

SCHOOL A OR SCHOOL B STATIONARY
(Full Name, Address, Phone, etc.)

Sample Teach-Out Agreement

As required by the
Pennsylvania State Board of Private Licensed Schools

The following details the contingencies in place on the date of this agreement (as given below) should **School A (with complete address)** close:

In the event that **School A** closes, **School B (with complete address)** hereby agrees to provide teach-out services to currently enrolled students at **School A**. The following **School A** programs will be completed via teach-out services provided by **School B** in accordance with the current Board-approved program/course description:

School A – Program 1 – Clock Hours – Credit Hours – Award

School A – Program 2 – Clock Hours – Credit Hours – Award

School A – Program 3 – Clock Hours – Credit Hours – Award

Training/teach-out services will be provided at: **School A's address, School B's address
or accepted alternative location**

School A authorizes **School B** to award a **School A Award** to the students who successfully complete the program. **School A** will make student records available to **School B** in accordance with state and federal guidelines.

School B agrees to complete the training covered by unearned tuition paid to **School A** at no additional charge to teach-out student from **School A**. **School A** teach-out students will be required to apply for loans and/or financial aid, or to privately pay the tuition/fees to **School B** for that portion of the **School A** program not yet paid to **School A**.

Date of **School A** Closure: _____ **School A** Student Notification Date: _____

Signature of **School A** Director

Signature of **School B** Director

Teach-Out Agreement Effective Date: _____