

ANNOTATED

NOTICE OF YOUR CHILD'S TRANSITION TO SCHOOL AGE MEETING
Transition from Preschool Early Intervention to School Age Program
Preschool Early Intervention (EI) Program

The Preschool Early Intervention program is responsible for sending this form on or before February 1st to the parents of all children approaching the age of kindergarten or 1st grade. The parent must receive this form in their native language.

Date Sent/Given to Parent/Guardian	
Child's Name	
Date of Birth	
Your Child is Age Eligible for	<input type="checkbox"/> Kindergarten <input type="checkbox"/> First Grade
Name and Address of Parent/Guardian	
School District of Residence	

Dear

Your child soon will be age-eligible to register with your school district or charter school for either kindergarten or first grade (as identified above). This letter will briefly explain the process by which your child will transition into school.

Transition meeting will be held by the end of February

We will invite you to a transition meeting that will be held by the end of February. A representative from your school district or charter school will attend this meeting in order to discuss the transition options and process. At the meeting, we will discuss your options, provide you an opportunity to ask questions and share concerns. At this meeting you will be provided an Intent to Register form to fill out which asks if you intend to register your child with the school district or charter school.

For a child who is kindergarten age eligible for the upcoming school year:

If you are uncertain whether your child should move on to kindergarten, we can discuss your concerns during the transition meeting. If your child is age eligible for kindergarten and you choose not to register with the school district or charter school, your child can continue to receive Preschool Early Intervention services until your child is first grade eligible (age of beginners) in your school district or charter school.

For a child who is first grade eligible (age of beginners) in school district of residence for the upcoming school year:

Preschool Early Intervention services will end when your child reaches the admission age for first grade (age of beginners), regardless of whether you enroll your child with the district or charter school.

School Age evaluation and program

If you indicate on the *Intent to Register* form (provided at the transition meeting) that you intend to register your child with your school district or charter school, there are several options the school district or charter school will discuss with you at the transition meeting regarding how the team may proceed with your child's transition. A copy of these options is attached for your review. If your child is eligible for special education services and enrolled in the school district or charter school at the beginning of the school term, an IEP will be implemented. If the IEP team proposes a program with which you do not agree, **within ten calendar days, you must initiate an administrative proceeding, such as mediation or due process hearing, to resolve the areas of disagreement, in order for the district or charter school to continue to provide the program and services described in the Preschool Early Intervention IEP until a determination by a hearing officer or court is issued.**

Please contact me if you have any questions about the transition process.

EI Program Contact Person	
Position	
Address	
Telephone	