Form Completion Instructions

Certification of Transportation Operations

General Information

The Certification of Transportation Operations is signed by the school district superintendent, intermediate unit executive director, or career and technology center director to certify the accuracy of the data submitted in the eTran application.

Accessing the 'Certification' screen

The 'Certification of Transportation Operations' button **will not be activated** until all of the forms on the 'Forms' list are either in [Completed] or [Not Applicable] status. The [Completed] status will appear only after all required data has been entered for that form. The LEA must check the 'Mark Not Applicable' box for any form for which no data exists.

Click the activated 'View/Print Certification of Transportation of Operations' bar on the 'Forms' screen or select 'Certifications' on the menu at the top of the screen to access the 'Certification' form.

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Home | Search | **Forms** | Master | Upload | LEA Details | Reports | Help

Certification of Transportation Operations　　　　**SY: 2012-2013**

LEA Name: Albert Gallatin Area SD　　　　AUN: 1-01-26-030-3

CERTIFICATION OF TRANSPORTATION OPERATIONS
FOR SCHOOL YEAR 2012-2013

LEA NAME: Albert Gallatin Area SD	COUNTY: Fayette	AUN: 1-01-26-030-3
CONTACT PERSON: Mr. Christopher A. Pegg	TITLE: Transportation Director	

SUMMARY OF TRANSPORTATION DATA

I.　LEA-Owned Service

Number of Vehicles　　　　0

II.　Contracted Service

Type	Number of Vehicles	Amount Paid
With a Contractor	65	$3,182,784.57
With a Parent	0	$0.00
With another LEA	0	$0.00

III.　Fare-Based Service

Amount Paid　　　　$0.00

IV.　Summary of Pupils Transported

a. Number of Public School Pupils Transported (Include Charter School Pupils)　　3444

b. Number of Nonpublic School Pupils Transported　　88

c. Number of Public School Pupils Transported Because of Hazardous Walking Conditions　　389

Submit To PDE　　**Back**

Summary data from the completed PDE-2089 and PDE-1049 forms will appear on the Certification of Transportation Operations. This data should be reviewed for accuracy prior to signing the certification.

Submitting the Certification

After the summary data has been reviewed and approved, click 'Submit to PDE' to lock the end-of-year data submission for PDE review. Print the "Certification of Transportation Operations" report for signature using the printer icon at the top of the form. Mail the signed and dated certification form to the address shown on the bottom right corner of the page.

An estimated 20% subsidy payment as authorized by Section 2543 of the "Pennsylvania Public School Code of 1949" will be made in the first regularly scheduled Unipay following receipt of this certification, except that December and subsequent payments will not be released if a "Certification of Intent to Provide Pupil Transportation" signature report for the current year has not been received by PDE (due date: December 1).