through the optional "Walk-through" form. The PDE Form 5501 (DEBE) shall be used to determine whether a teacher's performance is satisfactory or unsatisfactory. A conference between Administration and teacher will be held prior to the end of the school year. Improvement goals as needed for the next year will be identified at this conference. Improvement plans/Improvement plans will be developed as determined by teacher performance and based on multiple data sources. Data collection tools may include: Walk-through Forms, Anecdotal Record Form and data collected and stored on hand held devices. If identified for needing improvement, a teacher will not be permitted to participate in the Differentiated Supervision option. The teacher requiring improvement shall follow the same process of Supervision/Evaluation as identified for the Year Two Temporary Professional Employee. PDE Form 426 will be used to collect data for the tenured teacher needing improvement.

Does the LEA use the results of the teacher evaluation system described above in decisions regarding:

- Teacher Development? No
- Teacher Compensation? No
- Teacher Promotions? No
- Teacher Retention and Removal? Yes

Teachers with unsatisfactory ratings who fail to adhere to improvement plan recommendations are subject to disciplinary action.

Does the LEA teacher evaluation system described above include the following as evaluation criterion:

- Student Achievement Outcomes? No
b. Student Growth Data? No

How often does the LEA formally evaluate:

a. New Teachers (Less than 3 Years)? Twice a year
b. Experienced Teachers (More than 3 Years)? Annually

Does the LEA use weighting formula(e) and/or rubric(s) to guide teacher evaluators?

a. Yes or No? If Yes, describe background and process. No

Does the LEA publicly report teacher evaluation data by school?

a. Yes or No? (Web link provided if applicable.) No

N/A

LEA Teacher Evaluations Summary:

<table>
<thead>
<tr>
<th></th>
<th>Total Employed</th>
<th>Not Rated</th>
<th>Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
<th>Level 4</th>
<th>Level 5</th>
<th>Level 6</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(Denominator)</td>
<td>(Numerator) %</td>
<td>(Numerator) %</td>
<td>(Numerator) %</td>
<td>(Numerator) %</td>
<td>(Numerator) %</td>
<td>(Numerator) %</td>
<td>(Numerator) %</td>
</tr>
<tr>
<td>Unsatisfactory/Satisfactory</td>
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<td>NA</td>
<td>Satisfactory</td>
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</tr>
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</table>

Albert Gallatin South MS
39 0 % 0 % 0 % 0 % 0 % 39 100 % 0 0 %

Albert Gallatin North MS
39 0 % 0 % 0 % 0 % 0 % 39 100 % 0 0 %

Masontown El Sch
25 0 % 0 % 0 % 0 % 0 % 25 100 % 0 0 %

N/A

LEA Teacher Evaluations Detail:
### PRINCIPAL INFORMATION

**Describe the LEA’s system used to evaluate the performance of your Principals:**

The Albert Gallatin Area School District evaluates principals on an annual basis using a locally developed instrument. The administrative evaluation form assesses principal competencies in the areas of: 1) management and organizational skills; 2) professional and personal attributes; and, 3) progress toward the attainment of annual professional goals. The quality indicators that follow are used to assess competencies in each of these areas: outstanding, satisfactory, needs improvement, and unsatisfactory. Principals receive an overall rating of satisfactory or unsatisfactory. Elementary principals are evaluated by the Superintendent and the Supervisor of Elementary Education. Likewise, secondary principals are evaluated by the Superintendent and the Supervisor of Secondary Education. Principals receive feedback via a post-observation conference.

**Does the LEA use the results of the principal evaluation system described above in decisions regarding:**

- a. Principal Development? Yes
  Improvement plans for teachers with unsatisfactory ratings do call for Improvement Plans.
- b. Principal Compensation? No
- c. Principal Promotions? No
- d. Principal Retention and Removal? No

**Does the LEA principal evaluation system described above include the following as evaluation criterion:**

- a. Student Achievement Outcomes? No
- b. Student Growth Data? No

**N/A**

**How often does the LEA formally evaluate:**

<table>
<thead>
<tr>
<th>School</th>
<th>Teachers</th>
<th>Unsatisfactory</th>
<th>Unsatisfactory</th>
<th>No Improvement</th>
<th>No Improvement</th>
<th>Total Ratings</th>
<th>Total Percentage</th>
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</thead>
<tbody>
<tr>
<td>Albert Gallatin Area SHS</td>
<td>81</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>81</td>
<td>100%</td>
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<tr>
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<td>20</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>20</td>
<td>100%</td>
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<tr>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>27</td>
<td>100%</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>26</td>
<td>100%</td>
</tr>
<tr>
<td>D Ferd Swaney El Sch</td>
<td>22</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>22</td>
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<td>A L Wilson El Sch</td>
<td>23</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>23</td>
<td>100%</td>
</tr>
</tbody>
</table>

**Totals:**

- **302 teachers**
- **0%** unsatisfactory teachers
- **0%** unsatisfactory teachers
- **0%** no improvement
- **0%** no improvement
- **302 total ratings**
- **100%** total percentage

Note: All Building percentages are the result of dividing the number of ratings at each level (Numerator) by the building total (Denominator).

*In order to ensure that individual ratings can not be deduced, we have not reported any Teacher or Principal information if building level or LEA level data is less than or equal to 5*
a. New Principals (Less than 3 Years)? 
   Annually
b. Experienced Principals (More than 3 Years)? 
   Annually

**Does the LEA use weighting formula(e) and/or rubric(s) to guide principal evaluators?**

a. Yes or No? If Yes, describe background and process. 
   No

**Does the LEA publicly report principal evaluation data by school?**

a. Yes or No? (Web link provided if applicable.) 
   No

**Does your LEA have at least one Principal position?**

Yes

**Does your LEA have a Standardized Principal Evaluation System?**

Yes

**LEA Principal Evaluations Summary:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
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<tbody>
<tr>
<td>Number Rated</td>
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</tr>
<tr>
<td>Number Not Rated</td>
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<tr>
<td>Total Number Employed</td>
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</table>
### LEA Principal Evaluation Detail:

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</tr>
<tr>
<td>Totals</td>
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<td>0</td>
<td>0 %</td>
<td>0</td>
<td>0 %</td>
<td>0</td>
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</tr>
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</table>

Note: All Total percentages are the result of dividing the total number of ratings at each level (Numerator) by the overall total (Denominator).

*In order to ensure that individual ratings can not be deduced, we have not reported any Teacher or Principal information if building level or LEA level data is less than or equal to 5.*