

**SAMPLE**

**Certification of Variable Costs by Transportation Contractor to School District  
As Required by School Code Section 1501.8(m.1)(2)**

This certification of variable costs is made by

\_\_\_\_\_ (Contractor/FEIN) for

\_\_\_\_\_ (School District/County) for the

time period from \_\_\_\_\_, 20\_\_\_\_ to \_\_\_\_\_, 20\_\_\_\_ (Certification Period) pursuant to 24 P.S. §15-1501.8(m.1)(1)(ii) certifying the difference between the costs listed below during normal operations and those same costs during the COVID-19 response.

Pursuant to the School Code amendment in Act 136 of 2020 (24 P.S. §15-1501.8(m.1)), if a school district wants to receive the same Pupil Transportation Subsidy calculated during the 2020-2021 fiscal year (based on school year 2019-2020 data), it must certify to the Pennsylvania Department of Education that it paid all transportation contractors as if the COVID-19 emergency response did not impact their services, minus variable costs certified to them by their transportation contractors.

For the 2020-2021 school year, the contractor should compare the amount of variable costs incurred for the above-listed school district during COVID-19 operations in the Certification Period, to the amount paid for variable costs in the most recent similar period during normal operations.

The comparison below will assist the school district in certifying variable costs pursuant to Act 136.

<b>Variable Cost Type</b>	<b>Variable Costs in the Most Recent Similar Period of Normal Operations</b>	<b>Certified Variable Costs in Certification Period</b>
Fuel		
Wages (Labor)		
Tolls		
Maintenance		
Other		
<b>Total variable costs</b>		

*\*In the last row above, right-click on the sum (0) and select "Update Field" to use the embedded formula.*

**Certification Statement**

I, \_\_\_\_\_ (name) hereby certify on behalf of the above-named Contractor that the statements contained herein are true and accurate to the best of my personal knowledge or information and belief. This statement and certification are made subject to the penalties of 18 P.S. §4904 relating to unsworn falsification to authorities, which provides that if I make knowingly false statements, I may be subject to criminal penalties.

\_\_\_\_\_  
(Signature - Title)