

ANNOTATED

**INTENT TO REGISTER – Kindergarten Age Eligible
Transition from Preschool Early Intervention to School Age Program
Preschool Early Intervention (EI) Program**

The Preschool Early Intervention program is to provide this form to the parent at the Transition meeting (that is to be held by the end of February) and is to be completed jointly by the preschool and the school district or charter school. If the parent is not present at the Transition meeting, the form is to be sent to the family immediately after the meeting.. The parent is to receive a copy of this form after signing. If this form is not received by the school district or charter school at the time of the transition meeting, the Preschool Early Intervention must immediately forward this form to the district or charter school.

Date Sent/Given to Parent/Guardian		Date Received from Parent/Guardian	
Date Sent/Given to School District or Charter School			
Child's Name			
Date of Birth			
Name and Address of Parent/Guardian			

Dear

By completing this form you are documenting for transition planning purposes your intention to register your child in your school district or charter school. Within a reasonable period of time from the receipt of this completed form, your school district or charter school will proceed with the transition process to determine your child's continued eligibility for special education in order to have your child's IEP in place by the beginning of the school year.

MY INTENTION TO REGISTER MY CHILD FOR SCHOOL

CHILD WHO IS KINDERGARTEN AGE ELIGIBLE

Your child is age eligible for kindergarten in your school district. Please check 1, 2, or 3 below to indicate your intention to register your child. Note that registering with your school district or a charter school does not affect the option for your kindergarten age eligible child to remain in the Preschool Early Intervention Program.

1. _____ I currently intend to register my child in my school district or charter school for the next school year. I understand there are several options the school district or charter school will discuss with me regarding how the school district or charter school team could proceed with my child's transition. I understand that, within a reasonable period of time from the receipt of this signed form, the school district or charter school will notify me in writing and initiate the transition process. I understand that my child's educational records will be provided to my school district or charter school. I also understand that in order to receive special education services in a public school my child must be determined eligible and enrolled in the school district or charter school.
2. _____ I currently do not intend to register my child in my school district or a charter school. Instead, I want my child to remain in the Preschool Early Intervention Program for the next school year. I understand that directory information (such as my child's name and birthdate and my name, address, and phone number) will be provided to my school district.
3. _____ I do not intend to enroll my child in kindergarten.

Directions for parent/guardian – Please check 1, 2, or 3 above.

If you have any questions regarding the transition process for your child, please contact your school district or charter school:

School District of Residence or Charter School		
Special Education Director/Designee		
Special Education Office Telephone		

Parent/Guardian Signature	Daytime Telephone	Date

A copy of the Procedural Safeguards Notice explaining your rights is available from your child's school.